

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**December 12, 2018**

The following committee members were present at said meeting.

**MEMBERS:**

Buce Cruickshank  
Bill Stewart  
Julie Chetney  
John Randall

**STAFF:**

Keith Penman, Executive Director  
Tim Travis, Director of Federal Revenues and Clinical  
Erika Gomez, Exec. Assistant - BOD

**MEMBERS ABSENT:**

Gisele Ragusa, Chairperson  
Joseph Huang

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING:**

None.

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Bruce Cruickshank called the meeting to order at 6:03 pm. A quorum was established.

The minutes from the October 24, 2018 tabled.

Staff requested to add one item to the agenda: Board Trainings.

**B. PUBLIC INPUT**

None

### **C. BOARD COMPOSTION**

- The members reviewed the recruiting materials and made several suggestions. Staff will make the changes and send the revised documents to the committee.
- The members were informed by staff that the Board will have two tables at the “Breaking Barriers Conference” in April, where they can do recruiting. There will also be a slot for someone to speak during the conference.

### **D. GOALS AND OBJECTIVES**

- Strategic Timeline – This agenda item was tabled.
- Best practices in recruitment for Board members:
  - The committee received a copy that lists when Board members will term off.
  - Staff will provide a list of committee members and the committee will review it for potential Board placements.

### **E. BOARD TRAININGS**

Because the “Train the Trainer” sessions continue to be pushed, staff feel it is better to do the Self Determination training in April. February’s training can be on legislature. The committee agreed and will inform the Board.

### **F. AGENDA FOR JANUARY 23, 2019**

The members requested that the following items be on their agenda for the next meeting:

- Review revised Strategic Timeline
- Review recruitment materials
- Review list of committee members.

### **G. ADJOURNED**

The next Strategic Development Committee meeting is scheduled for Wednesday, January 23, 2019.