

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

May 22, 2019

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Victor Guzman
Preeti Subramaniam
Mary Soldato
Sheila James
Georgina Molina
Penne Fode
Julie Chetney
John Randall
Joseph Huang
Gisele Ragusa
Sharon Ehrig
Anabel Franco

STAFF:

Lucina Galarza, Interim Executive
Director
Tim Travis, Director of Federal Revenues
and Clinical
John Hunt, Chief Financial Officer
Erika Gomez, Exec. Assistant BOD
Laura Palma, Admin Assistant, QA

ABSENT

Shannon Hines
Natalie Webber
Daniel Rodriguez

A. CALL TO ORDER:

Joseph Huang, Board President, called the meeting to order at 7:19 p.m. Roll call was taken, and a quorum was established.

The minutes for the March 27, 2019 meeting were reviewed and approved by the Board.

M/S/C (Randall & Soldato) The Board approved the minutes.

Abstain: Franco

The minutes for the April 24, 2019 meeting were reviewed and approved by the Board.

M/S/C (Fode & James) The Board approved the minutes.

Abstain: Franco

PUBLIC INPUT:

- Carl Argila, a parent, gave an update on the status of the case of his son. He also provided information on his blog.
- Julie Eby McKenzie, from State Council, informed the Board that there will be Independent Facilitator Trainings for Self Determination at SG/PRC on June 24, 2019 in Spanish and on June 25, 2019 in English.
- Rosella Alm spoke about her support for Mr. Argila, mentioned above.

B. RECOGNITION OF BOARD MEMBERS

Each Board member in attendance was awarded a certificate of recognition for their time served as a Board member.

C. SPECIAL PRESENTATION: BOARD RECOGNITION AWARD

This item was tabled.

D. EXECUTIVE/FINANCE COMMITTEE

John Hunt, Chief Financial Officer reported on the following:

Financial Report

- Operations – Based on the E-2 contract amendment, the allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The operations allocation for fiscal year 2018-19 is currently \$29,383,054. For the month of March, staff expended \$3,146,589 and have spent \$21,546,147 year to date, with expenditures remaining of \$7,836,907.
- Family Resource Center –The allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.
- LDC Foster Grandparent/Senior Companion Program – The program has a current allocation in the amount of \$588,808 with projected expenditures for the year in the amount of \$572,561 which leaves an allocation balance remaining in the amount of \$16,247.
- FDC Foster Grandparent/Senior Companion Program – The current allocation stands at \$502,210 with projected expenditures for the year in the amount \$488,353, resulting in a small allocation balance of \$13,857.
- Community Placement Plan – operations allocation is currently at \$1,833,833. Expenditures for the year are projected to be \$1,766,548 resulting allocation balance of \$67,285.
- Purchase of Service as with Operations – Projections are based on the E-2 contract amendment.

- Regular Purchase of Services- The allocation is \$222,155,432. For the month of January, net expenditures were \$18,771,944, with year-to-date expenditures for services in the amount of \$156,847,116. Projected expenditures and late bills remaining are in the amount of \$64,154,392. This results in an allocation surplus in the amount of \$1,153,924, or .5% of allocation.
- Community Placement Plan - projecting a shortage of \$208,080 in Community Placement Plan POS which will be covered in a future allocation.

C-6 Amendment - The Executive Finance Committee approved the President's signature on the C-6 Amendment for fiscal year 15/16 upon its arrival. Mr. Huang has signed this document.

Line of Credit Signature – The bank informed staff that the Board has to authorize a new person to sign the new Promissory Note.

M/S/C (Fode & Randall) The Board approved for CFO, John Hunt, to sign the new Line of Credit Promissory Note.

E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Georgina Molina shared that the committee was presented the Monthly Outreach Report. She also made a recommendation for a Community Recognition Award to be presented to a group of Los Angeles County Librarians that work with the Community Outreach Specialists.

M/S/C (Ragusa & Randall) The Board approved the recommended Community Recognition Award.

F. CLIENT SERVICES ADVISORY COMMITTEE

Victor Guzman had nothing to report.

G. VENDOR ADVISORY COMMITTEE (VAC)

Sharon Ehrig invited the members to the VAC Recognition Breakfast on June 6, 2019. Also, the VAC made a recommendation for the VAC Chairperson for Fiscal Year 19/20. The Board had concerns that the voting for selection of the VAC Chairperson was done via email because there was not a quorum at the VAC meeting in May. This matter will be discussed at the Executive Finance Committee on June 12, 2019.

H. STRATEGIC DEVELOPMENT COMMITTEE

Gisele Ragusa informed the Board that an interview was conducted of Ning Yang, and a recommendation for her appointment to the Client Services

Committee was made.

M/S/C (Randall & Franco) The Board approved the recommendation for Ms. Meng's appointment to the Client Services Committee.

I. NOMINATING COMMITTEE

Joseph Huang reported on behalf of the Nominating Committee the following Proposed Slate of Officers to the Board of Directors for Fiscal Year 19/20:

- Board President: Gisele Ragusa
- 1st Vice President: Sheila James
- 2nd Vice President: Julie Cheney
- Treasurer: Mary Soldato
- Secretary: Anabel Franco

M/S/C (Randall & Ehrig) The Board approved the proposed slate of officers for Fiscal Year 19/20.

J. EXECUTIVE DIRECTOR'S REPORT:

Lucina Galarza, Executive Interim Director, referred to the report in the blue section of the board packet, which includes his monthly Executive Director's report.

- *Budget* –
 - Regional Center Operations increase of \$1.6 million annually for 21 statewide positions for Regional Center oversight, monitoring, and anticipated expansion of the Family Home Agency model Neither the Senate or the Assembly has embraced the Uniform Holiday Closure Schedule;
 - POS increase of \$1 million annually to pay copayments, coinsurance, and deductibles for Early Start Services in compliance with federal law;
 - \$1.6 million annually for Regional Center Operations, for two years, for 15 positions statewide for Regional Center local implementation of trauma-informed services to multi-agency children;
 - Provider rate increases of \$163.7 million in FY 2019-20 (January 1 through June 30) for rate augmentations. Funding begins in January 2020 and is scheduled to sunset at the end of December 2021.
 - Annual increase in Regional Center Operations of \$4.5 million to carry out the above rate augmentations and for increased workload related to Regional Center transparency measures.
 - Uniform Holiday Schedule will be suspended until the end of

December 2021.

- *Self Determination Program (SDP)* – SG/PRC is holding monthly Meet and Greets for families/individuals in the SDP, at 5 pm on the second Tuesday of each month. These monthly meetings are for families /individuals to meet one another and to ask questions of SGPRC personnel. Specific training opportunities will also be provided based on the request of the family/individual. For the May 2019 meeting, families/individuals will meet individuals /entities who will be able to complete Person Centered Plans. For the June 2019 Meet and Greet, families/individuals will meet with Financial Management Service providers.
- *Bridge Funding* - On April 30, 2019, the regional centers were informed that the State appropriated \$25 million in State General Funds along with federal funds for a one-time 2.1% service provider increase. This increase is for selected service categories including In-home Respite Programs, Community Care Facilities, and Community-Based Day Programs, including Independent Living Services and Infant Development Programs. This increase will be effective from May 1, 2019 to April 30, 2020.

EXECUTIVE SESSION

There was an Executive Session held after the meeting regarding a personnel matter.

Next meeting on Wednesday, June 26, 2019 at 7:15 p.m.

BOARD MINUTES FROM THE MAY 22, 2019 MEETING

Submitted by:



Julie Chetney, Board Secretary

06/26/19
Date