

SAN GABRIEL/POMONA REGIONAL CENTER

DEVELOPMENTALSERVICES, INC.

Minutes of the Meeting of the Client Services /Advisory Committee

February 26, 2020

A regular meeting of the Client Services/Advisory Committee was held on Wednesday, February 26, 2020. The following committee members were present at said meeting:

PRESENT

Pretti Subramaniam
Shannon Hines
Daniel Clancy
Herminio Escalante
David Grisey
Victor Guzman
Jenny Needham
Sheila James
Ardena Bartlett
Ning Yang

STAFF:

Anthony Hill
Lucina Galarza
Aaron Christian
Laura Palma

ABSENT:

Julie Lopez
Sherry Meng

ITEMS DISCUSSED

A. CALL TO ORDER

Committee member Shannon Hines called the meeting to order at 6:15-pm
A Quorum was established.

-The minutes of January 22, 2020 were approved as written – James, Hines

B. PUBLIC COMMENT – None

C. CLIENT ADVOCATE – Ms. Lucina Galarza reported the following on behalf of Elisa Herzog:

- ✓ Client training on the topic of Diabetes Management took place at the West Covina library on February 20; there was a good turnout.
- ✓ Next training to be scheduled in May.

D. Action Item- None

E. Committee Follow-up – Future training topics

Lucina Galarza addressed training topics.

- The committee agreed on the following training topics to be provided:
 - ✓ March 2020, Transportation services
 - ✓ April 2020, Mental Health Specialists

F. Special Presentation: Learning Management System (LMS) - presented by Edwin Gamino, LMS Administrator and Records Manager. The presentation was an overview of navigating LMS to include:

- ✓ Creating an account in LMS
- ✓ Registration process
- ✓ Types of learning modules available to SG/PRC staff, families of individuals we serve and Service providers

G. Amendment of Board Bylaws

- ✓ Board of Directors is currently in the process of revising Bi-laws. Please review your bi-laws books and we will discuss at next meeting. Address any questions or comments to Erika Gomez via phone call or email at egomez@sgprc.org.

H. DIRECTOR REPORT

- **Self Determination** -We are currently at 86 participants, down from the original 95. Second set of orientation dates has been scheduled.
- **Local Advisory** – Meetings will continue to be held every second Tuesday of the month at 6pm (unless cancelled by committee).
- **Cal Fresh**
 - ✓ SGPRC has established a project team to promote Cal Fresh
 - ✓ Funding is allocated to Parent’s Place to continue providing training to individuals we serve and their families. They will continue working with clients and families Fridays from 9 am to 12:00pm
 - ✓ We are working on efforts to expand awareness through community outreach and partnering with others in the community
 - ✓ Cal Fresh deadline is 06/30/2020

I. ADJOURN

Chairperson Mary Soldato adjourned the meeting at 7:08pm.

The next Client Services/Advisory Committee meeting is scheduled for Wednesday, March 25, 2020. Meeting will be held in the Assembly Room.