# SAN GABRIEL/POMONA VALLEYS DEVELOPMENTAL SERVICES, INC. STRATEGIC DEVELOPMENT COMMITTEE MINUTES

#### May 12, 2021

The following committee members were present at said meeting.

MEMBERS: STAFF:

Julie Chetney, Chairperson Anthony Hill, Executive Director

Bruce Cruickshank Lucina Galarza, Director of Community Services

Anabel Franco Joe Alvarez, Director of Clinical Services
Bill Stewart Daniela Santana, Director of Client Services

Willanette Steward-Satchell, Executive Assistant

GUESTS: (Management)

Shannon Hines Erika Gomez, Executive Assistant - BOD

#### **MEMBERS ABSENT:**

Gisele Ragusa

# RECOMMENDED BOARD ACTIONS THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING:

None.

## **ITEMS DISCUSSED**

#### A. CALL TO ORDER

Julie Chetney called the meeting to order at 6:03 p.m. A quorum was established.

The Minutes from the April 14, 2021 Strategic Development Committee meeting were approved.

M/S/C (Stewart & Franco) The committee approved the minutes.

The Minutes from the April 19, 2021 Nominating Committee meeting were approved.

M/S/C (Stewart & Franco) The committee approved the minutes.

# **B. PUBLIC INPUT**

None

# C. GOALS AND OBJECTIVES

**Strategic Plan Taskforce** – The members discussed the following:

- Future training topics will continue to be decided based on the Board Survey results.
- Staff can add the Board Orientation Binder information in the Google Drive if the members would like.
- The members will continue to revise the Strategic Timeline next month starting with Goal 4, Objective 2.

### D. BOARD COMPOSITION

• This item was tabled.

### E. COVID REPORT

Mr. Hill and staff provided a quick update on how Covid 19 has impacted operations.

- Staff are returning to the office in phases. This week, IT, Fiscal and Administrative staff returned. The leadership team will return next week. Service Coordinators return next week, once a week. The days that staff are required to return will increase with each phase.
- Joe Alvarez provided individual stats on COVID-19; spoke about the downward trend and shared the information on the DDS report to the Committee. He also shared that he created a presentation on vaccine hesitancy and will share it with the committee.
- SG/PRC continues to offer full scope in person intake and eligibility. Referrals numbers are going back up to pre pandemic numbers. There are more EI clinics on site as well.
- 93% of staff have been vaccinated.
- SG/PRC is a testing site every Wednesday and will expand to test 3 days a week starting in June.
- SG/PRC hosted another vaccine clinic on May 6, 2021. Another vaccine clinic is scheduled for May 27, 2021.
- Daniela Santana shared the data collected of individuals served who have been vaccinated. There was a brief discussion about why individuals served are not required to get vaccinated and that service providers cannot refuse to serve those who are not vaccinated.
- Day Program providers will be supported to re-engage starting this month. In May 40% clients will be allowed to attend program, an additional 40% will be allowed back in June with the remainder being allowed in July.

# F. AGENDA FOR NEXT MEETING

Strategic Plan Taskforce Board composition – Recruitment strategies

G. <u>ADJOURNED</u> Meeting adjourned.

The next Strategic Development Committee meeting is scheduled for June 9, 2021.