

SAN GABRIEL/POMONA REGIONAL CENTER

Please join us for one of the Community Meetings scheduled in March 2019 to hear about the results of SG/PRC's efforts to increase equity and to learn about new opportunities for training and support available in 2019. Each of these meetings will be in the language indicated on the chart, including Cantonese, Korean, Mandarin, Spanish and Vietnamese.

For more information or if you need translation services, please contact Carol Tomblin at ctomblin@sgprc.org

Date	Language & Time	Meeting & Location:
3/11/2019 Monday	Korean/English 4:30 p.m. to 6:00 p.m.	Circle of Friends (COF) at Good Stewards Church: 2701 S. Woodgate Dr., West Covina, CA 91792
3/30/2019 Saturday	Chinese/English 2:30 p.m. to 4:30 p.m.	FFDY-Foundation for Disabled Youth at Evangelical Formosan Church: 2245 S Hacienda Blvd, Hacienda Heights, CA 91745 (south of 60 Fwy.)

**All meetings listed below will be held at the
San Gabriel/Pomona Regional Center, 75 Rancho Camino Drive, Pomona, CA 91766**

Date	Language & Time	Meeting:
3/7/2019 Wednesday	English 9:30 a.m.	Vendor Advisory Committee (VAC)
3/20/2019 Wednesday	English/Spanish * 10:00 a.m. to noon	Critical Issues Forum <i>* Translation in other languages can be arranged for this meeting. Please give at least a two weeks notice.</i>
3/27/2019 Wednesday	English * 6:00 p.m. to 7:00 p.m.	Client Services Committee of the Board of Directors/Public Meeting <i>* Translation in other languages can be arranged for this meeting. Please give at least a two weeks notice.</i>
3/27/2019 Wednesday	English 7:15 p.m.	SG/PRC Board of Directors Meeting

**All meetings listed below will be held at The Parents' Place Family Resource &
Empowerment Center, 1500 S. Hyacinth Ave, Ste B, West Covina, CA 91791 - (626) 919-1091**

Date	Language & Time	Meeting:
3/13/2019 Wednesday	Spanish Only 10:00 a.m. to 11:30 a.m.	Nuevo Dia (New Day) Spanish Support Group
3/16/2019 Saturday	English/Chinese & Vietnamese 10:00 a.m. to 11:30 a.m.	Public Meeting/ Chinese, Vietnamese, and all other parents welcomed

Circle of Friends Support Group Meeting on March 11, 2019

Minutes

Number of Participants: Nine (9) participants, including one parent associated with Regional Center of Orange County (RCOC), plus Aimee Delgado, Representative from the Office of Client Rights Advocacy/Disability Rights-California (DR-CA)

Location of Meeting: Good Stewards Church, 2701 S. Woodgate Dr., West Covina, CA 91792

- This community meeting was held at the same date, time and location as the meeting of the Circle of Friends (COF) support group, which is predominantly a Korean parent group but not exclusively Korean. Members of this group include those who are Chinese, Hispanic and other non-Asian parents.

Translation Provided: Amos Byun, SG/PRC Community Outreach Specialist, provided verbal translation in Korean.

SG/PRC Staff: Carol Tomblin, SG/PRC Director of Compliance, was the presenter

Meeting Summary: The meeting started at approximately 4:30 p.m.

Prior to the start of the meeting, flyers and other printed materials were displayed in English and Korean for parents to pick up and take with them, including the POS summary sheets, the POS policy, how to become involved with the SG/PRC Board of Directors, how to sign up for E-Link news.

A power point/Prezi presentation was used to guide the audience through SG/PRC's current equity projects which started with input from families during prior years' community meetings. After a review of the current projects, SG/PRC shared demographic information and selected POS expenditure data with the families. [Please see power point presentation slides as part of this report.]

Ms. Tomblin took the lead, and Mr. Byun provided the translation in Korean. Both encouraged questions and comments from the audience.

For this group, the information specific to Asian families was highlighted, including that the number of Korean families with NO POS had dramatically declined since Mr. Byun had been hired as the Community Outreach Specialist (from 47 to 8). Another point of interest is that a Korean-speaking pediatrician had been identified through our outreach efforts, and that she was accepting new patients, including those with Medi-Cal.

One of the slides showed the 2010 census data for the geographic area covered by SG/PRC and the 2015 American Community Survey results compared to the number of clients served by SG/PRC by ethnic/racial groups in FY 2016-2017. This slide demonstrated that the Asian community is significantly underrepresented in terms of individuals associated with SG/PRC in comparison to the general public. It was emphasized that outreach to the Asian community was a high priority because of this under-representation.

The following comments were made by the members of the audience:

- 1) One father requested support for accessing the SG/PRC Dental Clinic. Amos will provide information to the father regarding the SG/PRC Dental Clinic and the Desensitization program.
- 2) A mother requested SG/PRC to improve its website, especially by expanding the listing of items in the Calendar sections (which currently is used to post Board and Board Committee meetings). She suggested that the Calendar should include other SG/PRC events --including but not limited to -- POS Data Community meetings, SDP committee meetings, parent training, and other events related with SG/PRC families. She would also like to see the support group schedules in the calendar.
- 3) Another mother requested that SG/PRC improve its E-Link registration system to specify ethnic groups for ethnicity-specified meetings. Currently, E-Link only specifies whether a person is a family member, a vendor/provider, or other interested community member.
- 4) A different mother wanted SG/PRC to improve its Facebook account because her adult son and other adult clients use Facebook a lot -- but they can't find any update from SG/PRC Facebook account. She also requested that SG/PRC put some Facebook postings which are safe and interesting for adult clients like her son.
- 5) Several members of the audience said that they cannot always go to presentations and trainings in person. They requested for SG/PRC to develop Webinars or to film workshops that cover topics like IHSS services, Benefits (SSI, SSA, SSDI, Medi-Cal) and other generic resources that can be posted to a SG/PRC YouTube channel. Specifically, they would like for the Clients' Rights Advocate, Aimee Delgado, to do presentations that can be recorded and posted for them to see it when they need it.
- 6) Parents commented about the importance of providing SG/PRC information to doctors (pediatricians, dentists) to convey proper information to parents because Asian families value the doctors' recommendations most.

The meeting ended approximately 6:30 p.m.

Nuevo Dia Support Group Meeting on March 13, 2019

Minutes

Number of Participants: Twenty-three (23) parents, plus Aimee Delgado, Representative from the Office of Client Rights Advocacy/Disability Rights-California (DR-CA)

Location of Meeting: The Parents' Place Family Resource & Empowerment Center, 1500 S. Hyacinth Ave., Ste B, West Covina, CA 91791

- This community meeting was held at the same date, time and location as the meeting of the Nuevo Dia support group, which is a Spanish-speaking parent support group of The Parents' Place.

Translation Provided: Translation was not provided as the presenter, SG/PRC representatives, and all parents present were Spanish-speaking. The whole meeting was conducted in Spanish.

SG/PRC Staff: Xochitl Gonzalez, SG/PRC Community Outreach Specialist, was the presenter; Lupe Magallanes-Angel, SG/PRC Associate Director, Early Start Services, was present to answer questions and to take notes.

Meeting Summary: The meeting started at approximately 10:00 a.m.

Prior to the start of the meeting, flyers and other printed materials were displayed in Spanish and English for parents to pick up and take with them, including the POS summary sheets, the POS policy, how to become involved with the SG/PRC Board of Directors, how to sign up for E-Link news.

A power point/Prezi presentation was used to guide the audience through SG/PRC's current equity projects which started with input from families during prior years' community meetings. After a review of the current projects, SG/PRC shared demographic information and selected POS expenditure data with the families. [Please see power point presentation slides as part of this report.]

Ms. Gonzalez took the lead, and Ms. Magallanes-Angel provided additional information, as needed. Both encouraged questions and comments from the audience.

For this group, the information specific to Hispanic/Latino families and Spanish-speaking individuals was highlighted.

The following comments, questions and concerns were made by the members of the audience:

1. Parents wanted to know, based on the Disparity Data findings, which cities in the SG/PRC area have the greatest needs for the Hispanic population we serve?
 - a. Ms. Gonzalez reviewed the various outreach programs she is working on through the equity projects and the that were identified for the best locations to meet the needs of Hispanic families, especially those without any regional center services. Specifically, people living in El Monte need additional information and support in understanding the regional center and the services that can be

support in understanding the regional center and the services that can be provided. At the time of this meeting, a Navigating the Regional Center System (NRCS) workshop series was being conducted in El Monte to address this need.

- Parents asked why our regional center does not use social media more to reach out with information regarding upcoming events, services, etc. Parents shared that they feel that our system is falling behind and not keeping up with technology available to support those we serve and their families. They also stressed the importance of having qualified staff available for responding to question asked via social media outlets.
 - Ms. Gonzalez reviewed that although we do not post information on the various social media outlets, we do have the E-link that can provide them with information and highly encouraged them to sign up to begin receiving information via the E-link. The use of Everbridge RCAPS communication system was also discussed, which delivers information and flyers to their cell phones.
 - Ms. Gonzalez also shared that she and Amos had recently visited IRC to see how they use social media to provide information and access to training for those we serve and their families. The SG/PRC Outreach team is making efforts to understand the use of social media to distribute information and connect to families.
- Parents also expressed their concern regarding the requirements and timelines of Intake causing barriers/access to services. Concerns were the following:
 - Why can't referrals be accepted from a grandparent?
 - Why do the Intake staff ask for school and medical reports before starting the Intake process?
 - Why does it take so long to assess an applicant after the initial referral is made?

Ms. Magallanes-Angel went over the difference between Early Start Intake and Lanterman Intake and the criteria and timelines for each. She reviewed the requirement that consent to begin the Intake process must come from the holder of educational rights for children under the age of 3 and that consent is required from the parent or legal guardian for applicants over the age of 3.

Ms. Magallanes-Angel reviewed that it is considered best practice for SG/PRC to request school and medical records to support in the eligibility process, but that it is not a requirement. She also explained that the regional center has 120 days to complete Intake. Due to lack of psychologist to do intake assessments at this time, SG/PRC's assessments are being scheduled in a timely matter; however, there is currently an 8-week wait for an appointment for a psychological assessment. SG/PRC is actively seeking and interviewing psychologists to address this need.

Meeting adjourned at approximately 11:30 a.m.

Chinese/Vietnamese Support Group Meeting on March 16, 2019

Minutes

Number of Participants: Ten (10) parents, plus Aimee Delgado, Representative from the Office of Client Rights Advocacy/Disability Rights-California (DR-CA)

Location of Meeting: The Parents' Place Family Resource Center, 1500 S. Hyacinth Ave., Ste B, West Covina, CA 91791

- This community meeting was held at the same date, time and location as a regular meeting of the Vietnamese Support Group that takes place at The Parents' Place. Chinese family members who attend the Chinese Parent Support group organized by The Parents' Place were also invited. A broad invitation went to all Vietnamese and Chinese speaking families, even if they were not affiliated with one of the two support groups.

Translation Provided: Translation was provided by Connie Kwok of The Parents' Place for Mandarin (and for Cantonese, if needed). Tony Nguyen and Tam Nguyen, Parents' Place employees funded by SG/PRC under a disparity grant, were available to provide translation in Vietnamese.

SG/PRC Staff: Carol Tomblin, Director of Outreach and Information, was the presenter. Amos Byun, SG/PRC Community Outreach Specialist, provided technical support. Lucina Galarza, SG/PRC Interim Executive Director, was also present to answer questions related to service coordination issues.

Meeting Summary: The meeting started at approximately 10:10 a.m.

Prior to the start of the meeting, flyers and other printed materials were displayed in Chinese, Vietnamese and English for parents to pick up and take with them, including the POS summary sheets, the POS policy, how to become involved with the SG/PRC Board of Directors, how to sign up for E-Link news. Handouts of the data graphs/power point slides were provided in English, Vietnamese and Traditional Chinese.

A power point/Prezi presentation was used to guide the audience through SG/PRC's current equity projects which started with input from families during prior years' community meetings. After a review of the current projects, SG/PRC shared demographic information and selected POS expenditure data with the families. [Please see power point presentation slides as part of this report.]

For this group, the information specific to Asian families and those who primarily speak Asian languages was highlighted. In particular, it was noted that the percentage of Asia families served by SG/PRC is not proportional to the percentage of Asian families in the SG/PRC service

area. The issue of “Child Find” for this under-represented group appears to be one of the most important issues related to disparity.

The following comments, questions and concerns were made by those present, especially related to how to reach members of the Asian community to tell them about regional center services:

- Parents indicate that they believe that physicians are not referring children to the regional center when they see delays. One parent present was herself a pediatrician. She stated that she does the full developmental screening. However, the parents had a sense that most pediatricians were not as conscientious about following the guidelines for early screening and detection of risk factors and developmental delays.
- Some parents appeared to be surprised that self-referrals are allowed, as they may have thought that referrals to the regional center had to be made by a physician. They were glad to get the correct information.
- As part of the presentation, it was shared that an additional Asian pediatrician who takes Medi-Cal had been identified as part of the recent outreach efforts. Families were happy to know about that pediatrician, as well as to learn that a member of the audience was also a pediatrician who would work with other children in this area.
- The impression was that the family members left the meeting with a good understanding of the information presented.
- It was clear that Chinese and Vietnamese families look to physicians as professionals they respect and trust (as a group) and will generally follow their recommendations. Therefore, it is important for SG/PRC to continue to connect with and inform physicians about regional center services.

Meeting adjourned at approximately noon, when child supervision ended.

Critical Issues Forum on March 20, 2019 – English Language

Minutes

Number of Participants: Fifteen (15) participants including one representative from the Los Angeles Office of the State Council on Developmental Disabilities and one representative from the Department of Developmental Services.

Location of Meeting:

- This community meeting was held at SG/PRC, as the topic of the Critical Issues Forum which is regularly scheduled for the third Wednesday every quarter from 10:00 to noon.

Translation Provided: Translation was not needed for this group as a separate group meeting held at the same time was conducted completely in Spanish. It was advertised in the invitational flyer that translation in languages other than English and Spanish would be provided if requested. However, there were no requests for other languages this year.

SG/PRC Staff: The verbal and written information was presented by Carol Tomblin, Director of Outreach and Compliance. Also present was Raquel Sandoval, SG/PRC HR Director to take notes. Amos Byun, SG/PRC Community Outreach Specialist was present to provide technical assistance for the presentation.

Meeting Summary: The meeting started at approximately 10:10 a.m. Materials, such as copies of the Purchase of Service (POS) Policy, age-specific summaries of POS services, information regarding how to become a Board member and how to sign up for E-Link, were available for parents to take for their reference, along with other flyers and pamphlets.

The Critical Issues Forum is regularly scheduled as a two-hour presentation. Therefore, this format allowed for the most complete presentation of the FY 2017-2018 Disparity Data graphs and analysis, as well as the review of the current SG/PRC equity projects.

A power point/Prezi presentation was used to guide the audience through SG/PRC's current equity projects which began as a result of input from families during prior years' community meetings.

As part of the presentation, Ms. Tomblin wanted to make sure that the audience knew the terms being used and to clarify that the data were based only on the funds authorized and expended by SG/PRC. The disparity data do not reflect the costs or expenses associated with Medi-Cal or school services, or Access transportation, or any other generic resource.

Also, each regional center's history influences the POS policy and expenditures. For example, SG/PRC was located very close to Lanterman State Developmental Center (SDC). During various waves of "depopulation" from the SDC, residential facilities were developed in the SG/PRC service area. Services were paid – and continue to be paid -- by SG/PRC for residential care. Many of the residents of the homes originally resided with their families in many different parts

of the state – not here in SG/PRC’s area. However, we continue our financial commitment to serve those who have become residents in our area, regardless of ethnicity or race.

SG/PRC began the presentation with a review of the current equity projects that were inspired by comments made by families during previous years’ community meetings.

Of particular interest was the Parent Mentor Initiative (PMI), as one for the Parent Mentors was a member of the audience. She shared some information about her own progress and the progress she has helped others achieve. Questions were asked about how progress is measured in PMI, as well as how potential mentors were identified and how to refer parents to receive mentoring support. Ms. Tomblin answered those questions.

After reviewing the current equity projects, SG/PRC shared demographic information and selected POS expenditure data with the families. [Please see power point presentation slides as part of this report.] In addition, the SG/PRC website with the actual disparity reports was shown to the audience, as well as letting them know how to access this information on their own.

The following comments were made by the members of the audience:

- After hearing about the Parent Mentor Initiative (PMI), the DDS representative stated that the PMI was impressive and asked more details about it. Carol summarized the program and explained that it was different from the Promotora Programs sponsored by other regional centers. One of the Parent Mentors affiliated with Alma Family Services also added some of her information and perspective as a parent and as a parent mentor.
- The State Council representative stated that our regional center was doing a great job of addressing the disparities. She asked if regional centers collaborated with each other to share resources and information. Ms. Tomblin indicated that SG/PRC has been collaborating with Harbor Regional Center regarding translation of materials for families. SG/PRC has also collaborated with F.D. Lanterman Regional Center regarding the RCAPS – Regional Center Automated Phone System. SG/PRC has been a regular user of the RCAPS and has hosted several trainings for multiple regional centers so that they could learn how to use RCAPS. In addition, all regional centers are invited to participate and share in conference calls initiated by DDS with all of the Cultural Specialists statewide.
- The parent who was the Parent Mentor stated that she had received feedback from parents at Inland Regional Center stating that they wished they had all the support and resources that are offered at SGPRC. Ms. Tomblin stated that all regional centers have different strengths. For example, the SG/PRC Outreach Team recently visited Inland Regional Center to learn how they have been using social media and other technology to communicate with the people they serve and their families. This approach has worked particularly well given IRC’s expansive area, while SG/PRC relative compact size

is more conducive to in-person trainings, which families seem to particularly benefit from and enjoy.

- After a review of the current projects and the disparity data, the goals and projects recently funded (FY 18-19) were discussed. One of the new projects will include four symposia on the “Developmental Journey of Children in the African American Community”. There was a question about how that project will be measured. The plan is to determine participants’ attitude and knowledge change based on pre- and post-test questionnaire responses, as well as any increased intake and possibly POS of those who are associated with SG/PRC. It was suggested that SG/PRC consider changing the terms to “knowledge survey” to help the participants overcome potential test-phobia.
- The State Council representative wanted to know more about how SG/PRC would be measuring success for our various projects as well as if our regional center shared information with other regional centers. The Cultural Specialists conference calls hosted by DDS was discussed.
- The DDS representative shared that legislators are asking what the results are – what progress has been made from the various disparity projects. DDS is finding that sharing more “success stories”, rather than just numbers, is an effective way to community the success of the projects.
- The parent mentor shared that being a parent of a child with developmental disabilities (and she has more than one), it is a continual process of grieving and celebrating. Both Navigating the Regional Center System (NRCS) and PMI projects have helped her look at life with more hope and greater vision or awareness of the possibilities for her children.
- After the presentation, three of the parents in attendance expressed to Ms. Sandoval their interest in SG/PRC’s PMI program. They were instructed to inform their SCs of their interest.

One parent stated that she did not have any suggestions at the current time but wanted to know if she could provide feedback later. She and other parents were given Ms. Tomblin’s email address and phone number so they could provide additional comments and suggestions. [Note: No additional feedback was provided.]

The meeting concluded about noon.

Critical Issues Forum on March 20, 2019 – Spanish Language

Minutes

Number of Participants: Forty (40) parent participants plus Aimee Delgado, Representative from the Office of Client Rights Advocacy/Disability Rights-California

Location of Meeting:

- This community meeting was held at SG/PRC, at the same date, time and location as the English presentation of the Critical Issues Forum for this topic of “What has SG/PRC done to address Disparity”

Translation Provided: Translation was not needed as all of the meeting was conducted in Spanish. Presenter and all of the participants spoke Spanish. Materials that were handed out were in Spanish.

SG/PRC Staff: The information was presented verbally and on the power point slide in Spanish by Xochitl Gonzalez, SG/PRC Community Outreach Specialist. Also present was Sal Gonzalez, Manager of Family Services Unit II.

Meeting Summary: The meeting started at approximately 10:00 a.m. Materials, such as copies of the Purchase of Service (POS) Policy, were available for parents to take for their reference.

A power point/Prezi presentation was used to guide the audience through SG/PRC’s current equity projects which started with input from families during prior years’ community meetings. After a review of the current projects, SG/PRC shared demographic information and selected POS expenditure data with the families. [Please see power point presentation slides as part of this report.]

For this group, the information specific to Hispanic/Latino families and Spanish-speaking individuals was highlighted.

The following comments, questions and concerns were made by the members of the audience:

- After the presentation of the current equity projects initiated by SG/PRC, Parents asked basic questions as to how they can have access to these projects and what is required to participate in the equity projects. In response, the referral process for Navigating the Regional Center System (NRCS) and the Parent Mentor Initiative (PMI) was discussed. Parents were instructed that if they were interested, at the end of the meeting, they would be given the necessary consent forms to review regarding PMI. Those interested in NRCS were told that the currently scheduled NRCS workshops were going to be in English. They could be added to a list for a future NRCS workshop series conducted in Spanish (as two Spanish NRCS workshop series had just concluded).
- One parent asked about the needed qualifications to become a Parent Mentor. It was explained that a group of parents went through special training a couple of years ago

and they have been working for a while now. No additional Mentors are going to be hired at this time.

- Another parent commented that she wanted to participate in the PMI program because of challenges this parent has in knowing what to ask of her SC (even though the SC and parent communicate well). Based on what she shared, parent was told that it appeared that she could benefit from participating in both the NRCS and PMI, as both programs are complementary in increasing a parent's knowledge and empowerment.
- A parent reported that she felt a lack support from her service coordinator and did not know what her options are. Parent was encouraged to participate in SG/PRC equity projects (NRCS and PMI) and to speak with the manager to address this feeling. Sal Gonzalez, Manager, gave this parent his number so that he can help connect this parent to someone who can address her concerns.
- A parent commented that she felt that disparity was a result of not speaking the English language. She was comforted to know that there are programs that can help her, available to her in Spanish. She expressed interest in participating in PMI and NRCS.
- A parent reported that she felt frustrated that her service coordinator (SC) would take a long time to secure services. The coordinator reported dates of committees to review service requests to the parent, but the parent was asking why she cannot attend the committee to advocate on her own. Sal Gonzalez explained how service requests are addressed. He explained that the service request must be added to the IPP through an Addendum, depending on what it is, and the SC may also be required to attend a committee to review the request and recommend appropriate service options. If a parent wanted to attend the committee, the parent needs to voice their desire, although parent participation in these internal committees is not a customary practice. The POS policy was explained, and a few copies were distributed to interested parents. Parents were instructed to participate in the NRCS workshops because during these workshops parents are instructed how to use the POS policy -- so that they understand if they qualify for a service they are thinking of requesting. The parents were informed how important is to work with the Service Coordinator as the POS policy is not exhaustive. The parent was interested in participating at the next NRCS in Spanish.
- A parent who had attended the NRCS workshops explained how it helped her understand why a request for services might be accepted or denied. Mother reported she felt empowered after attending the workshop. Many families reported that they wish to attend.

- A parent informed that her SC does not send her information regarding upcoming events or parent training. The parents were told about E-Link and how to register because it is one system used to disseminate information. A family member got the flyer on signing up for E-Link and asked for help to add using her phone at the end of the meeting.
- In terms of new ideas for the future, parents were interested in SG/PRC using social media to get information out to families. They also asked that more NRCS workshops be offered in Spanish.

One parent mentioned that she is in the Claremont area and that she has a cadre of six (6) parents who would like more information and want to know how to access. An idea was discussed how they can meet in a group and take the online education classes or the behavior intervention classes. The parents asked if the Webinars would allow the group to gather and talk together. It was explained that to gather and empower together is always a good idea. The webinars should be accessible to those using their phones. Once its available to parents, instructions will follow and be disseminated.

The meeting concluded about 11:45 p.m.

Chinese Support Group Meeting on March 30, 2019

Minutes

Number of Participants: Eight (8) parents, plus Aimee Delgado, Representative from the Office of Client Rights Advocacy/Disability Rights-California (DR-CA)

Location of Meeting: Evangelical Formosan Church, 2245 S. Hacienda Blvd., Hacienda Heights, CA 91745

- This community meeting was held at the same date, time and location as a regular meeting of FFDY-Foundation for Disabled Youth – which is the fourth Saturday of the month from 2:30 to 4:30 p.m. at the Evangelical Formosan Church in Hacienda Heights.

Translation Provided: Translation was provided by one of the long-time members of FFDY, who is fluent in Mandarin as well as Cantonese. Ms. Tomblin presented the information in the slide, and the FFDY member provided the translation, one slide at a time. All questions and answers were provided in both English and Mandarin.

SG/PRC Staff: Carol Tomblin, Director of Outreach and Information, was the presenter. Amos Byun, SG/PRC Community Outreach Specialist, provided technical support. Esther Sibal, Client Services Manager of Adult Services, was present to answer questions related to service coordination and to take notes.

Meeting Summary: The meeting started at approximately 2:40 p.m.

Prior to the start of the meeting, flyers and other printed materials were displayed in Chinese and English for parents to pick up and take with them, including the POS summary sheets, the POS policy, how to become involved with the SG/PRC Board of Directors, how to sign up for E-Link news.

A power point/Prezi presentation was used to guide the audience through SG/PRC's current equity projects which started with input from families during prior years' community meetings. After a review of the current projects, SG/PRC shared demographic information and selected POS expenditure data with the families. [Please see power point presentation slides as part of this report.]

For this group, the information specific to Asian families and those who primarily speak Asian languages was highlighted. In particular, it was noted that the percentage of Asia families served by SG/PRC is not proportional to the percentage of Asian families in the SG/PRC service area. The issue of "Child Find" for this under-represented group appears to be one of the most important issues related to disparity.

The following comments, questions and concerns were made by those present, especially related to how to reach members of the Asian community to tell them about regional center services:

- Parents suggested that SG/PRC continue meeting with physicians and trying to form relationships with the local pediatricians, especially those who serve the Asian community.
- Parents also suggested that SG/PRC needed to request direct referrals from local hospitals for at-risk infants.
- It was suggested that SG/PRC outreach to the churches that serve the Asian community, especially those who run pre-schools and day care centers. For example, the United Christian Education Center located on 16152 Gale Ave., Hacienda Heights, CA 91745 is one of the largest preschools in Hacienda Heights and it predominately serves the Asian community.
- Parents also suggested that SG/PRC work with other pre-school programs, such as OPTIONS, to obtain referrals.

Meeting adjourned at approximately 5:00 p.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

March 7, 2019

The following committee members were in attendance at said meeting:

PRESENT:

Sharon Ehrig, Chairperson
George Stransky
Vanessa Osborn
Nur Bandek
Rosalind Ford
Bryan Chacon
Chris Schlanser
Michelle Mainez
Shawna Brown-Acosta
Nur Bandek
David Bernstein
Terry Kappe

STAFF:

Tim Travis, Director of Clinical Services
Erika Gomez, Executive Assistant - BOD

MEMBERS ABSENT:

Cindy Sendor (LOA)

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Sharon Egrig called the meeting to order at 9:33 a.m. A quorum was established. Introductions were made of everyone in the room.

The minutes from the February 7, 2019 meeting were approved.

M/S/C (Bernstein & Bandek) The committee approved minutes.

B. COMMUNITY SERVICES UPDATES

Ernie Cruz, Director or Community Services, provided topics on the following topics:

- Community Placement Plan/Community Resource Development Plan

- Bridge Funding
- State Minimum Wage
- CMS Final Rule – Compliance Funding for 2018-2019

C. DISPARITY – WHAT HAS SG/PRC DONE TO ADDRESS DISPARITY

Carol Tomblin, Director of Compliance presented information that included the following:

- Current projects
- Continuation projects
- Newly funded equity projects – FY 18-19
- General facts – ethnicity and language FY 2018
- Comparison of ages by ethnicity FY 2018
- Review of changes FY 14 - FY 18 – NO POS by ethnicity or race for all ages

D. VENDOR CATEGORY REPORTS

Adult Programs

Vocational –George Stransky reminded those in attendance that there is still a vacancy under this category.

Adult Day – Rosalind Ford shared that the subcommittee met before the meeting. Josie Martinez, Resource Developer was present. They will meet again on April 4, 2019.

Infant & Children Services

Infant Development Program – Nur Bandek had nothing to present.

Transportation

Vanessa Osborn informed the committee that the subcommittee is going to meet on April 10, 2019 at 10am in room 4.

Independent Living Services

ILS Services – Vacant

SLS Services – Sharon Ehrig reported that she is going to term off in June and encourage those in the audience to consider applying if they can. There is going to be a subcommittee meeting after this meeting. Lastly, the California Supported Living Network conference is going to be on April 17-19, 2019.

Residential Services

ICF – David Bernstein shared that there is a QIDP training coming up in Ontario on April 2-3, 2019. The subcommittee will meet on April 4, 2019. Lastly, he said

that ICFs were left out of the rate study.

CCF –Michelle Mainez and Shawna Brown-Acosta are working on having a subcommittee meeting next month to discuss CMS Compliance.

Specialized- Chris Schlanser had nothing to report.

Other Vendored Services- Bryan Chacon shared that there is going to be a post High School transition fair on March 16, 2016.

At Large- Terry Kappe had nothing to report.

E. **EXECUTIVE DIRECTOR REPORT**

Tim Travis, Director of Clinical Services reported on the following:

A reference was made to the monthly Executive Director Report.

Self Determination: On February 25, 2019 DDS staff provided “Train the Trainer” training to members of the Local Advisory Committee and key personnel at the regional center. The 95 families and individuals chosen for the SDP have been invited to trainings that will be held this month and in April. staff were also provided with two additional “directives“ from DDS. The first is on the Independent Budget and the second is on the ability of the regional center to purchase initial person-centered planning services from vendored providers of person-centered planning services or non-vendored providers who demonstrate they have received training or certification in the person-centered planning/facilitation process. The latter would be funded as a purchase reimbursement to families / individuals.

Rate Study Meeting: DDS held their first briefing to share the draft results of the Vendor Rate Study with the Developmental Services Task Force, invited guests, and the public. The rate study is expected to be submitted on March 15, 2019.

F. **SUB-COMMITTEE REPORTS**

Membership and Recruitment – Cindy Sendor (not present) and George Stransky encouraged those in the audience to apply for the current vacancies.

Socials and Special Functions – The committee agreed to hold this year’s VAC Recognition Breakfast at the Industry Hills Expo – Pavilion.

Legislation- David Bernstein had nothing to report.

Vendor Training – Chris Schlanser announced that the TAT topic on March 28, 2019 is going to be on Dental Awareness.

Tim Travis announced that this was Ernie Cruz's last day at SG/PRC and he would now work at DDS.

PUBLIC COMMENTS

None

MEETING ADJOURNED

The next regular meeting will be held on April 4, 2019 at 9:30 a.m.

SAN GABRIEL/POMONA REGIONAL CENTER

DEVELOPMENTALSERVICES, INC.

Minutes of the Meeting of the Client Services /Advisory Committee

March 27, 2019

A regular meeting of the Client Services/Advisory Committee was held on Wednesday, March 27, 2019. The following committee members were present at said meeting:

PRESENT

Victor Guzman, Chair
Pretti Subramaniam
Mary Soldato
Daniel Clancy
David Grisey
Jenny Needham
Sheila James
Ardena Bartlett
Herminio Escalante
Julie Lopez
Shannon Hines
Sherry Meng

STAFF:

Lucina Galarza
Laura Palma
Elisa Herzog

ABSENT:

RECOMMENDED BOARD ACTIONS

THE CLIENT SERVICES/ADVISORY COMMITTEE RECOMMENDS THE FOLLOWING: None

ITEMS DISCUSSED

- A. CALL TO ORDER**
Chairperson, Victor Guzman called the meeting to order at 6:05-pm
A Quorum was established.
-The minutes were approved as written, Clancy, Grisey.
- B. PUBLIC COMMENT**

None

C. **CLIENT ADVOCATE** –**Elisa Herzog** presented on the following:

- New Survey for Community Resource Development Funds
 - San Gabriel/Pomona Regional Center (SG/PRC) is seeking your input to identify services and supports that can be proposed to the Department of Developmental Services and potentially developed through Community Resource Development Funds for Fiscal Year 2019/2020. Please complete this survey to assist SG/PRC in the identification needed resources.
 - Go to: San Gabriel Pomona Regional Center's website @ www.sgprc.org, click on "Latest News", and then "New Survey for Community Resource Development Funds" tab to begin
 -
- Direct support staff are quitting the field or working multiple jobs due to low wages, essential programs are closing throughout the state, and individuals are forced to live with inadequate supports or without supports at all
 - California's lawmakers must fund the services and supports people with intellectual and developmental disabilities rely on to access their civil rights.
 - Join us in Van Nuys on April 5, 2019 to demand that our lawmakers keep the promise to our community. from 12:00 -1:30 PM: at the Van Nuys State Office Building
 - Activities include: marching around the offices, Sign letters to Legislators, Listen to Speakers
- The Service Center for An Independent Life & Mt. SAC will be hosting the 4th Annual Disability Athletics Fair on Saturday, April 6th from 9am-2:30pm at Mt Sac. Activities will include:
 - Yoga,
 - Basketball
 - Baseball
 - Soccer
 - Swimming
 - Martial Arts
 - Kayaking
 - Bocce Ball
 - Golf
 - Skateboarding, and more...

- The 24th annual CA statewide self-advocacy conference presented by the Supported Life Institute will be held at the Crowne Plaza Hotel in Sacramento, CA on Friday & Saturday May 3rd -4th
- Save the date for the annual Pacific ADA Update Conference 2019 September 12 & 13 at the 4 Points Sheraton LAX Hotel
 - Will feature multiple learning tracks & subjects for experts to share recent ADA developments & information. Registration will be coming soon
- Access to Work (ATW) is a pilot program where Access customers can use Access to travel to and from employment or job training. The trips are scheduled to ensure customers get to work on time. To be eligible for ATW, customers must meet all three criteria:
 - Be a current Access customer.
 - Travel to work or job training; and
 - Meet an income threshold, specified in the ATW application.
- Have you been declared legally blind, over the age of 18, able to walk 1 to 2 miles a day & have 3 or more routines you walk to, on a daily basis? Are you ready for a guide dog? learn more, visit www.guidedogsofamerica.com
- Zappos.com has expanded their selection of adaptive clothing!
 - categories include: easy on/off shoes, sensory friendly clothing, adaptive jeans, and magnetic closures are a few features

see flyers and handouts

D. Committee Follow-up – Future training topics

Victor Guzman / Lucina Galarza addressed training topics.

- The committee agreed on the following training topics to be provided:
 - April 2019 - Residential Services
 - May 2019 - Residential Options
 - June 2019, to be decided at next meeting

Special Presentation:

Special presentation on 2018 FY-POS Expenditure Reports/Equity Projects was presented by Carol Tomblin, Director of Compliance. This presentation covered projects such as:

- Parent Mentor Initiative (PMI)

- Navigating Regional Center Systems (NRCS)
- Online Based Projects
 - CHLA Modules
 - ADEPT online ABA
- Understanding Your Child's Disability and
- Empowering & Outreaching programs

ASSOCIATE EXECUTIVE DIRECTOR REPORT

- **Disparity Monies**
 - We have received our awards by DDS (refer to provided handout)
- **Self Determination Advisory Committee Meetings & Updates**
 - Train the trainer was provided by DDS on February 25, 2019
 - Orientation to families/individuals (refer to handout)
 - Meet and greet sessions will be held monthly for selected families only.
 - Directive on Independent Budget (refer to handout)
 - Local Advisory meetings are held every second Tuesday of the month at 6 pm (unless cancelled by committee)

E. ADJOURN

Chairperson Victor Guzman adjourned the meeting at 6:59 pm.

The next Client Services/Advisory Committee meeting is scheduled for Wednesday, April 24. Meeting will be held in the Assembly Room.

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)**

March 27, 2019

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Victor Guzman
Preeti Subramaniam
Mary Soldato
Sheila James
Georgina Molina
Penne Fode
Natalie Webber
Julie Chetney
John Randall
Joseph Huang
Gisele Ragusa
Sharon Ehrig
Shannon Hines

STAFF:

Lucina Galarza, Interim Executive
Director
Erika Gomez, Exec. Assistant BOD
Laura Palma, Admin Assistant, QA

ABSENT

Anabel Franco
Daniel Rodriguez

A. CALL TO ORDER:

Joseph Huang, Board President, called the meeting to order at 7:18 p.m. Roll call was taken, and a quorum was established.

PUBLIC INPUT:

None

B. SPECIAL PRESENTATION – DISPARITY DATA

Carol Tomblin, Director of Compliance shared the following information:

- Equity Projects
- Parent Mentor Initiative
- NRCS Navigating Regional Center System Workshops
- Online Based Projects
- Understanding Your Child’s Disability
- ADEPT: Autism Distance Education Parent Training
- Empowering and Outreaching
- Person Centered Conversation
- Parents’ Place Outreaching Specialists
- Critical Issues Forum and Support Groups
- Community Outreaching
- Asian Pediatrician/ LA County Library Workshop
- Community Events Participation
- FY 2018 POS Expenditure Data
- POS Expenditure Data FY 17-18
- Comparison of SG/PRC to General Population
- Comparison of Per Person Expenditures Data FY 15 to FY 18 – Black/African-American Living at Home
- Variance from Average Comparison of Per Person Expenditures Data FY 15 to FY 18 Black/African-American Living at Home
- Review of Changes FY 14-FY 18
- Comparison of Per Person Expenditures Data FY 15 to FY 18 –Hispanic Living at Home
- Variance from Average Comparison of Per Person Expenditures Data FY 15 to FY 18 – Hispanic Living at Home
- Comparison of No POS for All Ages % by Languages FY 15-FY 18
- Comparison of No POS for All Ages % by Languages FY 18

There was opportunity for Community Input.

C. EXECUTIVE/FINANCE COMMITTEE

John Hunt, Chief Financial Officer reported on the following:

Financial Report

Operations – Based on the E-2 contract amendment, the allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The operations allocation for fiscal year

- 2018-19 is currently \$28,946,621. For the month of January, staff expended \$2,219,431 and have spent \$16,120,173 year to date, with expenditures remaining of \$12,826,448.
- Family Resource Center –The allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation.
- LDC Foster Grandparent/Senior Companion Program – The program has a current allocation in the amount of \$588,808 with projected expenditures for the year in the amount of \$584,432 which leaves an allocation balance remaining in the amount of \$4,376.
- FDC Foster Grandparent/Senior Companion Program – The current allocation stands at \$502,210 with projected expenditures for the year in the amount \$498,477, resulting in a small allocation balance of \$3,733.
- Community Placement Plan – operations allocation is currently at \$1,833,833. Expenditures for the year are projected to be \$1,771,642 resulting allocation balance of \$62,191.
- Purchase of Service as with Operations – Projections are based on the E-2 contract amendment.
 - Regular Purchase of Services- The allocation is \$222,155,432. For the month of January, staff expended \$18,140,720 and have paid for services in the amount of \$120,182,570 year to date, with projected expenditures and late bills remaining in the amount of \$103,239,020. This results in an allocation shortage in the amount of \$1,266,158 which should be covered in a future amendment.
 - Community Placement Plan - projecting a slight shortage of \$275,519 in Community Placement Plan POS which will be covered in a future allocation.

M/S/C (Fode & Chetney) The committee approved the Financial Report.

Contracts: D-4 and E-2 – At the Executive Finance Committee, staff recommended that the members consider granting approval for the Board President, Joseph Huang, to sign the above-mentioned contracts when they are received. The committee approved the recommendation of the President’s signature on the contracts.

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Georgina Molina shared that the committee was presented the Monthly Outreach Report. The committee also covered the following topics: Intake Data, Self Determination, CalFresh, Board Training, and CAL ABLE.

E. CLIENT SERVICES ADVISORY COMMITTEE

Victor Guzman reported that the committee had a special presentation on POS Expenditure Reports/Equity Projects. The committee also received information the Disparity money that was received and on Self Determination.

F. VENDOR ADVISORY COMMITTEE

Sharon Ehrig informed the members about the rate study conducted by Berns and Associates. She also shared that the VAC Recognition Breakfast is scheduled for June 6, 2019.

G. STRATEGIC DEVELOPMENT COMMITTEE

Gisele Ragusa reported that the committee reviewed SG/PRC's Board recruiting handouts. Staff will make the suggested changes and finalize it. The committee is also focusing on finalizing the Strategic Timeline for the Board. Lastly, Ms. Ragusa talked about the ongoing recruiting efforts that the committee are engaged in.

H. EXECUTIVE DIRECTOR REPORT

Lucina Galarza, Interim Executive Director, and staff reported on the following:

- Budget Subcommittees- There was an Assembly Budget Subcommittee meeting on March 6, 2019 to discuss funding issues related to the Department of Developmental Services.
- Self Determination – on February 25, 2019 DDS staff provided “Train the Trainer” training to members of the Local Advisory Committee and key personnel at the regional center. The 95 families and individuals chosen for the SDP have been invited to trainings that will be held in March and April 2019. Staff was also provided with two additional “directives” from DDS. These directives were shared with the Local Advisory Committee, and the Board.
- Board Composition – DDS responded to SG/PRC Board Composition survey. The response indicated that SG/PRC did not meet the required Board composition for its Asian and Latino communities. Staff submitted a response to the Department reporting that the Board would be making efforts to inform the community about how to apply to be Board members.
- Community Placement Plan - DDS informed SG/PRC that it was approved for two projects through its Community Placement Plan (CPP) and one project through the Community Resource Development Plan (CRDP). The CPP Projects include two 2-bed Enhance Behavioral Support Homes. The CRDP Project is for the enhancement of our Dental Desensitization Program.
- Bridge Funding - Although Bridge Funding was approved in November

2018, this will not be provided to the selected community-based day programs and community care facilities until May 2019. The Bridge Funding will provide approximately a 2 % increase for a 12 month period of time.

- Rate Study - DDS contracted with the firm of Burns & Associates Inc., a national health policy consulting firm, to complete a rate study of regional center vendor rates. DDS must submit to the California legislature the rate study on the provision of services. The rate study was submitted on March 15, 2019.
- Cal Fresh - Beginning in June 2019, all SSI recipients will qualify for Cal Fresh. As part of the outreach to our system, DDS has entered into an agreement so that Regional Centers can assist with outreach and the application process. Each regional center will be provided monies to accomplish this outreach and assistance.
- CRDP – DDS has not released the timelines. However, the survey has been posted on the agency’s website. The survey is to gather information about what services people want to see developed. As of today, 54 people have taken it.

ADJOURNMENT

EXECUTIVE SESSION

Personnel Issue

Next meeting on Wednesday, April 24, 2019 at 7:15 p.m.

BOARD MINUTES FROM THE MARCH 27, 2019 MEETING

Submitted by:

Julie Chetney, Board Secretary

Date