

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

January 27, 2016

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Penne Fode
Daniel Rodriguez
Joseph Huang
Anabel Franco
Quinn Klingerman
Victor Guzman
John Randall

STAFF:

Keith Penman, Executive Director
Lucina Galarza, Director of Client Services
John Hunt, Chief Financial Officer
Yvonne Gratianne
Veronica Marquez

ABSENT:

David Bernstein
Sandy Christensen
Sylvia Youngblood
Bruce Cruickshank
Liza Garcia
Julie Chetney

A. CALL TO ORDER:

Penne Fode, Board President, called the meeting to order at 7:16 p.m. Roll call was taken and a quorum was established.

The agenda for today's meeting was reviewed and approved with a change to reflect Penne Fode, Board President instead of Acting Board President.

M/S/C (Klingerman & Randall) The Board approved today's agenda with the change.

The minutes from the December 9, 2015 meeting were reviewed and approved.

M/S/C (Klingerman & Randall) The Board approved the minutes.

Abstain: Huang

B. SPECIAL ELECTION-1ST VICE PRESIDENT:

In accordance with SGPRC's Board Bylaws, Section 15.04, a special election was held to formally fill the vacancy for the office of 1st Vice President. Daniel Rodriguez was nominated for consideration for the office of 1st Vice President. Ballots reflected that the majority of the votes were made in favor of Daniel Rodriguez, with 6 out of 7 votes casted by board members present at this meeting.

C. PUBLIC INPUT:

a. General Rules for Public Input

Yvonne Gratianna shared with the Board and the public the following:

- *Anyone in the audience may provide public input during the "public input" time on the agenda.*
- *Anyone providing public input in the audience has a 3-minute time limit to do so.*
- *Any requests or comments that require follow-up can be noted and taken into consideration by the Board of Directors to be addressed at a later time.*
- *If a speaker would like to present written comments or copies of material, copies should be provided to the Board Liaison as the speaker gives their public input.*
- *Due to client confidentiality, the Board of Directors should not engage in discussion of any specific case or identifying any clients.*
- *Leading discussions should not be held and promises should not be made to anyone about the public input until all information is made available to the Board.*
- *To everyone in the room, please be aware that these public meetings are now being recorded.*

b. Public Input

The following audience member provided public input at the meeting:

- Carl Argila – Mr. Carl Argila gave public input. He spoke about his blog.

D. SPECIAL PRESENTATION – QUALITY OF RESIDENTIAL SERVICES

As per request from the Board of Directors, SG/PRC staff gave a presentation on the Quality of Residential Services. The first part of the presentation covered "Quality of Food in Residential Care" and was give by Dara Mikesell, Manager of Quality Assurance. The second part of the presentation covered "Residential Care, Community Integration and the role of Personal Freedom/Choice" which was given by Lucina Galarza, Director of Client Services.

Also, as per a request of the Board of Directors, there will be another presentation given in February about the options that aging parents of clients have.

E. CLIENT ADVOCATE:

Nancy Bargmann, Associate Executive Director, introduced the new Client Advocate with SG/PRC, Elisa Herzog.

F. EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Executive Finance Chief reported on the following items:

- **Financial Report – New Format**

At the request of a couple of Board members, John Hunt presented the committee with a Financial Report that was more detailed. The committee reviewed the new format and approved the new format. It will be used starting February.

- **Financial Report – November 30, 2015**

- For the total regional center's operations for current year and based on the most recent allocations, it is projected that SG/PRC will come in at budget.
- In the Community Placement Plan in Operations, SG/PRC is looking at approximately \$243,000 deficit, and that amount will be covered in a future allocation as they allocate approximately 75% of the approved amount early in the year and the remaining 25% later, probably in the January contract amendment.
- The remaining operations budget is comprised of the Foster Grandparent/Senior Companion Program and the Family Resource Center we are projecting a surplus of about \$6,000.
- In Purchase of Service, SG/PRC will provide DDS with its preliminary projections tomorrow, as required by contract, and will report a slight deficit in both regular POS (approximately \$3.4 million) and Community Placement Plan POS (approximately \$1 million). The projections are based on five months of expenditures and as in past years it is expected that future contract amendments will cover these deficits.
- Independent Auditor's Report was provided. 2 page opinion letter and final page of the audit report which reflects any findings. There were no findings. We expect a final audit report from the auditors in a day or two. A final audit report will be provided all the board member.
- We are expecting the draft Tax Returns by February 10th Executive Finance Committee Meeting. They are due for filing on February 16th. The auditors will be at the meeting to present the draft tax returns.
- A start up contract was reviewed and approved to Brilliant Corners, a nonprofit housing organization for \$900,000 to develop two single family residences for specialized residential facilities.

G. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:

Daniel Rodriguez reported that the committee discussed the following:

- Budget
- Legislator Outreach –talk to legislators about 10% increase
- State of emergency for San Bernardino
- Building Evaluation – Security
- Closure of Fairview Developmental Center
- Self-Determination Advisory Council
- Performance Contract
- Disparity Data
- SG/PRC Leadership changes
- Client Advocate position
- Holiday Reach-Out Project.

Yvonne Gratianna also mentioned that ARCA's Grassroots Day plans are underway. SG/PRC is working on putting together a delegation to participate at this event on March 30, 2016 in Sacramento.

H. CLIENT SERVICES/ADVISORY COMMITTEE

Victor Guzman reported that Aaron Christian, Manager of Client Services, and Joe Alvarez, Manager of Client Services, gave a special presentation about SG/PRC'S Employment Focus for better opportunities for our clients. Keith Penman reported that PowerPoint is available and can be sent electronically.

I. VENDOR ADVISORY COMMITTEE:

Yvonne Gratianna reported that there will be recruitment efforts to fill current vacancies and replace members that are terming off. Plans to secure a venue for the annual recognition breakfast have started. Joe Donofrio gave a presentation on Person Center Planning at the VAC meeting.

Keith Penman reported at the next VAC meeting, Lucina Galarza will review the transition of clients coming out of Lanterman into the community.

J. STRATEGIC DEVELOPMENT COMMITTEE:

Penne Fode reported there was no quorum established at the meeting. The agenda was reviewed however there was no voting or actions. The committee discussed Board Composition and continued efforts to fine tune the interview process for future candidates. There was also discussion about annual Board training.

K. ARCA REPORT:

- Penne and Keith attended the full board meeting & delegates in Sacramento on January 22. Penne Fode reported on the following:
- DDS reported there is a need for increase on four bedroom homes.
- There will be a 15 million allocation fund modification and additional staff as needed for provider to meet CMS regulations.
- Governor's budget: reference was made to blue handouts from Keith details budget issues.
- Regional Centers received 45.1 million decrease in POS funding. Federal audit finding to Developmental Centers had received excess federal funding.
- DDS will provide money to fill 200 Service Coordinator positions throughout all 21 regional centers.
- MCO Tax is changing the name not calling it a tax. Money will be given to address cuts to vendors.
- Lanterman Coalition is asking for 10% increase across the board and 5% increase annually.
- Last year ARCA put together "On the Brinks of Collapse" to show how funding impacts on our community. This year "Beyond the Brinks of Collapse" shows an update.
- Sonoma Developmental Center is currently in the process of closure. In Aril we expect to hear state plan to hear Fairview's and Porterville general population closure. Fairview Developmental Center, Penne, Keith, and staff attended a meeting last Sunday. Staff will assist clients and their families with transitioning into the community.

L. EXECUTIVE DIRECTOR'S REPORT:

Nancy Bargmann reported on the following:

- Performance Contract updates 2015. Carol Tomblin working on making sure we are in compliance with mandates and requirements. Performance Contract Report will be given at next Board Meeting. Next month we will be reviewing plans for 2016.
- Disparity Data we have scheduled most of public meetings. A reference was made to a flyer "Your Opinion Matters" scheduled meetings. Flyer attached.

Lucina Galarza reported on the following:

- Self Determination-Local advisory committee meets quarterly. Next meeting March 8th 6 pm at SG/PRC. State Council and Disability Rights of California are present at the meetings. Working on rolling Outreach Campaign to bring awareness of Self Determination.

Keith Penman made reference to the blue section of the board packet and reported on the following:

- ARCA Analysis about the budget. Center for Medicaid/Medical services transition must be fit to meet new criteria. February 11th all Southern California Executive Directors, Chiefs of Community Services, Vendor Advisory Chair scheduled meeting at South Central Los Angeles Regional Center to help with transition.
- 15 million dollars in budget, Regional Centers will request from Vendor Community proposal with their needs for the transition.
- Manage care reform 1.1 billion will go away if state does not have a solution for it. ARCA priority is Manage Care Reform then Governor's budget.

M. BOARD OF DIRECTORS' COMMENTS:

Yvonne Gratiante referred to Collaborative Transition Fair flyer, Emergency Preparedness Expo flyer, and Parents Place' Information Fair.

N. EXECUTIVE SESSION

None

O. ADJOURNMENT:

Next meeting on Wednesday, February 24, 2016

BOARD MINUTES FROM THE JANUARY 27, 2016 MEETING

Submitted by:

Anabel Franco
Anabel Franco, Board Secretary

2-24-2016
Date