

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

January 23, 2019

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Victor Guzman
Preeti Subramaniam
Mary Soldato
Sheila James
Georgina Molina
Shannon Hines
Penne Fode
Natalie Webber
Julie Chetney
John Randall
Sharon Ehrig
Joseph Huang
Anabel Franco
Gisele Ragusa

STAFF:

Lucina Galarza, Interim Executive
Director
John Hunt, Chief Financial Officer
Erika Gomez, Exec. Assistant BOD

ABSENT

Danie Rodriguez

A. CALL TO ORDER:

Joseph Huang, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

The minutes for the December 12, 2018 meeting were reviewed and approved by the Board.

M/S/C (Randall & Soldato) The Board approved the minutes.

Abstain: Franco, Ragusa & Huang

PUBLIC INPUT:

- Sofia Cervantes, from State Council, informed the Board that there will be Facilitator Trainings for Self Determination in March in East Los Angeles.

B. EXECUTIVE/FINANCE COMMITTEE

John Hunt, Chief Financial Officer reported on the following:

Financial Report

- Operations – Based on the E-1 contract amendment, the allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The operations allocation for fiscal year 2018-19 is currently \$28,906,621. For the month of November, staff expended \$2,119,163 and have spent \$11,709,457 year to date, with expenditures remaining of \$17,197,164.
- Family Resource Center –The allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation.
- LDC Foster Grandparent/Senior Companion Program – The program has a current allocation in the amount of \$588,808 with projected expenditures for the year in the amount of \$586,884 which leaves a small allocation balance remaining in the amount of \$1,924.
- FDC Foster Grandparent/Senior Companion Program – The current allocation stands at \$502,210 with projected expenditures for the year in the amount \$500,571, resulting in a small allocation balance of \$1,639.
- Community Placement Plan – SG/PRC is now projecting \$803,260, however expenditures for the year are projected to be \$1,901,214. This results in an allocation shortage of \$1,097,954. The initial allocation was based on the previous year’s approved plan, but in order to get the money out to the regional center in a timely fashion, approximately 50% was allocated until such time that the FY 18-19 plan could be approved by DDS. The plan has now been approved, and SG/PRC has been informed that the remaining amount of the approved plan will be allocated in the E-2 contract in mid-January. It is expect that the remaining allocations will cover the current projected shortage.
- Purchase of Service as with Operations – Projections are based on the E-1 contract amendment.
 - Regular Purchase of Services- The allocation is \$221,993,528. For the month of October, staff expended \$17,512,066, and have paid for services in the amount of \$85,611,461 year to date, with projected expenditures and late bills remaining in the amount of \$135,542,668. This results in a small allocation shortage in the amount of \$4,560,601 which should be covered in a future amendment.
 - Community Placement Plan - projecting a shortage of \$336,089 in

- o Community Placement Plan POS which will be covered in a future allocation.

Windes Audit –The draft audit report was be presented to the Executive Finance Committee on January 9, 2019 and the committee approved it. Copies of the final report will be given to the Board.

C. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Georgina Molina shared that the committee was presented the Monthly Outreach Report. She also made a recommendation for the Community Recognition Award. The Board would like more information.

D. CLIENT SERVICES ADVISORY COMMITTEE

Victor Guzman reported that the committee had special presentation on Adult Services presented by Tricia Vannucci, Associate Director of Adult/Residential Services. The presentation was an overview of the adult services available to individuals to encourage independence and give them a better quality of life after leaving school aged-programs.

E. VENDOR ADVISORY COMMITTEE

Sharon Ehrig shared that the next meeting will be on February 7, 2019.

F. STRATEGIC DEVELOPMENT COMMITTEE

Gisele Ragusa reported that the committee reviewed SG/PRC's Board recruiting handouts. Staff will make the suggested changes. Lastly, because there is not yet enough information on Self Determination, the committee decided that the Board training for February will be on legislature. Daniel Savino, from ARCA, will be the presenter.

G. EXECUTIVE DIRECTOR REPORT

Lucina Galarza, Interim Executive Director, and staff reported on the following:

- Self Determination - 95 families served by SG/PRC were selected for Self-Determination and about 19 families are choosing not to move forward. DDS has not requested these names. The "train the trainer" sessions have now been pushed to February but not yet solidified.
- Board Composition – DDS has not responded to SG/PRC Board Composition survey.
- Disparity Funding/POS Expenditure Report - DDS has not approved staff's request for the continuation of funding for existing Disparity Projects, such as the Parent Mentor Initiative (PMI). As a result, SG/PRC is temporarily funding PMI through POS monies. DDS has also not approved any new projects that were submitted. As required by law, the POS Expenditure

Reports were posted on SG/PRC's website before the December 31, 2018 deadline. There is a total of 34 reports which describe how services are provided to individuals with developmental disabilities based on ethnicity, language, and age. Reports will be reviewed in depth and the findings will be shared with the Board and the community via community meetings to be held in March 2019.

- **CPP and CRDP** - On January 17, 2019 SG/PRC received notification of approved CPP/CRDP projects for fiscal year 2018-19. SG/PRC originally submitted 17 proposed projects for consideration; this included 6 CPP projects and 11 CRDP projects. DDS approved 2 CPP projects and 1 CRDP project. The approved projects included development of 2, 2-bed Enhanced Behavioral Support Homes (EBSH) and funding for a dental service project. Activities related to CPP/CRDP for fiscal year 2019-20 will begin in the next few weeks (depending on the release of CPP/CRDP Guidelines by DDS).
- **Bridge Funding** - The 2018 Budget Act provided DDS with one-time funding for service provider rate increases, with the funding contingent on federal approval. DDS met with various stakeholders and also convened a public meeting with members of the Developmental Services Task Force on August 29, 2018; various scenarios for distributing the allocated funds were discussed. On November 15, 2018 DDS announced that providers of community-based day programs and community care facilities (funded under the ARM structure) in "high cost" counties will receive the time limited rate increase. DDS is in the process of seeking federal approval and projects implementing the rate increase in May 2019
- **Governor's Budget** - On January 10, 2019, Governor Newsom's first budget was introduced. The budget includes \$7.8 billion dollars for the system. Some significant adjustments include: \$5.4 million for Specialized Caseload Ratios – intended to reduce regional center caseworker caseload ratios for individuals with specialized medical and behavioral needs; one-time \$ 4.5 million for the development of community crisis house for children; and \$3.8 million for the increased monitoring of Enhanced Behavioral Support Homes – which will possibly reduce caseload ratios.
- **DDS Contract Amendments** - ARCA recently sent SG/PRC Contract Amendments that were updated via negotiations between DDS and the ARCA Contract Negotiating Committee. There are five areas where changes were made: Federal Funds; Self- Determination; Advance Payment Provisions; Medicaid Enrollment Requirements; and Miscellaneous Technical Changes. One area that will affect the Board directly is in the Medicaid Enrollment Requirement section which states that that RC board members and Executive Directors will need to provide

information to allow for verification that they are eligible to be affiliated with organizations drawing federal funds.

ADJOURNMENT

EXECUTIVE SESSION

Legal and Personnel Issue

Next meeting on Wednesday, February 27, 2019 at 7:15 p.m.

BOARD MINUTES FROM THE JANUARY 23, 2019 MEETING

Submitted by:



Julie Chetney, Board Secretary

03/27/19
Date