

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors (A
California Corporation)**

August 22, 2018

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Joseph Huang
Victor Guzman
Gisele Ragusa
Sharon Ehrig
Preeti Subramaniam
Mary Soldato
John Randall
Natalie Webber
Sheila James
Georgina Molina
Anabel Franco
Shannon Hines

STAFF:

Keith Penman, Executive Director
John Hunt, Chief Financial Officer
Erika Gomez, Exec. Assistant BOD

ABSENT

Penne Fode
Julie Chetney

A. CALL TO ORDER:

Joseph Huang, called the meeting to order at 7:16 p.m. Roll call was taken and a quorum was established.

The minutes for the July 25, 2018 meeting were reviewed and approved by the Board.

M/S/C (Randall & Franco) The Board approved the minutes.

PUBLIC INPUT:

- Carl Argila gave an update on the status of the case of his child; he also provided information on his blog.

PUBLIC INPUT – CASELOAD RATIOS

Time was set aside for the opportunity of those in attendance to provide input regarding caseload ratios. There was no public input regarding this matter.

B. SPECIAL PRESENTATION – PERFORMANCE CONTRACT

Carol Tomblin, Director of Compliance and Outreach, presented the draft of the Performance Contract. The Board will have the opportunity to vote on the draft at the September 26, 2018 meeting.

C. EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Chief Financial Officer, reported on the following items:

Financial Report

- Operations – Based on the D-3 contract amendment, it is projected that the allocation will be sufficient to meet the projected expenditures, resulting in zero surplus or deficit for the year. SG/PRC's current allocation is \$28,787,742. For the month of June, staff expended \$2,295,973 and \$28,145,187 has been spent year to date, with projected expenditures remaining of \$642,555.
- Family Resource Center – It is expected that the allocation will be sufficient to meet projected expenditures, with zero surplus or deficit projected.
- Foster Grandparent/Senior Companion Program – SG/PRC is now projecting a surplus of \$53,008.
- Community Placement Plan – SG/PRC is now projecting a surplus of \$23.
- Purchase of Service as with Operations – Projections are based on the D-3 Contract amendment.
- Regular Purchase of Services- Projecting a surplus of \$4,197,257. The current allocation is \$210,062,542. For the month of June, staff expended \$17,349,903, and have paid for services in the amount of \$201,073,263 year to date, with projected expenditures and late bills remaining in the amount of \$4,640,156.
- Community Placement Plan - Projecting a surplus of \$40,037 in Community Placement Plan POS.

M/S/C (Randall & Soldato) The Board approved the Financial Report.

DDS Audit Update – Per DDS, the report is being circulated for approval.

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:

Georgina Molina reported that the committee covered the Community Outreach Team Monthly Report as well as the Intake Statistical Data, Back to School Event, upcoming Golf Tournament, Rate Study Survey and Self Determination.

E. CLIENT SERVICES/ADVISORY COMMITTEE:

Victor Guzman shared that the committee had a presentation on the Performance Contract by Carol Tomblin, Director of Compliance and Outreach.

F. VENDOR ADVISORY COMMITTEE:

Sharon Ehrig reported that the VAC met on August 2, 2018. The committee had not met since the VAC Recognition Breakfast on June 6, 2018. The subcommittees will start to meet soon. Lastly, the committee is recruiting for its vacancies.

G. STRATEGIC DEVELOPMENT COMMITTEE:

Gisele Ragusa reminded the Board members that the deadline for the Board Survey is August 24, 2018. The committee reviewed the preliminary results and discussed the training topic for the October Board training session.

The following individual was recommended for Board membership, effective immediately:

- **Daniel Rodriguez**

M/S/C (Randall & Franco) The Board approved the recommendation.

H. EXECUTIVE DIRECTOR'S REPORT:

Keith Penman referred to the report in the blue section of the board packet, which includes his monthly Executive Director's report.

- *ARCA Meeting:*
 - Closure of Fairview: There are 97 individuals remaining at Fairview, only one served by SG/PRC. The deadline for closure is December 2019. The deadline for closure of the non-secure treatment of Porterville is December 2020. There are currently 52 individuals there. The deadline for Sonoma is December 2018. There are 50 individuals still residing there.
 - Safety Net System –There are programs in Northern and Southern California with 5 bed facilities designed specifically for crisis management and intervention. There are waiting lists for these programs. There is a bill that if successful, would have Canyon Springs set aside 10 beds for short term crisis intervention.
 - Mr. Penman attended a meeting regarding coordination of services for “high needs for children and youth” last week in Sacramento. In attendance were the Directors of the California Department of Social Services, Department of Education – Special Education Edition, Department of

Developmental Services, Department of Healthcare, and Department of Rehabilitation. The goal is to get all these agencies to cooperate with one another.

- o Starting in September through December, each regional center will be visited by DDS to look at risk management data and look at how incidents can be prevented.
- *Statewide Rate Study Survey* – Berns and Associates received 53% of input. They will be able to do an analysis with that kind of input and make recommendations. In March of 2019, the Secretary's Committee, is supposed to present recommendations for rate increases for people that serve individuals with developmental disabilities.
- *Disparity Funds* – SG/PRC has a deadline to make proposals for funding for disparity grants. Staff will provide that soon.
- *Health and Safety Waivers* – Health and Safety Waivers are for when a facility has an individual whose needs are greater than the capabilities of that facility and the provider must request a temporary rate increase or permanent rate increase to meet those needs. There is continuing concern over this matter because the biggest need for rate increases is due to minimum wage rate increases. The State of California argues that it is a local measure that the State does not need to fund.
- *Self Determination* – SDP Waiver application was approved by CMS on June 6, 2018. Selection of participants will occur on October 1, 2018. Names to be submitted to DDS no later than September 17, 2018. SG/PRC's participants number decreased from 102 to 95. The next Advisory meeting is scheduled for September 11, 2018 at 6 pm. Future meetings will be held every second Tuesday of the month at 6 pm (unless cancelled by Committee).
- *Caseload Ratios* - SG/PRC received a letter from DDS about the caseload ratios. Except for one, all areas were met.
- *Board Composition* - Staff will provide DDS with the Board composition survey after the Board meeting.
- *Back to School Backpack Event* – A video of the event was shown.

OTHER BOARD ANNOUNCEMENT

None

EXECUTIVE SESSION

None

ADJOURNMENT

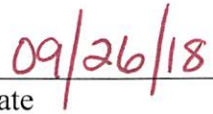
Next meeting on Wednesday, September 26, 2018 at 7:15 p.m.

BOARD MINUTES FROM THE AUGUST 22, 2018 MEETING

Submitted by:



Julie Chetney, Board Secretary



Date