

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

July 22, 2020

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Gisele Ragusa
Joseph Huang
Sheila James
Julie Chetney
Anabel Franco
David Bernstein
Preeti Subramaniam
Shannon Hines
Natalie Webber
Georgina Molina
Sharry Lin
Penne Fode
Julie Lopez

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Rosa Ham, Chief Financial Officer
Aaron Christian, Director of Client Services
Carol Tomblin, Director of Compliance
Joe Alvarez, Associate Director of Clinical Services
Dara Mikesell, Associate Director of Community Services
Daniela Santana, Manager, Fair Hearing and Behavioral Services
Johnny Pang, Manager, IT
Willanette Satchell, Executive Assistant in Management
Erika Gomez, Exec. Assistant BOD

GUESTS:

Joseph Huang
Herminio Escalante
Nancy Bunker
Bruce Cruickshank
Bill Stewart
Jacqueline Gaytan

ABSENT:

John Randall
Mary Soldato
Daniel Rodriguez

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:18 p.m. Roll call was taken, and a quorum was established.

B. PUBLIC INPUT:

None

C. EXECUTIVE DIRECTOR'S REPORT:

Anthony Hill, Executive Director, shared SG/PRC's continuous response to Covid-19:

- SG/PRC moved to a “monitoring phase” effective July 2, 2020 due to the surge in the Pomona and other local areas.
 - 98% of staff is working remotely
 - Staff working in the building are required to wear a mask and to practice social distance
 - Intake and eligibility services are suspended temporarily
 - The building is closed to the public temporarily
 - The building is cleaned and sanitized throughout the day
- SG/PRC is expanding its staffing registries inclusive of licensed and unlicensed staff.
- Staff are making telephone contacts with individuals served to assess their IPP/IFSP service and technology needs.
- SG/PRC continues to host weekly meetings with the community and with the vendor community.
- The leadership team continues to meet daily.
- 11000 pieces of Personal Protective Equipment have been distributed.

D. PRELIMINARY B CONTRACT

Dr. Ragusa spoke to the members about the Preliminary B Contract. SG/PRC was not able to meet the deadline of July 6, 2020 because the signature approval by the Executive Finance Committee was scheduled on July 8, 2020. At that meeting, Dr. Ragusa discussed some of the issues with the Preliminary B Contract. She informed that it was being reviewed by the Law Offices of Enright & Ocheltree. A discussion was held on whether to hold the Preliminary B contract, until the corrections were made by DDS, or not. Everyone agreed to wait before signing off on the Preliminary B Series contract. Since that meeting, Dr. Ragusa informed DDS and ARCA of the errors found and DDS informed Dr. Ragusa that changes to the contract can be negotiated.

M/S/C (Chetney & Subramaniam) The Board approved the Board President’s signature of the Preliminary B Contract, with an attached memo of the errors found, understanding that amendments will be made with the (negotiated) changes recommended.

E. SPECIAL ANNOUNCEMENT

Dr. Carol Tomblin, Director of Compliance shared the at the August Board

meeting she will share information to discuss the Performance Contract posted to the website.

(August 26, 2020) – Presentation to the Board of the following:

- a) Year-End Report for the 2019 Performance Contract,
- b) current status of the 2020 Performance Contract,
- c) and the proposed 2021 Performance Contract Plan.

Following the Board meeting: Comments gathered from meeting incorporated into the activities of the plan and Performance Contract draft plan posted to the website for community comment.

Also, a review of the Fair Hearing Data Report will be presented to the Board at the August 26, 2020 Board meeting.

F. BOARD TRAINING – SELF DETERMINATION

Lucina Galarza, Director Community Services and Aaron Christian, Director of Client Services presented on the following:

- Self Determination Overview
- Traditional Services vs. Self Determination
- History of Self Determination
- Principles of Self Determination
- Person Centered Planning
- Roles and Responsibilities
- Participant's Responsibilities
- Family, Friends and Circle of Support
- Regional Center Service Coordinator
- Independent Facilitator
- Service Providers
- Financial Management Service
- Choosing the Right Person for the Right Role
- Person Centered Planning and Self Determination
- Individual Program Plan and Self Determination
- Requirements of Planning for Services
- Paying for Services and Supports
- Determining the Individual Budget
- Background Checks
- Local Advisory Groups

- Meet and Greet

EXECUTIVE SESSION

None

Next meeting on Wednesday, August 26, 2020 at 7:15 p.m.

BOARD MINUTES FROM THE JULY 22, 2020 MEETING

Submitted by:

Gisele Ragusa

Gisele Ragusa, Board President

___10/02/2020___
Date