

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**January 27, 2021**

**ATTENDANCE**

The following members of the Board of Director's were present at said meeting:

**PRESENT:**

Gisele Ragusa  
Sheila James  
Julie Chetney  
David Bernstein  
Preeti Subramaniam  
Shannon Hines  
Natalie Webber  
Georgina Molina  
Penne Fode  
Julie Lopez  
Mary Soldato  
David Bernstein

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Joe Alvarez, Associate Director of Clinical  
Services  
Daniela Santana, Director of Client  
Services  
Roy Doronila, Chief Financial Officer  
Tricia Vannucci, Associate Director, Adult &  
Residential Services  
Willanette Satchell, Exec. Assistant in  
Management  
Erika Gomez, Exec. Assistant BOD

**GUESTS:**

Jacqueline Gaytan, DDS  
Bruce Cruikshank  
Sofia Cervantes, SCDD

**ABSENT:**

John Randall (LOA)  
Daniel Rodriguez  
Sherry Meng

**A. CALL TO ORDER:**

Gisele Ragusa, Board President, called the meeting to order at 7:20 p.m. Roll call was taken, and a quorum was established.

- The minutes for the December 9, 2020 meeting were reviewed and approved by the Board.

**M/S/C (James & Hines) The Board approved the minutes.**

**Abstain: Soldato & Bernstein**

**B. PUBLIC INPUT:**

None

**C. SPECIAL DISCUSSION:**

Supports for Aging Parents by Perla Zuniga, Manager Adult Services III shared on the following information:

- Aging Families
  - Service Coordination
  - Person Centered Process
  - Working collaboratively and in partnership to coordinate supports
- Service Coordination
  - Familiarity with generic resources
  - Familiarity with RC services and supports
  - Diverse caseloads
- Person Centered Processes
  - Mapping out the family supports
  - Who is part of the circle of supports?
  - How do these individuals provide supports?
- Relationship Map
- Coordinating supports: community resources/RC funded
- Community/Generic Resources
  - IHSS
  - SCIL
  - Convalescent Aid Society
  - Local community centers
  - Grocery store deliveries
- Planning team maximizing supports
  - Coordination of services and supports
  - Reviewing schedules ad frequency
  - Implementing and addressing emergency preparedness needs
- Resources

**D. EXECUTIVE/FINANCE COMMITTEE**

Roy Doronila, Chief Financial Officer, reported on the following:

SG/PRC received approval of CARES Act grant in the amount of \$538,241. These funds will offset the projected operations expenses, therefore significantly reducing

the overall budget deficit.

### **Financial Report**

#### Operations

- In regional center operations, and based on the B-1 contract amendment, the allocation is projected to not meet expenditure projections, pending receipt of B-2. The operations allocation for fiscal year 2020-21 is currently at \$31,674,844 with projected expenditures of \$31,444,842. The current month's expenditure amounted to \$2,261,844 and our year-to-date expenditures is \$12,459,132, with projected remaining expenditures of \$19,265,547. This reflects a surplus of \$230,002 in regular operations.
- The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.
- The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,209,748, staff expect to spend the full amount. The Fairview program's is included in this amount.
- The Community Placement Plan (CPP) and DC ongoing Workload operations allocation is currently allocated at \$889,472. Expenditures for the year are projected to be \$1,404,309 resulting in a deficit of \$514,837 which we expect to be funded in future allocations.

#### Purchase of Service

The Purchase of Service Projections were based on the B-1 contract amendment and actual expenditures through December 17, 2020 claim. The B-1 POS allocation is at \$271,307,068. The current month's claim amounted to \$22,929,974 bringing the year-to-date expenditures for services to \$103,024,029. Projected expenditures and late bills remaining are in the amount of \$279,403,357 leaving a deficit of \$7,996,289. Staff expect to be funded in full in future allocations. POS expenses directly related to COVID19 are included in these projections under the other items section.

- CPP POS is in a separate line item and projected to be within the allocated amount.

### **Independent Audit**

Mr. Doronila led a brief overview of the Independent Audit results. The Executive Finance Committee reviewed the audit extensively. The report was a clean.

**M/S/C (Soldato & Subramaniam) The Board approved the Independent Audit Report.**

**Contracts Review** - Presented by Lucina Galarza, Director of Community Services

- *Quick Transport*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

**M/S/C (Hines & Soldato) The Board approved the contract.**

**Abstain: Bernstein**

### **E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Mr. Hill shared that at the meeting the committee reviewed the Governor's Budget and were also presented the Community Outreach Report.

### **F. CLIENT SERVICES ADVISORY COMMITTEE**

Shannon Hines reported that the committee received a special presentation on Self Determination. Part 2 of that presentation will be shared next month. Also, the members will review the Behavior Intervention Policy the February meeting. Lastly, staff provided updates on the impact brought on by Covid-19 to individuals served and their families.

### **G. VENDOR ADVISORY COMMITTEE (VAC)**

David Bernstein shared that in-person services are challenging at the moment. There are two vacancies that are expected to be filled next week.

### **H. STRATEGIC DEVELOPMENT COMMITTEE**

Julie Chetney shared that due to the pandemic, recruiting is proving to be a difficult task. The members discussed ideas to work around these challenges and they came up with the following:

- Participate in SG/PRC's Onboarding sessions to encourage SCs to refer individuals served and families to consider joining the Board.
- Board members should also join in on the weekly VAC meeting to encourage vendors to refer individuals served and families to consider joining the Board.

### **I. BOARD OVERVIEW**

Dr. Gisele Ragusa shared the following information:

- ARCA – ARCA sent out various directives. Web based trainings are available to the Board. Trainings will be every other month.
- Mr. Hill shared that ARCA is pleased with the new budget.

### **J. EXECUTIVE DIRECTOR'S REPORT:**

Anthony Hill, Executive Director, discussed SG/PRC's continuous response to Covid-19:

- Workforce is currently at 90% working remotely.
- Established a sophisticated temperature and mask test when entering the building for those working on-site and for the public.
- Intake and Early Start assessments are operating fully with an average of 40 cases a week
- SG/PRC reached an MOU partnership with Valencia Laboratories so that SG/PRC can be a testing site.
- Mr. Hill and staff are putting their efforts into having SG/PRC become a vaccination site.
- There was a discussion about the individuals that staff are advocating for to be prioritized for the vaccine such as those in ILS and SLS programs.
- Directors continue to meet every morning to assess the latest COVID-19 information.
- SG/PRC continues to host weekly COVID-19 Vendor Advisory Committee Meetings (on Mondays) and weekly Community Meetings (on Tuesdays).
- Joe Alvarez provided individual stats on COVID-19; spoke about the spikes, presented information on the DDS report to the Board.

- Lucina Galarza reported on hot spots and updated strategies with respect to the registries.

**EXECUTIVE SESSION**

None

**Next meeting on Wednesday, February 24, 2021 at 7:15 p.m.**

**BOARD MINUTES FROM THE JANUARY 27, 2020 MEETING**

Submitted by:



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Gisele Ragusa, Board President

6/30/2021  
Date