

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**April 14, 2021**

The following committee members were present at said meeting.

**MEMBERS:**

Julie Chetney, Chairperson  
Bruce Cruickshank  
Anabel Franco  
Bill Stewart  
Gisele Ragusa

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Joe Alvarez, Director of Clinical Services  
Daniela Santana, Director of Client Services  
Willanette Steward-Satchell, Executive Assistant  
(Management)  
Erika Gomez, Executive Assistant - BOD

**GUESTS:**

Shannon Hines

**MEMBERS ABSENT:**

None

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING:**

None.

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Julie Chetney called the meeting to order at 6:06 p.m. A quorum was established.

The Minutes from the March 10, 2021 meeting were approved.

**M/S/C (Stewart & Cruickshank) The committee approved the minutes.**

**Abstain: Ragusa**

**B. PUBLIC INPUT**

None

**C. GOALS AND OBJECTIVES**

**Strategic Plan Taskforce** – The members decided it is best to discuss this at the regular meeting as oppose to holding additional meetings. The timeline is good for another year and it will be looked at and adjusted as needed.

- Mr. Cruickshank suggested that the committee revise the vision statement at some point.

- The committee reviewed the Strategic Timeline up to Objective #4 and will continue to review it at the next meeting.
- Dr. Ragusa shared that she is a Board Mentor of Sherry Meng and Shannon Hines is a Board Mentor for Julie Lopez

#### **D. BOARD COMPOSITION**

- The members talked about participating in a virtual conference on October 8-9, 2021 to represent the Board and talk about recruiting with the community in attendance.

#### **E. COVID REPORT**

Mr. Hill and staff provided a quick update on how Covid 19 has impacted operations.

- Joe Alvarez provided individual stats on COVID-19; spoke about the downward trend, presented information on the DDS report to the Committee.
- Intake and Eligibility-SG/PRC remains the only regional center that offers in person intake and eligibility. Referrals numbers are going back up, almost to pre pandemic numbers.
- 89% of staff have been vaccinated.
- On April 7, 2021 SG/PRC served as a Covid 19 testing site. A recap video was shared.
- On April 8, 2021 SG/PRC served as a Covid 19 vaccine site. A recap video was shared.
- SG/PRC hosted a dental clinic over the weekend. A recap video was shared.

#### **F. AGENDA FOR NEXT MEETING**

Strategic Plan Taskforce

Board composition – Recruitment strategies

#### **G. ADJOURNED**

Meeting adjourned.

The next Strategic Development Committee meeting is scheduled for May 12, 2021.