

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: San Gabriel/Pomona Regional Center

Date Completed: 11/21/2012

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INSTRUCTIONS: Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2011-12, including:

- only those expenditures made from the regional center Operations budget;
- all administrative services purchased, including (but not limited to) managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.
You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 11-12
Dr Bernhardt & Associates	Contr/Consulting Services	Behavior Analyst Supervision	215.43
Employers Cost Containment Group	H.R. Consulting Services	Unemployment Compensation Management Services	8,012.12
Horizon Health EAP	Administrative Services	Employee Assistance Program	5,436.97
Aetna Resources For Living	Administrative Services	Employee Assistance Program	3,883.55
Kaufman Borgeest & Ryan	Legal Services	Legal	35,000.00
Enright & Ocheltree, LLP	Legal Services	Legal	102,238.74

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 11-12
Musick, Peeler & Garrett	Legal Services	Legal	4,719.56
Notary's by Michelle	Legal Services	Notary Services	140.00
Waterson & Huth, LLP	Legal Services	Legal	1,707.55
Brown&Brown	Insurance Services	Liability Insurance	117,746.53
SimpleSend	Consulting Services	E-Newsletter Set up	600.00
Travelers Insurance	Insurance Services	Commercial Package	3,227.50
ARCA	Administrative Services	ARCA Dues	61,805.00
City National Bank.	Administrative Services	Bank Service Fees	29,626.41
Nedasoft	IT Services	Form and Check Printing Software Maintenance	9,000.00

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Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 11-12
NGS	IT Services	Administrative Reports Writing	4,053.20
SDICDS, Inc	IT Services	SANDIS Support & Module Training	20,000.00
ADP	Human Resources	Payroll	38,816.83
Skillpath On-Site	Human Resources	Staff Training	3,000.00
Siri Ming, BCBA	Consulting	Staff Training	475.00
Landegger/Baron/Lavenant/ Ingber	Consulting	Staff Training	1,500.00
Tammy Edward Consulting	Consulting	Vendor Training	300.00