

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

May 14, 2020

The following committee members were in attendance at said meeting:

PRESENT:

David Bernstein, Chairperson
Olaf Luevano
Susan Stroebel
Nicole Mirikitani
Nancy Bunker
Michelle Mainez
Valerie Donelson
Vanessa Besack
Jose Mendoza
Jay Bhavsar
Baldo Paseta
Bryan Chacon

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Tim Travis, Director of Federal Revenues and Clinical
Aaron Christian, Director of Client Services
Dara Mikesell, Associate Director of Community Services
Rosa Ham, Interim Chief Financial Officer
Joe Alvarez, Associate Director of Clinical Services
Erika Gomez, Exec. Assistant - BOD

MEMBERS ABSENT:

Nur Bandek
Rosalind Ford

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

David Bernstein called the meeting to order at 9:35 a.m. A quorum was established. Introductions were made of everyone in the room and of the VAC members participating via teleconference.

The minutes from the March 65 2020 meeting were approved.
M/S/C (Mirikitani & Strobel) The committee approved the minutes.

B. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano and Vanessa Besack shared that they will establish a subcommittee to start meeting soon.

Adult Day – Jose Mendoza will provide an update later on the agenda about the Day Program Workgroup.

Infant & Children Services

Infant Development Program – Nur Bandek reported that the Early Intervention Subcommittee will have a videoconference meeting on Wednesday 20, 2020.

Transportation

Baldo Paseta shared that the Transportation Subcommittee had a meeting last week to discuss the directive dated May 7, 2020. Another meeting will be held next week. Providers continue to wait on clarification about Paycheck Protection Program (PPP) and social distancing when providing services.

Independent Living Services

ILS Services – Nicole Mirikitani reported that the subcommittee will meet soon.

SLS Services – Nancy Bunker shared that the California Supported Living Network and “Disability Voices Unite” will have a webinar on May 15, 2020.

Residential Services

ICF – David Bernstein informed that ICF providers were granted an emergency 10% rate increase, effective Mach 1, 2020.

CCF –Jay Bhavsar and Valerie Donelson expressed concern about exposure of Covid-19 in residential facilities. Staff provided guidance, explaining that each situation would be handled differently, based on the circumstances.

Specialized- Michelle Mainez briefly talked about approval of admissions into homes from DDS. She also shared that in collaboration with SG/PRC staff, the subcommittee will have a meeting on May 28, 2020 at 10am.

Other Vendored Services- Bryan Chacon expressed his interest in forming a subcommittee that can meet soon.

At Large- Susan Strobel shared that Casa Colina continues to be open for essential services.

C. DAY PROGRAM WORKGROUP UPDATE

Rosalind Ford and Jose Mendoza, along with SG/PRC staff held a meeting on May 7, 2020 to share ideas on how Day Program vendors can transition back to providing program services identifying parameters while adhering to CDC guidelines. The following areas were discussed:

Review & discuss

- Social Distancing
- Clients – wearing PPE
- Training for Staff prior to direct program services
- Facility vs. Community Base programs
- Transportation
- Ratio
- PPE for clients and staff

Ideals

- Staggered program hours/shifts
- Staggered program days

PUBLIC COMMENTS

Lucina Galarza, Director of Community Services and Aaron Christian, Director of Client Services provided the following updates:

- PPE is no longer available but additional items will be received and arranged to be distributed again. DDS will provide items based on the SG/PRC survey that providers complete.
- The Department of Public Health will collaborate with Community Care License facilities to distribute PPE to them.
- There is a “Best Practices” training targeted to vendors that will be given by SG/PRC nurses on Thursday, May 21, 2020.
- Providers will receive notice about an additional requirement on their proof of insurance certificate.

- HCBS Assessment– The assessment has been extended to June 30, 2020. Letters to providers reminding them to complete the survey have been mailed.

MEETING ADJOURNED

The next regular meeting will be held on June 4, 2020 10:00 a.m.