

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**August 28, 2019**

**ATTENDANCE**

The following members of the Board of Director's were present at said meeting:

**PRESENT:**

Gisele Ragusa  
Sheila James  
Julie Chetney  
Anabel Franco  
Mary Soldato  
David Bernstein  
Preeti Subramaniam  
Daniel Rodriguez  
John Randall  
Natalie Webber

**STAFF:**

Lucina Galarza, Interim Executive Director  
Tim Travis, Director of Federal Revenues and  
Clinical  
John Hunt, Chief Financial Officer  
Erika Gomez, Exec. Assistant BOD  
Laura Palma, Admin Assistant

**ABSENT**

Joseph Huang (LOA)  
Georgina Molina  
Shannon Hines

**A. CALL TO ORDER:**

Gisele Ragusa, Board President, called the meeting to order at 7:15 p.m. Roll call was taken, and a quorum was established.

The minutes for the June 26, 2019 meeting were reviewed and approved by the Board.

**M/S/C (Soldato & Randall) The Board approved the minutes.**

**Abstain: Bersntein**

The minutes for the July 24, 2019 meeting were reviewed and approved by the Board.

**M/S/C (Chetney & Randall) The Board approved the minutes.**

**Abstain: Bersntein & Franco**

**B. PUBLIC INPUT:**

- Carl Argila, a parent, gave an update on the status of the case of his son. He also provided information on his blog.
- Sofia Cerrantes, from State Council, provided information about an IEP being provided.

**C. PUBLIC MEETING – PERFORMANCE CONTRACT**

Carol Tomblin, Director of Compliance, provided a special presentation on the draft Performance Contract. The Board will be asked to act on this item at the following next Board meeting. The following information was presented:

- Review of 2018 Performance Contract Outcomes
- Overall Impressions – 2018
- 2019 Performance Contract
- Performance Contract for 2020
- Performance Contract Process
- 2020 Performance Contract Time Lines
- Public Policy Measures
- Disparity/Equity Measures
- Compliance Measures
- Local Measures
- 2020 Local Measures - Employment
- 2020 Performance Contract Local Measures for Employment – Baseline
- 2020 Performance Contract Local Measures Activities
- 2020 Performance Contract Local Measures

**D. EXECUTIVE/FINANCE COMMITTEE**

John Hunt, Chief Financial Officer reported on the following:

**Financial Report**

- Operations – Based on the E-3 contract amendment, the allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The operations allocation for fiscal year 2018-19 is currently \$29,383,054 with projected expenditures of \$29,383,054. For the month of May, staff expended \$2,842,674 and have expenditures in the amount of \$28,650,326 year to date, with expenditures remaining of \$732,728.
- Family Resource Center –The allocation is \$154,564 with total projected expenditures for the year of \$154,564, resulting in a zero-allocation balance.
- LDC Foster Grandparent/Senior Companion Program – The program has a current allocation in the amount of \$588,808 with projected expenditures for the year in the amount of \$572,607 which leaves an allocation balance remaining in the amount of \$16,201.
- FDC Foster Grandparent/Senior Companion Program – The current allocation stands at \$502,210 with projected expenditures for the year in the amount \$488,391, resulting in an allocation balance of \$13,819.

- **Community Placement Plan** – operations allocation is currently at \$1,767,400. Expenditures for the year are projected to be \$1,709,328 resulting in an allocation balance of \$58,072.
- **Purchase of Service as with Operations** – Projections are based on the E-3 contract amendment.
  - **Regular Purchase of Services**- The allocation is \$223,237,285. For the month of June, net expenditures were \$18,560,057, and have paid for services in the amount of \$212,843,537 year to date, with projected expenditures and late bills remaining in the amount of \$6,618,784. This results in an allocation balance of \$3,774,964, or 1.7% of allocation.
  - **Community Placement Plan** – has a current allocation of \$1,958,646 with total projected expenditures for the year in the amount of \$1,958,646 leaving an allocation balance in the amount of \$96,583.

**Audits –**

- The DDS Audit is wrapping up their audit. 31 out of 40 areas have been reviewed and as of this day, there have been no exceptions.
- The OIG Audit has wrapped up the audit, more information will be provided when staff receive it.
- The Early Intervention Audit has wrapped up and some recommendations were made.

**E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Daniel Rodriguez had nothing to report.

**F. CLIENT SERVICES ADVISORY COMMITTEE**

Mary Soldato had nothing to report.

**G. VENDOR ADVISORY COMMITTEE (VAC)**

David Bernstein had nothing to report.

**H. STRATEGIC DEVELOPMENT COMMITTEE**

Gisele Ragusa shared the following information:

- **Board Survey** – the members were encouraged to participate in completing the Survey. Results from the survey help the committee decided on future Board training topics.
- **Tentative October Board Training Topic** – Legacy Planning
- **Recommendation of Committee Candidate:**
- The committee recommended Louis Jones to form part of the Community Relations/Legislative Committee.

**M/S/C (Randall & Soldato) The Board approved the minutes.**

**I. BOARD OVERVIEW**

Gisele Ragusa covered the following information:

- Attendance Review – Pursuant to Bylaws, Section 9.02, missing 3 or more consecutive meetings constitutes a resignation from a committee unless the Board adopts a resolution to retain the individual. This option to retain Shawna Brown Acosta, VAC Member was presented to the Board and the members did not adopt a resolution.
- Board Meeting Discussion Topics – The following topics were suggested:
  - Vendor rates
  - Vendor staffing challenges
  - Immigration challenges for those we serve and their families
  - Educational resources for families
  - Adult residential services
  - Disparity and Early Intervention Services
  - The Board’s role and the Brown Act
  - Performance Contract
  - Educational support for families and the role of the Individualized Education Plan (IEP)
  - Social and recreational programs for individuals served by the regional center
- Agenda Items for the September Meeting – Topic for discussion: Immigration
- ARCA Report – The following discussions were held at the ARCA meeting:
  - Conflict of Interest
  - ARCA Academy
  - Reorganization of DDS
  - What is bullying?
  - Trailer Bill
  - New Developmental Services Task Force
  - Rates Study

**J. EXECUTIVE DIRECTOR’S REPORT:**

Lucina Galarza, Executive Interim Director, reviewed in detail the monthly Executive Director’s report (please see attached to these minutes).

- Budget Update
- Self Determination Program
- Home and Community Based Services Grants

- Community Placement Plan and Community Resources Development Plan
- Cal Fresh
- Caseload Ratios
- RDD Back to School Readiness Event
- New Executive Director – Start date is September 16, 2019

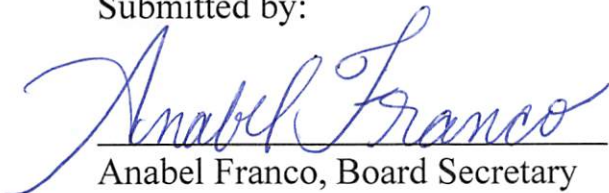
**EXECUTIVE SESSION**

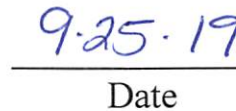
None

**Next meeting on Wednesday, September 25, 2019 at 7:15 p.m.**

**BOARD MINUTES FROM THE AUGUST 28, 2019 MEETING**

Submitted by:

  
Anabel Franco, Board Secretary

  
Date