

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

November 5, 2020

The following committee members were in attendance at said meeting:

PRESENT:

David Bernstein, Chairperson
Olaf Luevano
Nicole Mirikitani
Valerie Donelson
Jay Bhavsar
Bryan Chacon
Rosalind Ford
Bryan Chacon
Susan Stroebel
Charmayne Ross
Nancy Bunker
Baldo Paseta
Jose Mendoza

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director Community
Services
Daniela Santana, Director of Client
Services
Joe Alvarez, Director of Clinical Services
Rosa Chavez, Associate Director, Family
& Transition Services
Jaime Anabalon, Manager of Quality
Assurance
Johnny Pang, Manager of IT
Erika Gomez, Exec. Assistant – BOD
Willanette Satchel, Exec. Assistant -
Management

MEMBERS ABSENT:

Michelle Mainez
Vanessa Besack

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

David Bernstein called the meeting to order at 10:04 a.m. A quorum was established. Introductions were made of the VAC members.

The minutes from the October 1, 2020 meeting were approved.

M/S/C (Mirikitani & Luevano) The committee approved the minutes.

B. IMPACT OF COVID 19 AREAS TO DISCUSS

Encryption – At a previous meeting, there was discussion about the issues with SG/PRC’s new encryption system. Since then, the IT manager, Johnny Pang, and a couple of members of the VAC met to discuss this further. Mr. Pang gave an explanation and provided a resource to help those with questions.

C. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano asked that those interested in a subcommittee meeting email him. He provided his email address.

Adult Day – Rosalind Ford and Jose Mendoza shared that the subcommittee would meet following the VAC meeting. Licensing will be present to address the group. They also encouraged everyone to not be complacent. Mr. Mendoza initiated a brief discussion about how residential providers are navigating family visits.

Infant & Children Services

Infant Development Program – Charmayne Ross informed that there will not be LICA meetings in November and December. Also, Early Start regulations came out earlier this week.

Transportation

Baldo Paseta reported that the monthly rates are still being finalized; DDS will issue a directive. The subcommittee couldn’t meet yesterday, he hopes that they can meet next Wednesday. The Transportation Taskforce has not met since October 9, 2020.

Independent Living Services

ILS Services – Nicole Mirikitani had nothing to report.

SLS Services – Nancy Bunker informed she is open to meeting with the subcommittee if others are interested. Mrs. Bunker and staff spoke about a rate increase that was supposed to happen in January. According to staff, that changed when Covid 19 hit. There was also a discussion about the individuals served that do not want to have their temperature checked every day. Lastly, there was a discussion about EVV and the options for providers.

Residential Services

ICF – David Bernstein share that the subcommittee will meet next week. He requested a list of contact information for residential providers so he can reach out to them.

CCF –Jay Bhavsar and Valerie Donelson spoke about the challenges of unannounced virtual visits from Service Coordinators. There were also questions about unannounced virtual visits from Quality Assurance and Mr. Hill, Executive Director, said it will be discussed further internally. Lastly, Mrs. Donelson shared that the weekly wellness checks are getting to be a bit much for some providers.

Specialized- Michelle Mainez was not present.

Other Vendored Services- Bryan Chacon shared that EVV got extended to 2020, however, it has been fully integrated in his program.

At Large- Susan Strobel reported the following:

- Clients are getting used to masks and not touching their face
- There are about 30 students per class at Mt. Sac
- Individuals served are generalizing their skills like cooking and painting a lot better
- Registration for winter class is now open and they are free
- Registration for fall classes is still open enrollment
- The program now has 2 counselors who are doing great job guiding students

D. SG/PRC STAFF UPDATES

Mr. Hill received an email from Brian Winfield, DDS Chief Deputy Director, about alternative rates that said information will be forthcoming. As soon as staff get something it will be shared.

PUBLIC COMMENTS

None

MEETING ADJOURNED

The next regular meeting will be held on December 3, 2020 at 10:00 a.m.