

SAN GABRIEL/POMONA REGIONAL CENTER

DEVELOPMENTALSERVICES, INC.

Minutes of the Meeting of the Client Services /Advisory Committee

July 22, 2020

A regular meeting of the Client Services/Advisory Committee was held on Wednesday, June 24, 2020. The following committee members were present at said meeting:

PRESENT

Mary Soldato
Pretti Subramaniam
Shannon Hines
Herminio Escalante
Sheila James
Ardena Bartlett
Julie Lopez
Sherry Meng

STAFF:

Anthony Hill
Lucina Galarza
Aaron Christian
Joe Alvarez
Erika Gomez
Willanette Satchell

GUESTS:

Gisele Ragusa

ABSENT:

Victor Guzman
Daniel Clancy
David Grisey
John Randall
Ning Yang
Louis Jones
Jenny Needham

ITEMS DISCUSSED

- A. CALL TO ORDER**
May Soldato called the meeting to order at 6:02 pm
A quorum was not established.
- The minutes of June 24, 2020 were tabled.
- B. PUBLIC COMMENT – None**
- C. CLIENT ADVOCATE – Elisa Herzog was not present.**
- D. BOARD BYLAWS – The Board of Directors are currently in the process of revising Bi-laws. The amendments have been sent to Judy Enright & Associates for their revision. The amendments are being compared with statute. All Board and committee members will receive a copy of the proposed**

changes. For this committee, it is being proposed that the name be changed to: Advisory Committee of Individuals Served and Their Families. The committee suggested it be changed to: Advisory Committee *for* Individuals Served and Their Families.

E. SELF DETERMINATION - There are now biweekly meetings. SG/PRC was awarded \$56,000 to help promote the program and address barriers. Staff developed and posted three Notice of Request for Proposals, (RFP) for the money that was allocated to support the implementation of the program. Three responses were received. The three identified areas in the order of importance were: Support/Coaching for Transition to SDP, Collaborative Groups/Workshops, and Additional identified needs.

F. COVID-19 DIRECTOR'S REPORT -Anthony Hill, Executive Director

- SG/PRC moved to a “monitoring phase” effective July 2, 2020 due to the surge in the Pomona and other local areas.
- 98% of staff is working remotely
 - Staff working in the building are required to wear a mask and to practice social distance
 - Intake and eligibility services are suspended temporarily
 - The building is closed to the public temporarily
 - The building is cleaned and sanitized throughout the day
- SG/PRC is expanding its staffing registries inclusive of licensed and unlicensed staff.
- Staff are making telephone contacts with individuals served to assess their IPP/IFSP service and technology needs.
- SG/PRC continues to host weekly meetings with the community and with the vendor community.
- The leadership team continues to meet daily.
- 11000 pieces of Personal Protective Equipment have been distributed.

G. ADJOURN

Chairperson Shannon Hines adjourned the meeting.

The next Client Services/Advisory Committee meeting is scheduled for Wednesday, August 26, 2020 via videoconference.