

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**April 1, 2021**

The following committee members were in attendance at said meeting:

**PRESENT:**

David Bernstein, Chairperson  
Olaf Luevano  
Valerie Donelson  
Bryan Chacon  
Jose Mendoza  
Nicole Mirikitani  
Vanessa Besack  
Susan Stroebel  
Nancy Bunker  
Charmayne Ross

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director Community  
Services  
Daniela Santana, Director of Client  
Services  
Jaime Anabalon, QA Manager  
Yvonne Gratianne, Manager of  
Communications/Public Relations  
Willanette Satchell, Executive Assistant  
(Management)

**MEMBERS ABSENT:**

Baldo Pasetta  
Rosalind Ford  
Brenda Baldeon

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

David Bernstein called the meeting to order at 10:05 a.m. A quorum was established. Introductions were made of the VAC members.

The minutes from the March 4, 2021 meeting were approved.

**M/S/C (Stroebel & Luevano) The committee approved the minutes.**

David Bernstein asked for updates from the group.

**B. IMPACTS OF COVID-19 – MOST PRESSING CONCERNS**

Valerie Donelson and Grace Kano brought up concerns about visitation protocol with re-opening and giving people access to the facility and addressed concerns with ensuring safety precautions. Committee discussed concerns about multi agency requirements. Discussion is being recommended about collaborating with agencies, especially agencies that need to survey facilities.

Lucina Galarza also gave a brief overview about in-person visits and limiting time for reviews continuing to do most record reviews and other routine areas virtually rather than in-person. Limiting SG/PRC teams to making one visit to one home a day.

Julie Martin shared that licensing agencies are also going to start in-person visits and that their representatives are being tested once a week for safety precautions.

#### **C. PPP LOANS**

Brief discussion regarding updates on this type of forgiveness loan. Discussion was held about absentee billing, application process, and overall timeframe/process. Sonia Henrich shared that her experience was easy, and she got a response fairly quickly – around two weeks. David Bernstein shared that it really depends on your bank.

#### **D. CCL EMERGENCY PLANS FOR SITES RE: POWER OUTAGES**

Discussion was held about back-up power source systems for critical equipment.

#### **E. VENDOR CATEGORY REPORTS**

##### **Adult Programs**

*Vocational* – Olaf Luevano reported that they held sub-committee meeting on March 25, 2021 at 10am. Olaf shared that they had discussion regarding transportation for individuals. Also discussed vaccines and other ideas that those in attendance contributed.

*Adult Day* – Jose Mendoza held a subcommittee meeting. Ideas were shared and discussion was held at the meeting about alternative services and how creative everyone is getting in anticipation of reopening more in-person services.

##### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross shared that families are being seen for eligibility – families are feeling more comfortable with in-home and clinic

services.

### **Transportation**

Baldo Pasetta was not present.

### **Independent Living Services**

*ILS Services* – Nicole Mirikitani reported that some individuals served are starting to be able to see more people. She too is concerned for those providers that have not provided quality services and will have to face an audit in the future.

*SLS Services* – Nancy Bunker asked for clarification about absentee billing regarding PPP Loans. Lucina shared information about Directives from DDS. Nancy also shared about being in compliance with EBB by January 2022.

### **Residential Services**

*Specialized* – Mr. Bernstein reported on a new Bill regarding COVID sick extension SB 695 and shared that there may be challenges in order to support individuals. Next week the Residential Sub-Committee meeting

*CCF* –Valerie Donelson had nothing to report.

*ICF*- Grace Kano briefly talked about AB 279. She discussed the struggles with visitations and in-person services.

**Other Vendedored Services**- Bryan Chacon has a brief discussion regarding EBB.

**At Large**- Susan Strobel has nothing to report. Dr. Brenda announced the upcoming LICA meeting

## **F. LEGISLATIVE UPDATE**

No report

## **G. SG/PRC STAFF UPDATES**

Rosa Chavez shared flyers and reviewed details about upcoming COVID testing at SG/PRC. Flyers with registration links will be sent out to the community in English and Spanish. This service is offered to all individuals we support, their families, vendors and SG/PRC staff.

Ms. Chavez also congratulated and thanked every vendor that participated at the Virtual Transition Fair. It was a huge undertaking, and it was very successful thanks to large participation of vendors.

Lucina Galarza reported on the upcoming COVID vaccine clinic at SG/PRC. Starts next week April 8, 2021. More information will be sent out soon.

**PUBLIC COMMENTS**

None

**MEETING ADJOURNED**

The next regular meeting will be held on May 6, 2021 at 10:00 a.m.