

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

March 28, 2018

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Joseph Huang
Victor Guzman
Gisele Ragusa
Penne Fode
Georgina Molina
Shannon Hines
Preeti Subramaniam
Mary Soldato
Julie Chetney
John Randall
Nicole Mirikitani

STAFF:

Keith Penman, Executive Director
John Hunt, Chief Financial Officer
Erika Gomez, Exec. Assistant- BOD

ABSENT:

Sylvia Youngblood
Sheila James
Natalie Webber
Anabel Franco

A. CALL TO ORDER:

Joseph Huang, Board President, called the meeting to order at 7:17 p.m. Roll call was taken and a quorum was established.

The Board reviewed the agenda.

The minutes for the January 24, 2018 meeting were reviewed and approved by the Board with the following changes:

-Page Four, ARCA Report, Second Bullet (fourth one down): *When doing a review of the Lanterman Act, it was emphasized that the individuals served by regional centers are to be served for their lifespan.*

-Page Five, Executive Session: *The Board went into an Executive Session regarding public input.*

M/S/C (Guzman & Subramaniam)

The Board approved the minutes.

The minutes for the February 28, 2018 meeting were reviewed and approved by the Board.

M/S/C (Fode & Chetney)

The Board approved the minutes.

B. PUBLIC INPUT:

- Carl Argila gave an update on the status of the case of his child; he also provided information on his blog.
- Rosella Aherdn, Advocate, provided comment of support for Mr. Argila's public input and she offered to give the Board a presentation on the history of the Lanterman Act.

C. SPECIAL UPDATE – COMMUNITY RESOUC E DEVELOPMENT FUNDS

Ernie Cruz, Director of Community Services, and Tim Travis, Director of Federal Revenues and Clinical Services, gave a brief preview of a presentation they will provide on April 25, 2018.

D. SPECIAL PRESENTATION – DISPARITY DATA

Carol Tomblin, Director of Information and Compliance, reported on the following information:

10 Things You Need to Know:

1. Comparison of Per Person Authorizations & Expenditures Data FY 15 to FY 17 (Age 22+ Living at Home by Ethnicity)
2. Review of Changes FY 14 - FY 17
3. Comparison of Per Person Expenditures Data FY 15 to FY 17 (Hispanic Living at Home)
4. Variance from Average Comparison of Per Person Expenditures Data FY 15 – FY 17 (Hispanic Living at Home)
5. Variance from Average Comparison of Per Person Expenditures Data FY 15 – FY 17 (African-American Living at Home)
6. Comparison of SG/PRC Clients to General Population
7. Comparison of Per Person Expenditures Data FY 15 – FY 17 (Asian Living at Home)
8. Comparison of Ages by Ethnicity FY 2017
9. % Living Out of Home by Ethnicity FY 2017
10. Statewide VS SG/PRC FY16-17 POS by Ethnicity

E. EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Chief Financial Officer, reported on the following items:

**Attached to these minutes.*

*** "Attachments & Announcements" section of Board Packet.*

Financial Report-

- Operations – Based on the D-2 contract amendment, it is projected that the allocation will be sufficient to meet the projected expenditures, resulting in zero surplus or deficit for the year. SG/PRC’s current allocation is \$28,787,742. For the month of January, staff expended \$2,106,725 and \$15,803,709 has been spent year to date, with projected expenditures remaining of \$12,984,033.
- Family Resource Center – It is expected that the allocation will be sufficient to meet projected expenditures, with zero surplus or deficit projected
- Foster Grandparent/Senior Companion Program – SG/PRC is now projecting a very small surplus of \$603.
- Community Placement Plan – SG/PRC is now projecting a slight surplus of \$507.
- Purchase of Service as with Operations – Projections are based on the D-2 Contract amendment.
- Regular Purchase of Services- Projecting a small surplus of \$569,919. The current allocation is \$210,062,542. For the month of January, staff expended \$19,181,903, and have paid for services in the amount of \$114,610,591 year to date, with projected expenditures and late bills remaining in the amount of \$94,882,032.
- Community Placement Plan - Projecting a deficit of \$310,212 in Community Placement Plan POS, which again, is expected to be eliminated with a future allocation.

D2 Allocation – The Executive Finance Committee authorized the Board President, Joseph Huang, to sign the allocation. It has since been returned to DDS.

DDS Audit Update – The audit for fiscal year 16/17 had two exceptions, one was for a half hour that could not be counted for and the other was for a lack of minutes for Executive Sessions.

990 Tax Form – The Executive Finance Committee approved the filing of the 990 Tax Form with the requested change of language in one area.

F. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:

Georgina Molina, Chair, reported that the committee covered the following:

**Attached to these minutes.*

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Carol Tomblin, Director of Information and Compliance, provided a Community Outreach report for the month of February. Mrs. Tomblin extended an invitation for the Emergency Disaster Preparedness Expo. Also, the committee reviewed the following information: Self Determination, Grassroots Day (Board members, Nicole Mirikitani and Gisele Ragusa, shared their experience of this event.), and the CMS initial approval letter.

G. CLIENT SERVICES/ADVISORY COMMITTEE:

Victor Guzman reported that the committee had a presentation on SLS Services. The following was discussed: what SLS entails, what kind of support is expected based on individual needs and plans and what can/can't be done.

H. VENDOR ADVISORY COMMITTEE:

Nicole Mirikitani shared that Carol Tomblin provided a presentation about Disparity Data. She also reported that the ILS/SLS Sub-Committee met with a number of SG/PRC staff to discuss "Best Practices."

I. STRATEGIC DEVELOPMENT COMMITTEE:

Gisele Ragusa shared that the members will present a slate of officers at the April 25, 2018 meeting. She asked that if anyone would like to be considered for an officer position, please let someone in the committee know. Lastly, the following trainings were announced:

- April 25, 2018
 - o Financial Fact Sheet
 - o Community Resources Development Funds
- July 25, 2018
 - o Lanterman Act

J. ARCA REPORT:

Keith Penman and Penne Fode reported on the following:

- Penne Fode has emailed the Board any information she has received from ARCA.
- Uniform Holiday Schedule – The feedback that DDS gave was that both the Senate and the Assembly will reject it as it is a rate cut.
- Developmental Centers –
 - o SG/PRC has no individuals residing at Sonoma Development Center.
 - o SG/PRC has four individuals at Porterville Development Center (non

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- secure side) that staff have identified placement for.
- SG/PRC has two individuals at Fairview Development Center that staff have identified placement for.
- SG/PRC has one individual residing at Canyon Springs.
- Respite Policy - Has been Board approved, and conditionally approved by DDS for 90 Days (beginning January 1, 2018). We have not heard back from DDS, as to approval.
- Orange County Regional Center showed a video about employment for their clients.

K. EXECUTIVE DIRECTOR'S REPORT:

Keith Penman referred to the report in the blue section of the board packet, which includes his monthly Executive Director's report.

- *Self Determination* – SDP Waiver application was submitted to CMS. The application is back “on the clock” and CMS has 90 days to take action to either approve the application, deny the application or request additional clarification. The last Local Advisory meeting was held March 20, 2018. Committee members discussed continuing efforts of informing individuals/families about the program via pre-enrollment trainings.
- *Caseload Ratios* - Each year, regional centers are required to provide the state with data to demonstrate compliance with the required caseload ratios. SG/PRC complied with this requirement and submitted the ratios to DDS. Primary data showed compliance with 5 out of the 6 required caseload ratios.
- *CMS Initial Approval* - On February 23, 2018 the state received a letter from the Federal Government informing the state that “CMS” is granting California initial approval of its statewide transition Plan (STP) to bring settings in compliance with the Federal home and community based services (HCBS) regulations.” This is the next step in toward approved by March 17, 2022.

OTHER BOARD AND COMMITTEE ANNOUNCEMENTS

Nothing to report.

EXECUTIVE SESSION

The Board went into an Executive Session regarding a client matter.

M/S/C (Ragusa & Chetney)

The Board went into Executive Session.

**Attached to these minutes.*

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ADJOURNMENT

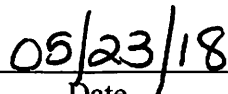
Next meeting on Wednesday, April 25, 2018 at 7:15 p.m.

BOARD MINUTES FROM THE MARCH 28, 2018 MEETING

Submitted by:



Julie Chetney, Board Secretary



Date

**Attached to these minutes.*

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