

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

November 7, 2019

The following committee members were in attendance at said meeting:

PRESENT:

David Bernstein, Chairperson
Bryan Chacon
Rosalind Ford
Nur Bandek
Jose Mendoza
Olaf Luevano
Susan Stroebel

STAFF:

Anthony Hill, Executive Director
Erika Gomez, Exec. Assistant - BOD

MEMBERS ABSENT:

Michelle Mainez
Jay Bhavsar
Nicole Mirikitani
Nancy Bunker

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

David Bernstein called the meeting to order at 9:37 a.m. A quorum was established. Introductions were made of everyone in the room.

The minutes from the October 3, 2019 meeting were approved.

M/S/C (Chacon & Bandek) The committee approved the minutes.

B. SG/PRC BOARD BYLAWS

The Executive Finance Committee is working on revising the Board Bylaws. Dr. Ragusa, Board President, requested input from all the Board committees. One item that was suggested from the members of the VAC is that the length of their term be extended to be as long as it is for the Board members.

C. JANUARY 2, 2020 VAC MEETING

The next VAC meeting is scheduled for January 2, 2020. Because of scheduling conflicts, the members decided to cancel it and meet on February 6, 2020.

M/S/C (Ford & Bandek) The committee approved to cancel the January 2, 2020 meeting.

D. COMMUNITY SERVICES UPDATES

Aaron Christian, Director of Client Services, and Tim Travis, Director of Federal Revenues and Clinical provided information on the following topics:

- Privacy and Security Breaches
 - There has been a high increase of security breaches in the last two years
 - SG/PRC will host a security breach training by the Department of Developmental Services (DDS) on January 7-8, 2020 for vendors and staff
- HCBS Funding
 - The concept form is different from previously funded concepts
 - Deadline is November 22, 2019
 - There was a webinar on October 23, 2019 and another on November 6, 2019

E. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano (**1 vacancy**) had nothing to report.

Adult Day – Rosalind Ford and Jose Mendoza shared that the subcommittee met earlier in the morning. They discussed the upcoming Holiday Crafts Expo. The members also discussed maintenance of ratios and staffing.

Infant & Children Services

Infant Development Program – Nur Bandek shared that AB 577 was

Transportation

Baldo Paseta informed those present that the next subcommittee meeting is scheduled for December 4, 2019 at SG/PRC, where changes in insurance regulations will be discussed.

Independent Living Services

ILS Services – Nicole Mirikitani was not present.

SLS Services – Nancy Bunker was not present.

Residential Services

ICF – David Bernstein spoke about there being a budget to install sprinklers and smoke detectors moving forward.

CCF – Jay Bhavsar was not present.

Specialized- Michelle Mainez was not present.

Other Vendored Services- Bryan Chacon had nothing to report.

At Large- Susan Strobel had nothing to report.

F. SUB-COMMITTEE REPORTS

Membership and Recruitment – Bryan Chacon recommended the following individual to the Committee:

- Vanessa Besack – Vocational

M/S/C (Ford & Luevano) The committee approved the recommendation for the above-mentioned individual to join the VAC.

Socials and Special Functions – The Holiday Social is scheduled for December 5, 2019.

Legislation - Nur Bandek shared the following information:

- AB 536 – held under submission
- AB 640 – passed
- AB 627 – held under submission

Vendor Training – Nancy Bunker was not present, but staff shared that the new Technical Assistance Training Calendar was available for the upcoming new year.

EXECUTIVE DIRECTOR REPORT

Anthony Hill, Executive Director, shared the following information:

- Richard D. Davis Foundation Golf Tournament – the event took place on October 7th. The foundation appreciates the support and participation of the vendor community.
- *ARCA Update* – Mr. Hill attended a meeting for “Next Generation Directors”
- *Vendor Partnership* – Mr. Hill will have a closed-door meeting with the

VAC to discuss the partnership between the vendor community and SG/PRC.

- *Self Determination* - DDS will do another drawing on November 22, 2019. This drawing will be more targeted and will focus on individuals over the age of 22, individuals who are siblings of people in the program, and individuals who have parents serving on the advisory committee. Also, DDS will overdraw in case those selected choose to drop out.
- *Family Home Agency Survey* – A Family Home Agency (FHA) approves family homes which offer the opportunity for up to two adult individuals with developmental disabilities per home to reside with a family and share in the interaction and responsibilities of being part of a family. DDS has a strong focus on this type of residential settings and have allocated money for two positions to create two more Family Home Agencies.
- *CalFresh* – There is going to be a mailing of flyers to families that qualify for the program. Families will be provided with support to sign up.
- *AB 5 – Independent Contractors* – This bill will be under legislation. Regional Centers will be responsible for the correct and clear categorization of workers. Regional centers will have to use this “ABC Test” when using the services of Independent Contractors:
 - The worker is free from the control and direction of the hiring entity in connection with the performance of the work, both under the contract for the performance of the work and in fact.
 - The worker performs work that is outside the usual course of the hiring entity's business.
 - The worker is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed.

SG/PRC staff has consulted with the legal firm, Enright and Associates, for feedback and will stay close to legal guidance.

PUBLIC COMMENTS

Valerie Donelson expressed her gratitude towards Mr. Hill for his support to the vendor community.

MEETING ADJOURNED

The next regular meeting will be held on February 6, 2020 at 9:30 a.m.