

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

December 11, 2019

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney, Chairperson
Bill Stewart
Gisele Ragusa
Buce Cruickshank
John Randall

STAFF:

Anthony Hill, Executive Director
Erika Gomez, Exec. Assistant - BOD

MEMBERS ABSENT:

Joseph Huang (LOA)

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

None.

ITEMS DISCUSSED

A. CALL TO ORDER

Julie Chetney called the meeting to order at 6:06 pm. A quorum was established.

The minutes from the September 25, 2019 meeting were approved.

M/S/C (Randall & Cruickshank) The committee approved the minutes.

The minutes from the October 23, 2019 meeting were approved.

M/S/C (Randall & Ragusa) The committee approved the minutes.

Abstain: Cruickshank & Chetney

B. PUBLIC INPUT

None

C. REVIEW OF BOARD STRATEGIC TIMELINE

The committee reviewed the Strategic Timeline. The following areas were addressed:

- Web Portal – Dr. Ragusa will work on having a meeting with SG/PRC staff to discuss options for a web-portal.
 - One option that could be available for Board members could be the “SharePoint” program.
 - SG/PRC staff will work with the Board to create a webpage that has information about who the Board is. Dr. Ragusa created a survey for the Board to get an understanding of what their preference is.
 - SG/PRC staff will work with Board members that do not have electronic devices to access Board related information.
- Mentorship of New Committee and Board Members – There was a discussion about the importance of establishing a mentorship program.

D. DISCUSS BOARD BYLAWS REVISION

Dr. Ragusa sent an email requesting feedback from all Board and committee members about suggested changes that should be made to SG/PRC’s Board Bylaws.

E. BOARD COMPOSITION

The members discussed the following:

- Trailer Bill Language – W&I 4622 – Several Board members meet this new requirement.

F. AGENDA FOR JANUARY 22, 2019

- Review of Bylaws feedback
- Discussion of Recruitment
- New Board Members Mentorship
- Web portal options

G. ADJOURNED

The next Strategic Development Committee meeting is scheduled for Wednesday, January 22, 2020.