

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

December 3, 2020

The following committee members were in attendance at said meeting:

PRESENT:

David Bernstein, Chairperson
Olaf Luevano
Nicole Mirikitani
Valerie Donelson
Bryan Chacon
Rosalind Ford
Bryan Chacon
Susan Stroebel
Charmayne Ross
Jose Mendoza
Vanessa Besack
Baldo Paseta
Jay Bhavsar
Nancy Bunker

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director Community
Services
Daniela Santana, Director of Client
Services
Joe Alvarez, Director of Clinical Services
Rosa Chavez, Associate Director, Family
& Transition Services
Dara Mikesell, Associate Director of
Community Services
Jaime Anabalon, Manager of Quality
Assurance
Johnny Pang, Manager of IT
Erika Gomez, Exec. Assistant – BOD
Willanette Satchel, Exec. Assistant -
Management

MEMBERS ABSENT:

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

David Bernstein called the meeting to order at 10:01 a.m. A quorum was established. Introductions were made of the VAC members.

The minutes from the November 5, 2020 meeting were approved.

M/S/C (Mirikitani & Ross) The committee approved the minutes.

B. VAC OPENINGS

The Recruitment Committee is taking applications for the “At Large” and “ICF” categories.

C. IMPACT OF COVID 19 AREAS TO DISCUSS

- Alternative Services – The directive for monthly rates is not yet available.
- ARCA issued a statement about the vaccine.
- Staffing Concerns:
 - Vendors are struggling with testing as resources are limited. Lines for testing are long and are taking hours.
 - There is fear of reporting staffing issues. Mr. Hill assured that the information can be shared without there being fall back.
 - There was discussion about sharing information of staff that work at multiple facilities.

D. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano shared that there will be a virtual job fair. He also encouraged vendors to communicate with individuals served and their families. Vanessa Besack reported that her program took a couple of steps back in their re-entry plan, given the surge.

Adult Day – Rosalind Ford and Jose Mendoza shared that the subcommittee met last month. Licensing was present to address the group. They also stated that regarding holidays, they abide by their contracts in terms of when they close. Mr. Mendoza reported that his program will provide remote services during the holidays. His program is working on a plan to reinvent itself. Also, Mr. Paseta emailed a new directive the night before.

Infant & Children Services

Infant Development Program – Charmayne Ross briefly talked about the proposal language change that was made in Title 17.

Transportation

Baldo Paseta reported that on November 25, 2020 they had a presentation from a law firm that specializes in labor law. The presentation was about new legislation that affects most of their businesses.

Independent Living Services

ILS Services – Nicole Mirikitani asked that when Day Programs drop off a package to be filled for intake, that ILS staff be given notice first. She shared that Foothill Transit is no longer operating free rides. Lastly, she requested that docu-sign be sent ahead of meetings to minimize exposure to Covid by meeting with people to collect signatures.

SLS Services – Nancy Bunker acknowledge that the individuals served are lonely and encouraged everyone to hang in there.

Residential Services

Specialized – David Bernstein shared that the subcommittee met last month. There was a good number of participants. He shared that some providers think the referral process is unfair. They feel the process should be more transparent. Mr. Hill will have staff look into the process.

CCF –Jay Bhavsar and Valerie Donelson shared that most vendors are doing well and are enjoying zoom sessions.

ICF- (1 Vacancy)

Other Vendored Services- Bryan Chacon shared that families are asking that the staff working with them not work with other families.

At Large- Susan Strobel reported the following:

- There are a good number of families that are doing live services, but she has a feeling that will change to telehealth soon
- As staff return to work, management must rethink the spaces for employees
- Hospital clinics are looking at doing weekly testing and that is big cost compared to monthly testing

E. LEGISLATIVE UPDATE

Susan Stroebel volunteered to do this moving forward if she has the resources.

PUBLIC COMMENTS

Board Director, Shannon Hines, encouraged providers during these difficult times.

MEETING ADJOURNED

The next regular meeting will be held on January 7, 2020 at 10:00 a.m.