



Self-Determination Advisory Committee

MEMBERS

Ameen Ali
 Margaret Barcelo
 Molly Chen
 Andrea Erickson
 Aaron Hinojosa
 Joseph Huang
 Mercedes Ospina-
 Manotas
 Saniyyah
 Rasheed
 Aimee Delgado
 (OCRA)
 Sofia Cervantes
 (SCDD)

February 12, 2019

Minutes

Attendees:

Ameen Ali
 Molly Chen
 Andrea Erickson
 Sofia Cervantes (SCDD)
 Aimee Delgado (OCRA)

Absent:

Margaret Barcelo
 Joseph Huang
 Aaron Hinojosa
 Saniyyah Rasheed
Staff:
 Lucina Galarza
 Lupe Magallanes-Angel
 Beth Johnson

The meeting was called to order at 6:09 pm by rotating Chair, Andrea Erickson. A quorum was **not** established.

1) Introductions

Introductions were made by Committee members, as well as by Audience.

2) Public Comment Period

Parent shared about SDAC meeting she had attended on January 8th. She commented that non-related topics had been discussed that would have been more appropriately discussed at another venue. She had come

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 Regional Center***

to the meeting to learn about self determination and found the discussion on non-related topics of concern. Lucina Galarza announced that non-related topics should be handled after the meeting or at another venue.

Another parent shared that she knew of other participants in the program who'd told her they were not aware of the monthly SDAC meetings. She said she hadn't been able to find information about the meeting on the SGPRC website. Ms. Galarza shared that a posting which states that the meeting will be held on the 2nd Tuesday of every month is posted on the SGPRC website (under the **Clients & Services** tab, you can select "Self-Determination Meeting and Training"). Any cancellations or exceptions are noted here.

3) Review and Approval of January 8th SGPRC Local Advisory SDP Meeting Minutes (handout)

The following clarifications/corrections to minutes were made:

Item 4: Notification / Voting of meeting cancellation via email

Change from: "Committee to vote on whether email voting is an approved method."

M/S/C – Ms. Chen/Mr. Huang. Motion carried by majority to have Ms. Delgado check Bagley-Keene Act to see what it says about email voting prior to the Committee taking any action."

Change to: "Committee to vote on whether email can be used to cancel meeting."

M/S/C – Ms. Chen/Mr. Huang. Motion carried by majority to have Ms. Delgado check Bagley-Keene Act to see what it says about whether email can be used to cancel meeting.

Item 9: DDS Directives for SDP

Change from: *“No certificates are provided for training attendance.”*

Change to: *“Certificates are provided for training attendance.”*

Item 11: Future Topics

Change from: *“Check Bagley-Keene Act to see what it says about email voting prior to the Committee taking any action.”*

Change to: *“Check Bagley-Keene Act to see what it says about using email to cancel meeting.”*

Group was in agreement to changes to minutes.

4) New Committee Members (Sofia Cervantes)

Ms. Cervantes shared that two new members have been appointed by SCDD: Ameen Ali and Mercedes Ospina-Manotas.

5) Information on Bagley-Keene Act (Aimee Delgado / Sofia Cervantes)

Ms. Delgado reviewed the application of Bagley-Keene Act and said it does apply. It was agreed that SCDD would do a presentation on Bagley-Keene and its application. However, SCDD representatives noted that cancelling a meeting via email is an administrative function and is not bound by the Bagley-Keene Act; therefore meetings can be cancelled via email.

Ms. Cervantes introduced Chris Arroyo who is also employed at SCDD. Mr. Arroyo offered to present on Bagley-Keene at a future Committee meeting. Ms. Erickson asked Mr. Arroyo to briefly share about Bagley-Keene. He said Bagley-Keene is similar to the Brown Act and sunshine laws which require open meetings to the public. It's a mechanism to ensure all people can participate. It also provides a set of rules to be followed. Noted by Mr. Arroyo was that there is to be no Committee business outside of the Committee meeting. He provided the example that it would be illegal for five Committee members to discuss Committee business together while outside the meeting. The public must also be notified of the meeting and agenda ten days in advance. Only agenda items are to be discussed at the meeting. Mr. Arroyo's presentation will be added to the April 9th agenda.

6) Nomination of Committee Chair

- Nomination tabled until next meeting when there is a quorum

7) Train the Trainer by DDS

- Training to be provided on February 25 from 9 to 4pm here at SGPRC (refer to handout, DDS letter of 1/28/19)
- Open to Committee members and SG/PRC staff. Ms. Galarza will email people to confirm that they wish to attend. Ms. Chen, Mr. Ali, and Ms. Delgado indicated they wished to attend. Ms. Erickson indicated she may be able to attend. Ms. Cervantes will attend at another location.

8) Facilitator Trainings by SCDD (Sofia Cervantes)

- Self-Determination Facilitator training will be held at ELARC from 9 to 5pm on 3/14/19 (English) and 3/15/19 (Spanish). Ms. Cervantes shared a flyer.
- Registration is required.
- Certificate of attendance will be provided.
- Ms. Cervantes has .pdf file if anyone needs it.
- Ms. Galarza asked Ms. Cervantes to provide training at SGPRC, too.

9) Orientation to Selected Families / Individuals (Lucina Galarza)

- SC training will be scheduled for two half-day sessions.
- Families training will be two half-day sessions, scheduled on two different weeks. There will also be two full-day (9-4pm) trainings: one in English and one in Spanish. We have 60 days from March 8th to begin training for participants; therefore Orientations must begin by May 8th.
- Training for Korean and Chinese speaking participants will be done on a one-to-one basis with the assistance of staff who will translate. Committee members are welcome to attend these, too.
- The 19/20 selected people who said "no" to participation in the program will also be invited by letter to attend the orientation training so that they can make an informed decision before being identified as a person of non interest.
- The Regional Center must report on status and decision for each selected participant each month.
- When a client transfers to another regional center, they remain on the SDP program at their new regional center.

- A question was asked if people selected to replace people not wishing to participate would have to attend orientation training. Yes, those people selected by DDS as replacements would also need to attend an orientation training.

10) Online Pre-Enrollment Training for Families who cannot attend on-site meetings (Lucina Galarza)

- Ms. Galarza is waiting for response from DDS. Information on online training could be posted on the SGPRC website.
- The Regional Center has an LMS (Learning Management System). The system tracks who's completed online training and provides certificates. LMS training might be a possibility, but it cannot be put in place overnight. Another regional center may already have something in place that we might be able to borrow.

11) New Directive Received from DDS

- Self-Determination Program: Individual Budget Development and Spending Plan (see handout)

Ms. Galarza reviewed this handout with group.

12) Future Topics

- Training in March and April – Ms. Galarza will provide dates
- Nominate a chair if there's a quorum
- Chris Arroyo's (SCDD) presentation on Bagley-Keene Act for April.

13) Second Public Comment Period

- Parent asked about orientation training. Information discussed in Item 9 above was reviewed.
- Parent asked about additional training required. Ms. Galarza said training to include concepts of self determination and person centered training. State Council will offer this training.
- Parent asked about services for her son who's transitioning to Adult Services. Ms. Galarza said the IPP team will examine new services that are needed and their cost.

14) Next Meeting – Tuesday, March 12

Meeting was adjourned at 6:55pm