

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**March 23, 2016**

**ATTENDANCE**

The following members of the Board of Director's were present at said meeting:

**PRESENT:**

Penne Fode  
Daniel Rodriguez  
Joseph Huang  
Quinn Klingerman  
Victor Guzman  
John Randall  
David Bernstein  
Julie Chetney  
Bruce Cruickshank

**STAFF:**

Keith Penman, Executive Director  
John Hunt, Chief Financial Officer  
Yvonne Gratianne, Board/Public Relations  
Veronica Marquez, Administrative Assist.

**ABSENT:**

Sandy Christensen  
Liza Garcia  
Anabel Franco  
Sylvia Youngblood

**A. CALL TO ORDER:**

Penne Fode, Board President, called the meeting to order at 7:22 p.m. Roll call was taken and a quorum was established.

**M/S/C (Randall & Guzman) The Board approved today's agenda.**

The minutes were reviewed and approved by the Board with the following noted amendments:

- The correct date should reflect: March 23, 2016.
- Section D SPECIAL PRESENTATION-FUTURE PLANNING: The last paragraph should reflect: Future training focused on choices for caretakers to utilize for their loved ones when they can no longer do it themselves.
- Section H VENDOR ADVISORY COMMITTEE: The third paragraph should reflect: Mr. Bernstein also reported on the upcoming vote on the MCO Tax Reform.
- Section J ARCA REPORT: The first paragraph should reflect: Keith attended the ARCA Executive Committee Meeting in Sacramento on February 18, 2016.

**M/S/C (Rodriguez & Guzman) The Board approved the minutes with the noted amendments.**

## **UPCOMING ACTIVITIES AT BOARD MEETINGS.**

Yvonne Gratianne, Board & Public Relations Administrator, provided a letter to all board members that were present at the meeting that detailed upcoming events and activities for the next several meetings. Pursuant to Bylaws and to required timelines, the letter gave details about what the Board should be prepared to take action on in regards to elections, presentations, recognition and other areas.

One area on the letter that was discussed had to do with a recommendation for the Board to hold a training session on August 24<sup>th</sup> for Board Members in lieu of the regularly scheduled meeting. The bylaws require that the Board hold 10 meetings during the year and with this training, the Board would still be in compliance since they meet 11 times during the year.

**M/S/C (Guzman & Randall) The Board discussed this recommendation and approved to hold the training in lieu of a regular meeting. This training will be for Board members only.**

### **B. PUBLIC INPUT:**

#### **a. General Rules for Public Input**

Yvonne Gratianne shared with the Board and the public the following:

- *Anyone in the audience may provide public input during the "public input" time on the agenda.*
- *Anyone providing public input in the audience has a 3-minute time limit to do so.*
- *Any requests or comments that require follow-up can be noted and taken into consideration by the Board of Directors to be addressed at a later time.*
- *If a speaker would like to present written comments or copies of material, copies should be provided to the Board Liaison as the speaker gives their public input.*
- *Due to client confidentiality, the Board of Directors should not engage in discussion of any specific case or identifying any clients.*
- *Leading discussions should not be held and promises should not be made to anyone about the public input until all information is made available to the Board.*
- *To everyone in the room, please be aware that these public meetings are now being recorded.*

b. Public Input

The following audience members provided public input at the meeting:

- Carl Argila – Gave public input and referenced his blog.
- Cavan Argila – Gave public input with Mr. Carl Argila interpreting through sign language.
- Rosella Alm – Gave public input about a particular case and also about dental care.

C. SPECIAL PRESENTATION-

John Hunt, Chief Financial Officer, gave a presentation to the Board on the SGPRC Fact Sheet which provides overall information on the agency. This was a power point presentation, but members of the board received copies of the actual one page report.

D. EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Executive Finance, Chief reported on the following items:

- **Financial Report-**

- The report reflects all payments paid through January 2016 for services provided through February 19, 2016.
- In current year regional center operations we are projecting to come in at budget.
- Current year Community Placement Plan (CPP) operations shows a slight deficit of \$251,000 to be made up in a future contract amendment, as only 75% of the allocation has been released at this point.
- The Foster Grandparent/Senior Companion Programs are showing a slight surplus of approximately \$2,400, and the Family Resource Center is at budget.
- Current year purchase of services is projecting a deficit of approximately \$2.6 million in regular POS (a reduction of approximately \$500,000 from last month) and an approximate deficit of \$1.2 million in CPP POS (an increase in deficit of approximately \$200,000 from last month). We expect these deficits to be made up in future contract amendments.

**M/S/C (Rodriguez & Randall)**

- **B-2 Allocation Amendment-**

-A handout was provided with changes in amendment B-2 of our five year performance contract that runs from July 1, 2014 through June 30, 2021.

**M/S/C (Rodriguez & Chetney) The Board approved for the President to sign the necessary paperwork for the approval of the B-2 Allocation Amendment.**

#### **E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:**

Daniel Rodriguez reported that the committee discussed the following:

- Two Bills passed by Legislature
- Closure of Fairview Developmental Center
- Self Determination
- Disparity Data
- Board Recruitment
- Parents Place Information Fair
- Emergency Expo
- Transition Collaborative Fair
- Leadership Changes
- ARCA Grassroots Day

#### **F. CLIENT SERVICES/ADVISORY COMMITTEE:**

Victor Guzman reported on the information on Access services and the changes to the budget with passing of the two bills. He reviewed some of the information that was shared with the group.

#### **G. VENDOR ADVISORY COMMITTEE:**

David Bernstein reported that there was a special presentation at the meeting on Dental Care by Cristina Macasaet. He also reported that there will be a webinar on Friday morning for vendors selected to complete state survey on budget increase changes.

#### **H. STRATEGIC DEVELOPMENT COMMITTEE:**

Penne Fode reported that the committee has approved a new process for recruitment. The committee will now have a two level recruitment process, one for those individuals coming on as a committee member and the second would be to address those interested to move up to board level.

The Board was informed that next month, the Strategic Development Committee will be meeting as the Nominating Committee to come up with a recommendation for a Slate of Officers for Fiscal Year 2016-2017. It was announced that anyone on the Board who would like to be considered for an officer position should submit their name by April 20<sup>th</sup> via email to [ygratianne@sgprc.org](mailto:ygratianne@sgprc.org) . The slate will be presented at the April 27, 2016 meeting with the announcement that an election will be held at the May 25, 2016 meeting.

The Board also briefly discussed that there are 3 Board Directors that are completing their first term on June 30, 2016. An election will be held at the May 25, 2016 meeting for the Board to re-elect (confirm) those that are interested in continuing on to a 2<sup>nd</sup> term.

**I. ARCA REPORT:**

- Penne and Keith attended the ARCA Meeting in Sacramento on March 3<sup>rd</sup> & 4<sup>th</sup>. The following items were reported on:
  - Concerns on Regional Centers Boards
  - MCO Tax Reform
  - Task Force Meeting
  - Rollover of anticipated surplus of POS dollars
  - One page summary of “On the Brink of Collapse”
  - Legislative Activities – List of current bills to be aware of.

**J. EXECUTIVE DIRECTOR’S REPORT:**

Keith Penman shared the following:

- Reviews of Disparity Data Meetings- Disparity Data- All nine meetings have taken place. Information will be presented to the board at the May Board Meeting.
- Review of Self Determination Advisory Committee Meeting- A one page information sheet on Self Determination will be worked on to provide to the Service Coordinators. Next meeting scheduled on May 17<sup>th</sup> open to the public.
- Caseload Ratios-SGPRC reported to the department information on caseload ratios on 3/10/16.
- Leadership Changes- Nancy Bargmann, Associate Executive Director, is leaving SGPRC. Tim Travis will be Director of Federal Programs and Clinical Services. Joe Alvarez will be Associate Director of Clinical Services. Lucina Galarza will be Associate Executive Director. SGPRC will be hiring for Adult Services III Manager.

**K. OTHER BOARD & COMMUNITY ANNOUNCEMENTS:**

None

**L. EXECUTIVE SESSION:**

Some of the Board Members have expressed their concerned for safety. Security will be provided at the next Board Meeting.

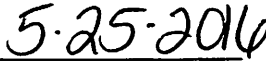
**M. ADJOURNMENT:**

**Next meeting on Wednesday, April 27, 2016 at 7:15 pm**

**BOARD MINUTES FROM THE MARCH 23, 2016 MEETING**

Submitted by:

  
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Anabel Franco, Board Secretary

  
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Date