

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

October 3, 2019

The following committee members were in attendance at said meeting:

PRESENT:

David Bernstein, Chairperson
Bryan Chacon
Rosalind Ford
Michelle Mainez
Nur Bandek
Jay Bhavsar
Nicole Mirikitani
Nancy Bunker
Jose Mendoza
Olaf Luevano

STAFF:

Anthony Hill, Executive Director
Erika Gomez, Exec. Assistant - BOD

MEMBERS ABSENT:

Susan Stroebel

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

David Bernstein called the meeting to order at 9:32 a.m. A quorum was established. Introductions were made of everyone in the room.

The minutes from the September 5, 2019 meetings were approved.
M/S/C (Ford & Chacon) The committee approved the minutes.

B. NEW EXECUTIVE DIRECTOR

The new Executive Director, Anthony Hill, was introduced and he spoke about his appreciation and support of the Vendor community. He also shared his professional background and his goals for the future.

C. COMMUNITY SERVICES UPDATES

Aaron Christian, Director of Community Services, and Tim Travis, Director of Federal Revenues and Clinical provided information on the following topics:

- CPP and RDP – there will be a posting on the website on Friday
- Self Determination – there is training for vendors on October 8, 2019
- Health Fair for Adults – this event took place on September 26, 2019. It was very well attended.

D. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano (**1 vacancy**) had nothing to report.

Adult Day – Rosalind Ford and Jose Mendoza shared that the next subcommittee meeting will be on November 7, 2019 at 8:30am.

Infant & Children Services

Infant Development Program – Nur Bandek will give an update next month.

Transportation

Vacant

Independent Living Services

ILS Services – Nicole Mirikitani shared that the subcommittee will meet following the VAC meeting.

SLS Services – Nancy Bunker reported that there is going to be a training about CalFresh at the Covina Library on October 17, 2019. She also asked that vendors compare resources about electronic ways of clocking in and out for staff.

Residential Services

ICF – David Bernstein shared the concerns that several residential providers are facing about the day programs not having adequate staffing and having intermittent vacancies. This is affecting the people served as well as staff.

CCF –Michelle Mainez and Jay Bhavsar – Michelle requested that she be recategorized as “Specialized”

M/S/C (Bunker & Bernstein) The committee approved the recategorization of Michelle Mainez to Specialized.

Mr. Bhavsar shared his concern about staff being required to take the DSP test. Because day programs do not require it, staff move on to day programs when they

do not pass the test.

Specialized- Vacant

Other Vendored Services- Bryan Chacon informed that the California Respite Association will have their fall meeting on October 23, 2019 at OPARC.

At Large- Susan Strobel was not present.

E. SUB-COMMITTEE REPORTS

Membership and Recruitment – Bryan Chacon recommended the following individual to the Committee:

- Baldo Paseta – Transportation

M/S/C (Chacon & Bunker) The committee approved the recommendation for the above-mentioned individual to join the VAC.

Bryan Chacon recommended the following individual to the Membership and Recruitment Sub Committee:

- David Bernstein

M/S/C (Chacon & Mirikitani) The committee approved the recommendation for the above-mentioned individual to join the Membership and Recruitment Sub Committee.

Socials and Special Functions – The Holiday Social is scheduled for December 5, 2019.

Rosalind Ford recommended the following individuals to Social and Special Functions Sub Committee:

- Nicole Mirikitani
- Michelle Mainez

M/S/C (Bernstein & Mendoza) The committee approved the recommendation for the above-mentioned individuals to join the Social and Special Functions Sub Committee.

Legislation

There was a recommendation of the following individual to represent the Legislation Subcommittee

- Nur Bandek

(Bernstein & Chacon) The committee approved the recommendation for the above-mentioned individual to join the Legislation Subcommittee

Vendor Training

There was a recommendation of the following individual to represent the Vendor Training Subcommittee

- Nancy Bunker

(Mendoza & Luevano) The committee approved the recommendation for the above-mentioned individual to join the Vendor Training Subcommittee

PUBLIC COMMENTS

Members of the Richard D. Davis Foundation encouraged those in attendance to participate in the 31st Annual Golf Tournament, scheduled for October 7, 2019.

MEETING ADJOURNED

The next regular meeting will be held on November 7, 2019 at 9:30 a.m.