

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

March 24, 2021

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Gisele Ragusa
Julie Chetney
David Bernstein
Shannon Hines
Natalie Webber
Georgina Molina
Penne Fode
Mary Soldato
David Bernstein
Daniel Rodriguez

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Joe Alvarez, Associate Director of Clinical
Services
Daniela Santana, Director of Client
Services
Roy Doronila, Chief Financial Officer
Tina Luceno, Fiscal Analyst
Yvonne Gratianna, Manager of Communications &
Public Relations
Willanette Satchell, Exec. Assistant in
Management
Erika Gomez, Exec. Assistant BOD

GUESTS:

Michelle Nelson
Kristel Maikranz
Cathy Gott
Jacqueline Gaytan, DDS
Bruce Cruikshank
Elizabeth Cuevas
Jim G
Joseph Huang
Julie Larose
Debbie Cornejo
Mark Altieri
Nathan Roettger
Tamra Pauly
Sofia Cervantes, SCDD

ABSENT:

John Randall (LOA)
Julie Lopez

Preeti Subramaniam
Sheila James
Sherry Meng

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:19 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed. The bylaws discussion was tabled. Penne Fode will give the Community Relations Committee update as Daniel Rodriguez was not present at the meeting.

- The minutes for the January 27, 2021 meeting were reviewed and approved by the Board.

M/S/C (Chetney & Soldato) The Board approved the minutes.

Abstain: Rodriguez

- The minutes for the February 24, 2021 meeting were reviewed and approved by the Board.

M/S/C (Molina & Fode) The Board approved the minutes.

B. PUBLIC INPUT:

None

C. SPECIAL TRAINING:

“Tips for Reviewing Audited Financial Statements”

Kristel Maikranz, CPA, Principal AGT, reported the following information:

- Explanation of what Financial Statements are
- Steps to take when reviewing Financial Statements
- The breakdown of an auditor’s report
- The breakdown of a balance sheet
- The breakdown of an income statement
- The breakdown of statement of cashflow
- The breakdown of notes to the financial statement

D. SPECIAL DISCUSSION:

“Self Determination – Education Spectrum”

Cathy Gott spoke about the following:

- Promoting partnerships and collaborations

- Coaches and representatives of the catchment area
- Public partnerships
- Education Spectrum Self Determination coaching
- California Self Determination Program network timeline
- Contact information

A Self Determination testimonia video was also shared.

E. EXECUTIVE/FINANCE COMMITTEE

Financial Report

- In regional center operations, and based on the B-2 contract amendment, the allocation is projected to meet expenditure projections. The projections include estimated cost of wage enhancements, vacation buyouts and continuation of projects identified in the prior year. The operations allocation for fiscal year 2020-21 is currently at \$32,144,211 with projected expenditures of \$31,967,912. The current month's expenditure amounted to \$3,487,737 and the year-to-date expenditures is \$18,272,494, with projected remaining expenditures of \$13,695,418. This reflects a surplus of \$176,300 in regular operations.
- The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.
- The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,209,748, staff expect to spend the full amount. The Fairview program is included in this amount. The Community Placement Plan (CPP) and DC ongoing Workload operations allocation is currently allocated at \$1,688,719. Expenditures for the year are projected to be within the allocated amount.
- The Purchase of Service Projections were based on the B-2 contract amendment and actual expenditures through February 18, 2021 claim. The B-2 POS allocation is at \$271,307,068. The current month's claim amounted to \$22,918,499 bringing the year-to-date expenditures for services to

\$147,658,749. Projected expenditures and late bills remaining are in the amount of \$128,837,482 leaving a deficit of \$5,189,163. Staff expect to be funded in full in future allocations. POS expenses directly related to COVID19 are included in this projection under the other items section. CPP POS is in a separate line item and projected to be within the allocated amount.

F. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Daniel Rodriguez shared that at the meeting in February, the committee heard the Community Outreach Report and got an Covid 19 update.

Because Mr. Rodriguez was not present at the meeting in March, Penne Fode shared that the committee heard the Community Outreach Report as well as an update on the Governor's Budget and a Covid 19 update.

G. CLIENT SERVICES ADVISORY COMMITTEE

Shannon Hines reported that the committee received the second part of the special presentation on Self Determination in February. Tonight, before this meeting, the committee was presented information on mental health.

H. VENDOR ADVISORY COMMITTEE (VAC)

David Bernstein shared that the provider community lost a longtime service provider, Jay Bhavsar. He also reported that the Vocational Subcommittee will meet tomorrow and will focus their discussions on re-engagement. Dr. Tomblin did a presentation at the March meeting on Disparity Data. Lastly, he shared that SG/PRC continues to hold weekly Monday meetings to provide Covid 19 updates and support to the vendor community.

I. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney reported that recruiting efforts are ongoing; she attended a weekly community meeting with the purpose to encourage interest in Board and Committee participation from individuals served and families. The Committee continues to review the Board Strategic Timeline and have decided to meet on a separate day to further discuss this item. Lastly, next month the members will meet as the Nominating Committee to talk about the slate of officers for Fiscal Year 21/22.

J. BOARD OVERVIEW

Dr. Gisele Ragusa shared the following information:

- ARCA Board Delegate Update – There was a recent ARCA Board Delegates meeting. A video was created with the purpose of showing how regional centers have responded during this time of Covid 19. She forwarded this email to the Board of Directors. Also, she informed the members that all the trainings conducted by ARCA are archived on their website.
- Board Bylaws – This item was tabled.

K. EXECUTIVE DIRECTOR’S REPORT:

Anthony Hill, Executive Director, discussed the following:

- ARCA held a meeting last Friday.
 - ARCA issued a letter supporting AB-445 to change language in the Lanterman Act that would end the requirement for regional centers to request sensitive information from parents such as their social security number.
 - ARCA is working to get someone to sponsor a bill that would allow for regional centers to get the \$55 million needed to hire more Service Coordinators to be able to meet the caseload ratios requirement.
 - ARCA continues to advocate for the termination of the Holiday Closure Schedule.

Mr. Hill and staff provided a quick update regarding the response to Covid 19:

- Intake and Early Start assessments are operating fully
- Vaccine Place of Distribution-
 - SG/PRC will become a testing site. The soft rollout is scheduled for April 7, 2021.
 - Los Angeles County will use SG/PRC as a vaccine site on April 8, 2021.
 - Staff are working with Albertson’s Pharmacy for the possibility of hosting a vaccine clinic.
 - Staff are working with Western University; they will provide links a couple of days before being released to LA county.

- Staff have asked Cal Poly for prioritization with vaccine links and have offered SG/PRC to be vaccination site.
- COVID -19 Report – Joe Alvarez provided individual stats on COVID-19; spoke about the trends of positive and negative cases.

Lastly, staff presented a video of the completed mural inside the building where children and their family will be able to live their handprints. A video was also shown as a recap of the virtual 80's dance party that was held.

EXECUTIVE SESSION

None

Next meeting on Wednesday, April 28, 2021 at 7:15 p.m.

BOARD MINUTES FROM THE MARCH 24, 2021 MEETING

Submitted by:



Gisele Ragusa, Board President

6/30/2121

Date