

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: San Gabriel/Pomona

Date Completed: 11/13/2014

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INSTRUCTIONS: Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2013-14, including:

- only those expenditures made from the regional center Operations budget;
- all administrative services purchased, including (but not limited to) managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.
You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 13-14
Employers Cost Containment Group	Human Resources	Unemployment Compensation Management Services	8,000.00
SDICDS, Inc.	T Services	SANDIS Support & Module Training	20,000.00
AETNA Resources For Living	Administrative Services	Employee Assistance Program	1,553.42
SimpleSend	Consulting Services	E-Newsletter Set Up	600.00
Health and Human Resource	Administrative Services	Employee Assistance Program	7,767.10
Mike Deblieux	Consulting Services	Staff Training	11,350.00

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 13-14
Lanterman Regional Center	Consultant Services	Update Regional Center History Project	1,499.64
Nedasoft	IT Services	Form and Check Printing Software Support	10,000.00
Ringdale, Inc	IT Services	Software Technical Support	3,100.00
NGS	IT Services	Administrative Reports Writing	3,895.24
ADP	Human Resources	Payroll Processing	47,194.04
Dipietro & Associates, Inc	Human Resources	Defibrillator Training	396.00
ARCA	Administrative Services	ARCA Dues	61,112.72
Lautze & Lautze	Accounting Services	Independent Financial Audit	58,600.00
Recall Secure Destruction	Administrative Services	Document Shredding	10,741.25
Inline Translation	Consulting Services	Translation Services	6,065.00
City National Bank	Administrative Services	Bank Service Fees	1,172.47

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 13-14
Brown & Brown	Insurance Services	Liability Insurance	152,557.93
Travelers Insurance	Insurance Services	Commercial Package	4,753.00
Notary's by Michelle;	Legal Services	Legal	280.00
Joseph Lei	Legal Services	Legal	150.00
Musick, Peeler & Garrett	Legal Services	Legal	41.25
Professional Technologies	Legal Services	Legal	1,312.23
Enright & Ocheltree, LLP	Legal Services	Legal	80,534.84
Kaufman, Borgeest & Ryan	Legal Services	Legal	23,836.89
APSE Association od People Supporting Employment First	Consulting Services	Staff Training	1,170.00
F.D. Lanterman Reg. Center	Consulting Services	Staff Training	775.00
UC Regents	Consulting Services	Staff Training	250.00
Marisela Alvarado	Consulting Services	Staff Training	1,330.00
Amalia Starr	Consulting Services	Staff Training	450.00
Wolter Kluwer Health	Consulting Services	Staff Training	499.00
Val Verde Selpal	Consulting Services	Staff Training	450.00
Skillspath Seminars	Consulting Services	Staff Training	268.00
Access Services	Consulting Services	Staff Training	150.00