###### SAN GABRIEL/POMONA VALLEYS

**DEVELOPMENTAL SERVICES, INC.**

**VENDOR ADVISORY COMMITTEE MINUTES**

###### May 4, 2017

The following committee members were in attendance at said meeting:

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| |  |  | | --- | --- | | **PRESENT:**  Cindy Sendor, Chairperson  George Stransky  Jay Bhavsar  Chris Schlanser  Gregory Mathes  Nicole Mirikitani  Lisa Chen  Julie Martin  Sharon Ehrig  Vanessa Osborn | **STAFF:**  Keith Penman, Executive Director  Laura Palma, Admin. Assistant  **MEMBERS ABSENT:**  Victor Lira  Terry Kappe  Karen Jones | |

**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

1. **CALL TO ORDER**

Cindy Sendor called the meeting to order at 9:37 a.m. A quorum was established. Introductions were made of everyone in the room.

The minutes from the April 6, 2017 meeting were reviewed and approved.

**M/S/C (Stransky & Mathes) The committee approved minutes.**

1. **FUTURE TRAINING TOPICS**

The following were approved by the committee:

* July 6, 2017 - Introduction and Duties of the new Housing Specialist
* August 3, 2017 - How to Connect with Legislators. This training will be a 1.5 hour training.

1. **2017-2018 Chair**

Members of the VAC committee anonymously voted on a new Chairperson. Nicole Mirikitani was selected as the new 2017-2018 Chairperson. This will be presented to the Board for formal approval

### CMS UPDATES BY LOURDES SANCHEZ

The following information was presented:

* DDS announced the vendors that were awarded the CMS Compliance Funding Proposals.  For San Gabriel/Pomona Regional Center there were a total of 6 vendors that were awarded a total of $648,320.00.  The awarded vendors were:
  + Aim Higher for $135,320.00
  + Francisquito Homes for $66,000
  + Independent Options/Advanced Options $100,000
  + Lincoln Training Center $281,00
  + Sunnyside Guest Home $16,000
  + Valley Light Industries $50,000.
* DDS mentioned in a conference call with all of the Program Evaluators that they looked at outcomes when reviewing Compliance Funding Proposals. DDS is also looking at the 17-18 budget to possibly offer the Compliance Funding Proposal to vendors once again.

### VENDOR CATEGORY REPORTS

**Adult Programs**

*Vocational* –George Stransky shared the following: Innovative Rehabilitation Services (IRS) will host the next quarterly “Work Services” meeting of the Deptartment of Rehabilitation on Thursday, June 22,2017 at 10am. The address is 14101 East Nelson Ave. La Puente, CA 91746.

*Adult Day* – Gregory Mathes and Lisa Chen reported that the next sub-committee meeting is scheduled for July 6, 2017.

**Infant & Children Services**

*Infant Development Program* – Cindy Sendor reported that she will give a presentation titled “Empowering Parents” at the next LICA meeting on May 11, 2017.

**Transportation**

Vanessa Osborn reported that the next subcommittee meeting is scheduled for May 9, 2017 at 10 am. The members will discuss emergency preparedness during transport and will give information on an upcoming training regarding vehicle maintenance through access.

**Independent Living Services**

*ILS Services* – Nicole Mirikitani informed that a subcommittee meeting will be held following the VAC meeting. They will discuss money management expectations and there will also be a special presentation by CBEM.

*SLS Services* – Sharon Ehrig shared that clients receiving ILS or SLS would benefit from the Augmentative Communication training that was presented at the last VAC meeting.

**Residential Services**

*ICF* – Vacant

*CCF* – Jay Bhavsar shared that the subcommittee will meet following the VAC meeting.

*Specialized*- Chris Schlanser reported that the California Mentor Autism Festival held Saturday, April 8, 2017 in Rancho Cucamonga was a success.

*Other Vendored Services*- Victor Lira reminded was not present.

*At Large*- Terry Kappe was not present and Julie Martin had nothing to report.

### EXECUTIVE DIRECTOR REPORT

Penman, Executive Director, reported on the following:

A reference was made to the monthly Executive Director Report.

*Recruitment for Board:* The Board of Directors will have two clients term off in June and in order to be in compliance with the mandated Board composition, the Board must fill those vacancies.

*Closure of Fairview:* There are only five clients from SG/PRC that are still living at Fairview and it is anticipated that they will all be moved by the end of the calendar year. SG/PRC staff will attend a Friends and Family meeting on May 21, 2017. Lucina Galarza, Associate Executive Director, will do a PowerPoint about the regional center system. Also, there will be a vendor fair where vendors that are developing community programs will be present to answer questions.

*Self Determination*: The next Advisory Committee meeting will be on May 9, 2017.

*Person Center Thinking:* SG/PRC received monies from DDS to address disparities in Purchase of Service. SG/PRC proposed and got funding for training for case management staff on Person Centered Thinking. This project proposes to institute a change in how the IPP process is conducted, which is to be more focused on the client. It will also assist in viewing the client from every perspective. This project will begin in June, 2017.

*Caseload Ratios:* DDS sent a letter informing that SG/PRC did not meet the

required caseload ratios. One out of the five areas was not met. SG/PRC must send DDS a Plan of Correction letter with input from the Community. A Community meeting has been scheduled for May 31, 2017.

*Review of Disaster Preparedness Expo*: SG/PRC hosted its annual Disaster Preparedness Expo and it was a great success. A large number of clients, vendors and staff assisted.

### SUB-COMMITTEE REPORTS

**Membership and Recruitment** – Cindy Sendor reported that Victor Lira and she will term off and encouraged the public to contact Erika Gomez, Executive Assistant to the Board of Directors, to apply for those vacancies.

**Socials and Special Functions** – Nikki Mirikitani shared that the VAC Breakfast will take place on June 1, 2017, in lieu of the regular VAC meeting.

**Legislation**- Karen Jones was not present.

**Vendor Training** – Victor Lira was not present.

**PUBLIC COMMENTS**

A member from the audience asked for an update on the status of Self Determination. More information will be available after the Statewide Self Determination Committee meets in June.

**MEETING ADJOURNED**

The next regular meeting will be held on July 6, 2017 at 9:30 a.m.