

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

January 22, 2020

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney, Chairperson
Joseph Huang
Gisele Ragusa
Buce Cruickshank
John Randall

STAFF:

Erika Gomez, Exec. Assistant - BOD

MEMBERS ABSENT:

Bill Stewart

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

None.

ITEMS DISCUSSED

A. CALL TO ORDER

Julie Chetney called the meeting to order at 6:16 pm. A quorum was established.

The minutes from the December 11, 2019 meeting were approved.

M/S/C (Cruickshank & Randall) The committee approved the minutes.

Abstain: Huang

B. PUBLIC INPUT

None

C. REVIEW OF BOARD STRATEGIC TIMELINE

The committee reviewed the Strategic Timeline. The following areas were addressed:

- Web Portal – Dr. Ragusa will work on having a meeting with SG/PRC staff to discuss options for a web-portal.
 - SG/PRC staff will work with the Board to create a webpage that has

information about who the Board is composed of. Dr. Ragusa created a survey for the Board to get an understanding of what their preference is, and the majority voted to have a group picture instead of individual pictures with a bio attached.

- Mentorship of New Committee and Board Members – There was a discussion about the importance of establishing a mentorship program.

D. DISCUSS BOARD BYLAWS REVISION

Dr. Ragusa sent an email requesting feedback from all Board and committee members about suggested changes that should be made to SG/PRC's Board Bylaws. Dr. Ragusa would like every committee to have this discussion as an agenda item.

E. BOARD COMPOSITION

The members discussed the following:

- Shuffle of committees – Dr. Ragusa, with the input of the former Board President, Joseph Huang, is considering moving a few members from one committee to another.

F. AGENDA FOR FEBRUARY 12, 2020

- Review of Bylaws feedback
- Review of Strategic Timeline
- New Board Members Mentorship
- Board Composition

G. ADJOURNED

The next Strategic Development Committee meeting is scheduled for Wednesday, February 12, 2020.