

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

October 23, 2019

The following committee members were present at said meeting.

MEMBERS:

Gisele Ragusa
Buce Cruickshank
John Randall

STAFF:

Tim Travis, Director of Federal Revenues and Clinical
Erika Gomez, Exec. Assistant - BOD

MEMBERS ABSENT:

Joseph Huang (LOA)
Julie Chetney, Chairperson
Bill Stewart

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

None.

ITEMS DISCUSSED

A. CALL TO ORDER

Dr. Ragusa called the meeting to order at 6:04 pm. A quorum was not established.

The minutes from the September 25, 2019 meeting were tabled.

B. PUBLIC INPUT

None

C. REVIEW OF BOARD STRATEGIC TIMELINE

The committee reviewed the Strategic Timeline. The following areas will be addressed:

- Web Portal – Dr. Ragusa will work on having a meeting with SG/PRC staff

to discuss options for a web-portal.

- One option that could be available for Board members could be the “SharePoint” program.

D. DISCUSS BOARD BYLAWS REVISION

Dr. Ragusa sent an email requesting feedback from all Board and committee members about suggested changes that should be made to SG/PRC’s Board Bylaws.

E. BOARD COMPOSITION

The members discussed the following:

- Asking each Board committee to come up with a profile of the “perfect candidate” for their committee.
- Providing orientation to new members.
- Having interested persons in joining the Board or a committee attend a couple of meetings before being appointed.
- Establishing a mentorship program for new and possibly existing members.
- The discussion about Trailer Bill language was tabled.

F. AGENDA FOR DECEMBER 11, 2019

- Review of Bylaws feedback
- Mentorship of new committee/Board members
- New Staff Onboarding
- Web portal options

G. ADJOURNED

The next Strategic Development Committee meeting is scheduled for Wednesday, December 11, 2019.