

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/  
LEGISLATIVE COMMITTEE**

**MINUTES FROM THE AUGUST 19, 2020 MEETING**

The following committee members were present at said meeting:

**PRESENT**

Gisele Ragusa  
Joseph Huang  
Natalie Webber  
Rachel McGrath  
Georgina Molina  
Penne Fode

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Carol Tomblin, Director of Compliance  
Aaron Christian, Director of Client Services  
Joe Alvarez, Associate Director of Clinical Services  
Willanette Satchell, Executive Assistant –  
Management  
Yvonne Gratianne, Manager of Community & Public  
Relations  
Johnny Pang, IT Manager  
Erika Gomez, Executive Assistant- Board of  
Directors

**ABSENT:**

Daniel Rodriguez (Chair)

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**

None

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**CALL TO ORDER**

Dr. Gisele Ragusa, called the meeting to order at 6:03 pm, on behalf of Daniel Rodriguez, Chairperson. A quorum was established.

The minutes from July 15, 2020 were reviewed and approved.

**M/S/C (Huang & Molina) The committee approved the minutes.**

**PUBLIC INPUT**

None

## **COMMUNITY OUTREACH MONTHLY REPORT\***

Carol Tomblin, Director of Compliance, presented the monthly Outreach Report. The Community Outreach Specialist have focused on the following projects:

- Progress/Status of Continuing POS Equity Projects Funded by DDS FY 19-20 Disparity Program Grants
- Ongoing Projects Previously Funded
- Other Equity Related Activities non-supported with Disparity Grant Funds
- Family Support/ Training
- Outreach/ Events Participation
- Other major activities of the Compliance and Outreach Department

**Performance Contract Process Reminder:** There will be a presentation of the Performance Contract process, the Year-End Report for 2019 and a review of current 2020 approved Performance Contract during the Board Meeting on August 26, 2020.

## **SG/PRC BYLAWS DISCUSSION**

Dr. Ragusa emailed the Board and committee members a copy of the amendment Board Bylaws for their review. This is “round one” of revisions, when feedback is provided the ad hoc committee will do a second reading and the Board will likely vote on them in September.

## **LEGISLATIVE ISSUES & OTHER INFORMATION**

- The Hero’s Act legislation passed the House and is sitting in the Senate.
- There is an Executive Order modification to the unemployment benefit that will reduce it from \$600 to \$400.
- There hasn’t been much movement for the Cares Act.
- There hasn’t been much movement at the State level due to Covid-19.

## **SG/PRC UPDATES AND ACTION/RESPONSE TO COVID-19**

Mr. Anthony Hill, Executive Director shared with the committee about the fires in Northern California and their impact on the regional centers in their catchment area. He also informed the committee that due to potential for rolling blackouts, staff will go in the office as early at 5am to avoid disruption of payments.

Following that report, Mr. Hill and staff gave updates regarding SG/PRC’s response to the current situation to the Coronavirus (COVID-19) health crisis including:

- Workforce is currently at 95% working remotely.
- Established a sophisticated temperature and mask test when entering the

building for those working on-site and for the public.

- Intake and Early Start assessments have start up again.
- Spoke about the “restrictive zones” within the agency that are necessary to protect those staff who perform critical functions.
- Directors continue to meet every morning to assess the latest COVID-19 information.
- SG/PRC continues to host weekly COVID-19 Vendor Advisory Committee Meetings (on Mondays) and weekly Community Meetings (on Tuesdays).
- Joe Alvarez provided individual stats on COVID-19; spoke about the spikes, presented information on the DDS report to the Committee.
- Lucina Galarza reported on hot spots and updated strategies with respect to information technology/remote options such as a Lending Library. 11,000 families were contacted/surveyed. She also reported on the 3 surge registries that are in place and the fourth that staff are working on.
- Aaron Christian discussed PPE distribution. He is working with transporter vendors to make contactless distributions.
- Dr. Larry Yin will do a presentation on the Impact of Covid-19 on Individuals with Developmental Disabilities on August 20, 2020 at 10am.

#### **AGENDA FOR 9/16/2020**

- Bylaws
- Community Outreach Report
- Covid-19 Update
- Strategies for Legislative Outreach

#### **ADJOURNMENT:**

Next meeting is on for September 16, 2020 via videoconference.