

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

February 24, 2016

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Penne Fode
Daniel Rodriguez
Joseph Huang
Anabel Franco
Quinn Klingerman
Victor Guzman
John Randall
David Bernstein
Sylvia Youngblood
Julie Chetney

STAFF:

Keith Penman, Executive Director
John Hunt, Chief Financial Officer
Yvonne Gratianne, Board/Public Relations

ABSENT:

Sandy Christensen
Bruce Cruickshank
Liza Garcia

A. CALL TO ORDER:

Penne Fode, Board President, called the meeting to order at 7:18 p.m. Roll call was taken and a quorum was established.

The agenda for today's meeting was reviewed and approved by the Board with the following noted additions:

- Under Executive/Finance Committee discussion for approval of E-7 Allocation Amendment
- Under future Board training suggestion for a special presentation to the Board about legislative and community outreach.

M/S/C (Rodriguez & Guzman) The Board approved today's agenda with the noted additions.

The minutes from the January 27, 2016 meeting were reviewed and approved.

M/S/C (Guzman & Randall) The Board approved the minutes as written.

Abstain: Bernstein, Chetney, Youngblood

B. PUBLIC INPUT:

a. General Rules for Public Input

Yvonne Gratianne shared with the Board and the public the following:

- *Anyone in the audience may provide public input during the “public input” time on the agenda.*
- *Anyone providing public input in the audience has a 3-minute time limit to do so.*
- *Any requests or comments that require follow-up can be noted and taken into consideration by the Board of Directors to be addressed at a later time.*
- *If a speaker would like to present written comments or copies of material, copies should be provided to the Board Liaison as the speaker gives their public input.*
- *Due to client confidentiality, the Board of Directors should not engage in discussion of any specific case or identifying any clients.*
- *Leading discussions should not be held and promises should not be made to anyone about the public input until all information is made available to the Board.*
- *To everyone in the room, please be aware that these public meetings are now being recorded.*

b. Public Input

The following audience members provided public input at the meeting:

- Carl Argila – Gave public input and referenced his blog.
- Cavan Argila – Gave public input using an interpreter with signed language.
- Rosella Alm – Gave public input about a particular case and also about Self Determination.

C. SPECIAL PRESENTATION SUGGESTION

Ms. Sylvia Youngblood reported that she has had conversations with Francisco Valenzuela of San Andreas Regional Center about legislative and community outreach. Ms. Youngblood reported that Mr. Valenzuela has been very successful in his legislative outreach and rallying client and communities in the San Andreas area with legislative breakfasts, rallies and other functions. She reported that Mr. Valenzuela would like to come to SG/PRC to give a presentation/training to the Board on what has been working for San Andreas Regional Center in the areas of legislative outreach, community awareness, rallies, and events in general.

Ms. Youngblood reported that she has been to a few of their events in San Jose. Some discussion was held and will be brought up to the Community Relations/Legislative Committee to discuss. Penne Fode asked for Ms. Youngblood to work with Yvonne Gratianna to see when this presentation can be held and arrangements can be made.

D. SPECIAL PRESENTATION-FUTURE PLANNING

As per a request by the Board, Lucina Galarza gave a presentation future planning for clients possible areas to consider and put in to place for adult and senior years. Specifically, to go over options aging parents and clients have for the client's future.

After the presentation, some discussion was held and questions were asked. Some clients in attendance shared with the group that they have already discussed their preference and their choices in preparation for their own future. Specifically, in the event they are not in a position to verbalize their preference for care or decision making affecting their own lives.

Some discussion was held about possibly following up at a later time with a training focused on conservatorships.

E. EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Executive Finance Chief reported on the following items:

- **Financial Report – New Format**

In current year regional center operations we are projecting to come in at budget. Current year Community Placement Plan operations shows a slight deficit of \$227,000 to be made up in a future contract amendment, as only 75% of the allocation has been released. The Foster Grandparent/Senior Companion Programs are showing a slight surplus of approximately \$7,400, and the Family Resource Center is at budget.

- Current year purchase of services is projecting a deficit of approximately \$3.1 million in regular POS (a decrease of approximately \$300,000 from last month) and an approximate deficit of \$1 million in Community Placement Plan POS (no change from last month). We expect these deficits to be made up in future contract amendments.

M/S/C (Bernstein & Klingerman) The Board approved the financial report.

Abstain: Youngblood

- **B-2 Allocation Amendment** – Mr. Hunt briefly reported that this is expected soon.
- **E-7 Allocation Amendment** – The Board discussed the E-7 Allocation Amendment and approved for the President to sign the necessary paperwork to submit to DDS.
M/S/C (Bernstein & Klingerman) The Board approved the E-7 Allocation Amendment for the President to sign the necessary paperwork.
- **Independent Audit Report** – The final copy of the independent report was distributed to the Board.
- **Follow up on a question on Tax Form 990** - Mr. Penman shared with the Board follow-up information based on a question Mr. David Bernstein asked at a previous meeting concerning the agency’s Tax Form 990 having a “zero” at the end. Mr. Penman explained that SG/PRC does not do any fundraising or accepts direct donations. Any fundraising or donations are strictly done through the Richard D. Davis Foundation, so at the end of the fiscal year the report ends up “zeroing out” because all of what the State of California has allocated to our agency is used up.

Ms. Sylvia Youngblood asked if the Board could get an update of the Foundation of the San Gabriel/Pomona Regional Center (Richard D. Davis Foundation) along with the financial reports. Mr. Penman and Mr. Hunt pointed out that the information was already made available to the Board in the independent auditor’s report that they received. The Foundation also had an audit conducted at the same time as SGPRC. The report that was given to the Board was a combined audit report. Mr. Penman reminded the Board that there is no crossover in the financial matters kept completely separate from the other.

SG/PRC’s current Tax Form 990 report was approved and filed.

F. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:

Daniel Rodriguez reported that the committee discussed the following:

- New Committee Plan
- Legislator and Community Outreach
- Ways of gathering information for a better data base to reach out to community
- Board recruitment

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- MCO Reform
- Fairview Developmental Center
- Self-Determination Advisory Council
- Disparity Data
- ABLE Act
- ARCA Grassroots Day participation on March 30, 2016
- Community Recognition Program

G. CLIENT SERVICES/ADVISORY COMMITTEE

Victor Guzman reported that there was a special presentation at the meeting about the Disparity Data. He reviewed some of the information that was shared with the group.

H. VENDOR ADVISORY COMMITTEE:

David Bernstein reported that there was a special presentation at the last meeting by Lucina Galarza, Director of Client Services on a general update statistics on the clients that that have moved out of Lanterman Developmental Center.

Mr. Bernstein also reported on a recent meeting about the new federal guidelines for CMS. He shared that 9 regional centers represented at this meeting and how each regional center had their own interpretation of this idea.

Mr. Bernstein also reported on the upcoming vote on the MCC Tax Reform.

And lastly, mentioned that the VAC Recognition Breakfast will be held in the city of Diamond Bar this year.

I. STRATEGIC DEVELOPMENT COMMITTEE:

Penne Fode reported board composition and continued efforts to fine tune the interview process for future candidates. The committee has agreed to revise the application to address those individuals coming on as a first timer on a committee, then have a second application and interview process to address those interested in pursuing a higher level to come on to board level. The new application will be sent to the full board to see.

Ms. Fode shared that the Bylaws are in need of current review. It has been recommended that the committee get clarification as to the responsibility of the Bylaw review. Yvonne Gratianna will work with the committee on language for the Board to review specifically regarding Bylaw responsibility and direction because the Bylaws does not specify on that exact responsibility at this time.

The committee will also be looking into possibly setting up sub-committees to work on specific committee goals and objectives.

J. ARCA REPORT:

- Penne and Keith attended the ARCA Executive Committee Meeting in Sacramento on February 18, 2016. The following items were reported on:
 - Governor's Budget – January Proposal and May Revise
 - MCO Tax Reform
 - Mr. Penman commended all of the efforts by vendor community, advocacy group and regional center system.
 - Lucina Galarza provided testimony on behalf of SG/PRC at the Senate Human Services & Senate Budget Committee #3 had a joint committee hearing on closing of developmental centers.
 - Minimum Wage Increases

K. EXECUTIVE DIRECTOR'S REPORT:

Mr. Penman shared that his report was available in the board packet for the board to read.

L. BOARD OF DIRECTORS' COMMENTS:

Sylvia Youngblood made a comment about a recent ruling on the Morgan Hill case California Concerned Parents Association.

M. EXECUTIVE SESSION

None

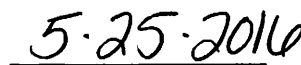
N. ADJOURNMENT:

Next meeting on Wednesday, March 23, 2016 at 7:15 pm

BOARD MINUTES FROM THE FEBRUARY 24, 2016 MEETING

Submitted by:


Anabel Franco, Board Secretary


Date