

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting MINUTES**

**May 8, 2019**

**PRESENT:**

Joseph Huang, President  
Penne Fode, Immediate Past President  
Gisele Ragusa, Treasurer  
Victor Guzman, 1<sup>st</sup> V.P  
Julie Chetney, Secretary

**STAFF:**

Lucina Galarza, Interim Associate Executive  
Director  
Tim Travis, Director of Federal Revenues  
and Clinical  
John Hunt, Chief Financial Officer  
Erika Gomez, Exec. Assistant – BOD  
Laura Palma, Admin Assistant - QA

**ABSENT:**

Sheila James, 2<sup>nd</sup> V.P  
Georgina Molina, Board Director

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**RECOMMENDED ACTIONS**

**THE EXECUTIVE/FINANCE COMMITTEE RECOMMENDATION:**

None

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**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE  
PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board. The actions taken by the Executive/Finance Committee at this meeting were:

**Approval of Financial Report-** March, 2019, for services paid through April 18, 2019

**A. CALL TO ORDER**

Joseph Huang called the meeting to order at 7:12 pm. A quorum was established.

- The members reviewed the agenda.
- The minutes from the April 10, 2019 meeting were approved.

**M/S/C (Chetney & Guzman)**

**B. FINANCIAL REPORT**

John Hunt, Chief Financial Officer reported on the following:

**Financial Report**

- Operations – Based on the E-2 contract amendment, the allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The operations allocation for fiscal year 2018-19 is currently \$29,383,054. For the month of March, staff expended \$3,146,589 and have spent \$21,546,147 year to date, with expenditures remaining of \$7,836,907.
- Family Resource Center –The allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.
- LDC Foster Grandparent/Senior Companion Program – The program has a current allocation in the amount of \$588,808 with projected expenditures for the year in the amount of \$572,561 which leaves an allocation balance remaining in the amount of \$16,247.
- FDC Foster Grandparent/Senior Companion Program – The current allocation stands at \$502,210 with projected expenditures for the year in the amount \$488,353, resulting in a small allocation balance of \$13,857.
- Community Placement Plan – operations allocation is currently at \$1,833,833. Expenditures for the year are projected to be \$1,766,548 resulting allocation balance of \$67,285.
- Purchase of Service as with Operations – Projections are based on the E-2 contract amendment.
  - Regular Purchase of Services- The allocation is \$222,155,432. For the month of January, net expenditures were \$18,771,944, with year-to-date expenditures for services in the amount of \$156,847,116. Projected expenditures and late bills remaining are in the amount of \$64,154,392. This results in an allocation surplus in the amount of \$1,153,924, or .5% of allocation.
  - Community Placement Plan - projecting a shortage of \$208,080 in Community Placement Plan POS which will be covered in a future allocation.

**M/S/C (Fode & Ragusa) The committee approved the Financial Report.**

*\*Attached to these minutes.*

*\*\* “Attachments & Announcements” section of Board Packet.*

**C-6 Amendment** – Staff received the amendment from DDS and need Mr. Huang to sign it.

**M/S/C (Ragusa & Fode) The committee approved the Board President’s signature.**

**E-3 Contract** – Staff informed the committee that this contract is expected to be received this month.

**C. BOARD OVERVIEW**

Joseph Huang, Board President reported on the following:

*Board Training* – At the Board training on April 24, 2019 staff condensed the 6-hour training on Self Determination into 2 hours. The committee members expressed they found all the information very helpful.

*Annual Board Meeting* – The Board’s Annual Board Meeting is scheduled for May 22, 2019. Elections for a new slate will be place. The Board will also do a Community Recognition.

**D. INFORMATION:**

Lucina Galarza, Interim Executive Director, reported on the following:

*Self Determination* - The 95 families and individuals chosen for the SDP were invited to Orientations that were held in March, April and May 2019. Staff have provided seven trainings to the individuals and families selected. 65 families have received an orientation. A few families have requested to postpone the orientation due to personal issues. 28 individuals/families have requested to be exited out of the SDP. SG/PRC is holding monthly Meet and Greets for families/individuals in the SDP. For the May 2019 meeting, families/individuals will meet individuals /entities who will be able to complete Person Centered Plans. For the June 2019 Meet and Greet, families/individuals will meet with Financial Management Service providers.

*Bridge Funding Approval* – On April 30, 2019, regional centers were informed that the State appropriated \$25 million in State General Funds along with federal funds for a one-time 2.1% service provider increase. This increase is for selected service categories. This increase will be effective from May 1, 2019 to April 30, 2020.

*Repeal of Family Cost Participation Program and Annual Program Fee* - Under current law, a program called the “Family Cost Participation Program” requires regional centers to pay for less respite, daycare, and camp (now suspended) than a

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child needs based on family income. Families are expected to make-up the difference. A separate, income-based fee program called the “Annual Family Program Fee” charges parents of children receiving other services. SB 412 by Senator Jeff Stone repeals these disability taxes. By doing so, it removes an artificial barrier to critical services for people with developmental disabilities and their families.

Subcommittee Budget – There was a Senate Budget Subcommittee #3 Hearing on May 2, 2019 and the following are some of the issues discussed: Overview of the Governor’s Proposal, Uniform Holiday Schedule and Half Day Billing, and Social Recreation and Camp Services.

**MEETING ADJOURNED**

The next regular meeting will be held on June 12, 2019 at 7:15 p.m.

**EXECUTIVE SESSION**

The committee had an Executive Session regarding two vendor matters and one legal matter.

*\*Attached to these minutes.*

*\*\* “Attachments & Announcements” section of Board Packet.*