

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**January 22, 2020**

**ATTENDANCE**

The following members of the Board of Director's were present at said meeting:

**PRESENT:**

Gisele Ragusa  
Joseph Huang  
Sheila James  
Julie Chetney  
Anabel Franco  
David Bernstein  
Preeti Subramaniam  
John Randall  
Georgina Molina  
Shannon Hines  
Daniel Rodriguez

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Tim Travis, Director of Federal Revenues and  
Clinical  
Rosa Ham, Interim Chief Financial Officer  
Aaron Christian, Director of Client Services  
Erika Gomez, Exec. Assistant BOD  
Laura Palma, Admin Assistant

**ABSENT:**

Natalie Webber  
Mary Soldato

**A. CALL TO ORDER:**

Gisele Ragusa, Board President, called the meeting to order at 7:17 p.m. Roll call was taken, and a quorum was established.

The minutes for the December 11, 2019 meeting were reviewed and approved by the Board.

**M/S/C (Hines & James) The Board approved the minutes.**

**Abstain: Huang**

**B. PUBLIC INPUT:**

None

### **C. EXECUTIVE/FINANCE COMMITTEE**

Rosa Ham, Interim Chief Financial Officer, reported on the following:

#### **Financial Report – Based on the A-2 Contract Amendment**

- Operations –The allocation should be sufficient to meet the expenditure projections, resulting in a zero-allocation balance. The operations allocation for fiscal year 2019-20 is \$30,821,147, with projected expenditures of \$30,821,147. For the month of November, expenditures were \$1,931,084 and staff have spent in the amount of \$12,091,050 year to date, with total expenditures remaining of \$18,730,097.
- Family Resource Center –The current allocation is \$154,564 with total projected expenditures for the year of \$154,564, resulting in a zero-allocation balance.
- Lanterman Foster Grandparent/Senior Companion Program – Has a current allocation in the amount of \$1,140,094 with projected expenditures for the year in the amount of \$1,128,439 which leaves an allocation balance in the amount of \$11,655. The Fairview program’s current allocation is included in this amount.
- Community Placement Plan – Operations allocation is currently at \$1,614,376. Expenditures for the year are projected to be \$1,813,375 resulting in an allocation deficit of \$198,999 which is expect to be funded in A-3.
- Regular Purchase of Services- Based on the A-2 contract amendment: Regarding regular Purchase of Services, the allocation is \$240,270,020. For the month of November, net expenditures were \$19,009,296, and have paid for services in the amount of \$92,481,964 year to date, with projected expenditures and late bills remaining in the amount of \$152,834,004. This results in an allocation balance of \$5,045,948, or 2.1% of allocation.
- Community Placement Plan – current allocation of \$1,590. At this time the projected expenditures are equal to the allocated amount individuals are placed in the community.

**Windes Audit Report** – Tom Huey, Windes Auditor, presented the draft audit report that was approved at the Executive Finance Committee.

**D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Daniel Rodriguez shared that SG/PRC will host a second “Meet and Greet” event on February 4, 2020. All Board members are invited to attend.

**E. CLIENT SERVICES ADVISORY COMMITTEE**

Mary Soldato reported the committee is reviewing the POS Policy for Behavioral Health Treatment. It will go to the full Board for approval.

**F. VENDOR ADVISORY COMMITTEE (VAC)**

David Bernstein talked about the VAC Holiday Social.

**G. STRATEGIC DEVELOPMENT COMMITTEE**

Julie Chetney reminded the members that the Board will have a training session next month on the Role and Responsibilities of the Board and the Leadership Team. She also shared the majority of the members voted to have a group picture for the webpage that will be focused on the Board of Directors instead of individual pictures.

**H. BOARD OVERVIEW**

Dr. Gisele Ragusa shared the following information:

- ARCA Academy – Ten Board members will participate in this event.
- Board Discussion: David Bernstein, VAC Chairperson, led a discussion about the issues and concerns that face the vendor community regarding rates. Dr. Ragusa suggested that SG/PRC host a job fair that would target individuals interested in working for vendors.
- Bylaws – All committees will have this item on their agendas.
- Taskforce Groups – The Board should receive quarterly updates from the individuals participating in the taskforce groups.

**I. EXECUTIVE DIRECTOR’S REPORT:**

Anthony Hill, Executive Director, shared the following information:

- *Review of Meet and Greet Event* – SG/PRC and the Kennedy Austin Foundation held a special “Meet and Greet” event that targeted the African American Community on November 19, 2019. The second “Meet and Greet” is scheduled for February 4, 2020. This event is targeted at the Asian Community. SG/PRC will have a meet and greet for every community it

represents; the next one will be for the Hispanic Community.

- *Mission Statement* - After receiving feedback from staff and service providers, the Board approved the amended mission statement in December 2019.
- *Executive Director's Report* – Mr. Hill reference his Director's Report and touched on the following:
  - Budget Status
  - Windes Audit
  - Medical Provider Enrollment
  - ARCA Academy
  - Vendor Rates
  - Self Determination
  - Cal Fresh
  - 1 to 25 Caseload Ratios
  - Governor's Budget

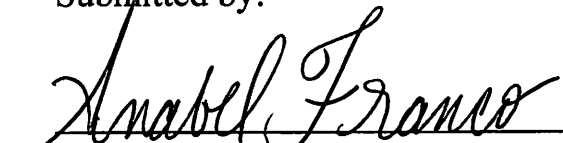
**EXECUTIVE SESSION**

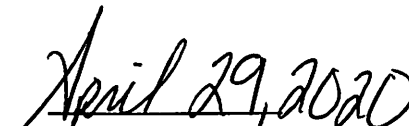
Regarding Paylocity

**Next meeting on Wednesday, February 26, 2020 at 7:15 p.m.**

**BOARD MINUTES FROM THE JANUARY 22, 2020 MEETING**

Submitted by:

  
Anabel Franco, Board Secretary

  
Date