

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

May 23, 2018

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Joseph Huang
Victor Guzman
Gisele Ragusa
Penne Fode
Preeti Subramaniam
Mary Soldato
Julie Chetney
John Randall
Nicole Mirikitani
Natalie Webber
Sheila James
Shannon Hines

STAFF:

Keith Penman, Executive Director
John Hunt, Chief Financial Officer
Erika Gomez, Exec. Assistant- BOD

ABSENT:

Georgina Molina
Sylvia Youngblood
Anabel Franco

A. CALL TO ORDER:

Joseph Huang, Board President, called the meeting to order at 7:16 p.m. Roll call was taken and a quorum was established.

The Board reviewed the agenda. The Board was informed that the "Special Presentation on Disparity Data" was canceled as it was previously presented in March.

The minutes for the March 28, 2018 meeting were reviewed and approved by the Board.

M/S/C (Ragusa & Mirikitani)

Abstain: James

The minutes for the April 25, 2018 meeting were reviewed and approved by the Board.

M/S/C (Fode & Randall)

Abstain: James & Hines

B. PUBLIC INPUT:

- Before those in the audience gave Public Input, a Board member shared that she does not wish to be recorded with the purpose of being uploaded to a website or any social media venue.
- Carl Argila gave an update on the status of the case of his child; he also provided information on his blog.
- Louise Webber shared information about a show her daughter and Board member will be performing in.
- Julie Eby McKenzie, State Council Representative, introduced herself and also shared information on the Conference on Special Education that will take place in September.

C. 2ND TERM DIRECTORS – NOTICE:

Pursuant to Bylaws, Sections 6.01 & 7.01 Directors standing for re-election shall be voted on at the Annual meeting of the Board of Directors of the Corporation. Nominations for the first term Directors made pursuant to Article 21.03 can be acted on by the Board at the annual, special or regular meeting when a voting quorum is present. A majority of the votes cast shall elect a Director to the Board.

- Julie Chetney M/S/C (**Ragusa & Guzman**)
- John Randall M/S/C (**Fode & Hines**)

The Board approved for the following individuals to continue to a second term on the Board of Directors starting July 1, 2018.

D. RECOGNITION OF BOARD MEMBERS

Each Board member in attendance was awarded a certificate of recognition for their time served as a Board member.

E. EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Chief Financial Officer, reported on the following items:

Financial Report

- Operations – Based on the D-2 contract amendment, it is projected that the allocation will be sufficient to meet the projected expenditures, resulting in zero surplus or deficit for the year. SG/PRC’s current allocation is \$28,787,742. For the month of March, staff expended \$3,148,526 and \$21,118,627 has been spent year to date, with projected expenditures remaining of \$7,669,115.

**Attached to these minutes.*

*** “Attachments & Announcements” section of Board Packet.*

- Family Resource Center – It is expected that the allocation will be sufficient to meet projected expenditures, with zero surplus or deficit projected.
- Foster Grandparent/Senior Companion Program – SG/PRC is now projecting a small surplus of \$47.
- Community Placement Plan – SG/PRC is now projecting a slight surplus of \$185.
- Purchase of Service as with Operations – Projections are based on the D-2 Contract amendment.
- Regular Purchase of Services- Projecting a surplus of \$2,647,689. The current allocation is \$210,062,542. For the month of March, staff expended \$18,159,957, and have paid for services in the amount of \$148,401,726 year to date, with projected expenditures and late bills remaining in the amount of \$59,013,127.
- Community Placement Plan - Projecting a deficit of \$445,882 in Community Placement Plan POS, which is expected to be eliminated with a future allocation.

M/S/C (Ragusa & James) The committee approved the Financial Report.

D-3 Allocation – Staff received information to expect the D-3 Allocation. The Board President’s signature will be requested upon arrival.

M/S/C (Ragusa & James) The Board approved the President’s Signature.

F. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:

Joseph Huang, reported that the committee covered the following:

- Xotchil Gonzales, Community Outreach Specialist, presented the monthly Outreach Report for April 2018.
- Yvonne Gratianne, Manager of Community Relations and Information shared that this event will take place on July 28, 2018.

G. CLIENT SERVICES/ADVISORY COMMITTEE:

Victor Guzman reported that the committee had a presentation on Types of Residential Care, presented by Aaron Christian, Associate Director of Community Services.

H. VENDOR ADVISORY COMMITTEE:

Nicole Mirikitani invited the members to the VAC Breakfast scheduled for June 6, 2018. She also made the following recommendations:

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- Sharon Ehrig – VAC Chair FY 18/19. **M/S/C (Ragusa & Guzman) The Board approved the recommendation.**
- Cindy Sendor – Representing “At Large.” **M/S/C (Chetney & Randall) The Board approved the recommendation.**
- Rosalind Ford – Representing “Adult Day Program.” **M/S/C (Ragusa & Chetney) The Board approved the recommendation.**

I. STRATEGIC DEVELOPMENT COMMITTEE:

Gisele Ragusa shared that the committee will present the results from the Board survey at the next meeting as well as the Board objectives that the committee has worked on. Lastly, the committee recommended the following individual for membership of the Client Services Advisory Committee, effective immediately.

- Ardena Bartlett - **M/S/C (Guzman & Soldato) The Board approved the recommendation.**

J. NOMINATING COMMITTEE

Gisele Ragusa reported on behalf of the Nominating Committee the following Proposed Slate of Officers to the Board of Directors for Fiscal Year 18/19:

- Board President: Joseph Huang
- 1st Vice President: Victor Guzman
- 2nd Vice President: Sheila James
- Treasurer: Gisele Ragusa
- Secretary: Julie Chetney

The slate was unanimously approved.

K. EXECUTIVE DIRECTOR’S REPORT:

Keith Penman referred to the report in the blue section of the board packet, which includes his monthly Executive Director’s report.

- *Budget* –
 - The budget does not add anything new.
 - ○ Neither the Senate or the Assembly has embraced the Uniform Holiday Closure Schedule.
 - The Governor did not put the restoration of social recreation and camping in his budget. Both the Assembly and Senate are trying to restore that.
- *Self Determination* – SDP Waiver application was submitted to CMS. The

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application is back “on the clock” and CMS has 90 days from when it was submitted to take action to either approve the application, deny the application or request additional clarification.

OTHER BOARD AND COMMITTEE ANNOUNCEMENTS

Gisele Ragusa acknowledged and thanked Bruce Cruickshank for mentoring her as the new Chair of the Strategic Development Committee and for stepping in to lead the meeting when she couldn’t be present.

EXECUTIVE SESSION

The Board went into an Executive Session regarding WIC 4669.
The Board went into Executive Session.

ADJOURNMENT

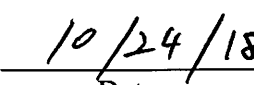
Next meeting on Wednesday, June 27, 2018 at 7:15 p.m.

BOARD MINUTES FROM THE MAY 23, 2018 MEETING

Submitted by:



Julie Chetney, Board Secretary



Date

**Attached to these minutes.*

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