

SAN GABRIEL/POMONA REGIONAL CENTER

DEVELOPMENTALSERVICES, INC.

Minutes of the Meeting of the Client Services /Advisory Committee

June 24, 2020

A regular meeting of the Client Services/Advisory Committee was held on Wednesday, June 24, 2020. The following committee members were present at said meeting:

PRESENT

Mary Soldato
Pretti Subramaniam
Shannon Hines
Herminio Escalante
Jenny Needham
Sheila James
Ardena Bartlett
Julie Lopez
Sherry Meng

GUESTS:

Gisele Ragusa

STAFF:

Anthony Hill
Lucina Galarza
Aaron Christian
Joe Alvarez
Carol Tomblin
Erika Gomez

ABSENT:

Victor Guzman
Daniel Clancy
David Grisey
John Randall
Ning Yang
Louis Jones

ITEMS DISCUSSED

A. CALL TO ORDER

May Soldato called the meeting to order at 6:05 pm
A Quorum established.

- The minutes of February 26, 2020 were approved.
M/S/C (Soldato & Bartlett)
- The minutes of March 25, 2020 were approved.
M/S/C (James & Subramaniam)
- The minutes of April 22, 2020 were approved.
M/S/C (James & Soldato)
- The minutes of May 27, 2020 were approved.
M/S/C (James & Soldato)

B. PUBLIC COMMENT – None

C. CLIENT ADVOCATE – Elisa Herzog was not present.

D. ACTION ITEM- BMRC POLICY

E. COMMITTEE FOLLOW UP

SPECIAL PRESENTATION – BMRC POLICY

The committee reviewed the BMRC Policy again and suggested one change, which Carol Tomblin, Director of Compliance, agreed to add. The committee will recommend the policy to the Board.

M/S/C (Soldato & James) The committee will recommend the BMRC Policy to the Board.

F. BOARD BYLAWS – The Board of Directors are currently in the process of revising Bi-laws. The amendments have been sent to Judy Enright & Associates for their revision. The taskforce overseeing this assignment will present the draft to the committees for review and to the Board for approval.

G. SELF DETERMINATION - There are now biweekly meetings. SG/PRC developed and posted three Notice of Request for Proposals, (RFP) for the money that was allocated to support the implementation of the program. Three responses were received. The three identified areas in the order of importance were: Support/Coaching for Transition to SDP, Collaborative Groups/Workshops, and Additional identified needs.

H. DIRECTOR’S REPORT -Anthony Hill, Executive Director

- Critical SG/PRC functions that are still being provided.
- SG/PRC Staff- 80% of staff are working remotely. Intake and eligibility assessments never stop and continue to be scheduled.
- SG/PRC hosts weekly COVID-19 Vendor Advisory Committee Meetings.
- SG/PRC hosts weekly Community Meetings – Tuesdays from 10 a.m. to 11 a.m.
- Staff have daily Directors Meetings – Daily assessment of COVID-19 by the Executive Team and other key staff at a daily morning meeting.
- Best Practices Document – Designed by SG/PRC nurses for service providers and has been adopted by DDS.
- Identified service providers and locations that can assist with surge capacity. Staff registries can be shared with ICFs as needed.

- Daily surveillance report – Mr. Alvarez is leading the tracking of individuals served by SG/PRC, vendor community or SG/PRC staff that are at risk, exposed or being tested for COVID-19.
- Staff have secured and distributed PPE for vendors and providers. PPE has also been made available to staff.
- SG/PRC will be used as an alternative location for children to receive therapy services.
- Lending library – there is a disparity issue with families not being able to do telehealth during these times due to lack of technology and staff are looking into addressing that issue.
- Re-engagement – the DS Taskforce and SG/PRC staff are waiting on approval from DDS on what vendors need to have on their re-engagement plan. So far, the plan needs to include an addendum, a pledge and a protection plan.

I. ADJOURN

Chairperson Mary Soldato adjourned the meeting.

The next Client Services/Advisory Committee meeting is scheduled for Wednesday, July 22, 2020 via videoconference.