

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)

May 26, 2021

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Gisele Ragusa
Julie Chetney
David Bernstein
Shannon Hines
Natalie Webber
Georgina Molina
Penne Fode
Mary Soldato
David Bernstein
Sheila James
Preeti Subramaniam
Sherry Meng

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Joe Alvarez, Associate Director of Clinical
Services
Daniela Santana, Director of Client Services
Roy Doronila, Chief Financial Officer
Salvador Gonzalez, Director of Community Outreach
and Compliance
Zorahida Preciado, Adult Services IV Manager
Jesus Ozeda, Adult Services II Manager
Yvonne Gratianne, Manager of Communications
& Public Relations
Erika Gomez, Exec. Assistant BOD
Willanette Steward-Satchell, Executive Assistant
Jose De Leon, Facilities Manager
Johnny Pang, IT Manager

ABSENT:

John Randall (LOA)
Daniel Rodriguez
Julie Lopez

GUESTS:

Michelle Nelson
Uvence Martinez, DDS
Bruce Cruikshank

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed and Penne Fode will report on the Community Relations/Legislative meeting as Daniel Rodriguez was not present.
 - The minutes for the March 24, 2021 meeting were reviewed and approved by the Board with the following changes:
 - Preeti Subramaniam should be listed as present
 - Under Guests Present, “Jim G” is Jim Gott
 - Under Section H – In the last sentence, there was a typo, it should say COVID
 - COVID should be capitalized throughout

M/S/C (Hines & Fode) The Board approved the minutes.

Abstain: James & Meng

- The minutes for the April 28, 2021 meeting were reviewed and approved by the Board with the following change:
 - The formatting of Preeti Subramaniam’s name needs to be adjusted

M/S/C (James & Subramaniam) The Board approved the minutes.

Abstain: Meng

B. PUBLIC INPUT:

Henry Molina, parent of an individual served, gave public input on the Self Determination Program.

C. SPECIAL DISCUSSION:

Zorahida Preciado, Adult Services IV Manager and Jesus Ozeda, Adult Services II Manager provided a presentation on “Housing for Individuals Living Independently.” The following key points were discussed:

- Overview of direct supports to maintain living arrangements
 - Generic Resources
 - SG/PRC vended supports

- Equipment Needs
- Alternative Living Arrangements
- Self Determination Program

(The Board would like more information on Assistive Technology).

D. EXECUTIVE/FINANCE COMMITTEE

Roy Doronila, Chief Financial Officer, reported on the following:

Financial Report

In regional center operations, the allocation based on the B2 Amendment is projected to meet expenditure projections. Projections include estimated cost of wage enhancements, vacation buyouts and continuation of projects identified in the prior year.

The operations allocation for fiscal year 2020-21 is currently at \$32,144,211 with projected expenditures of \$31,848,071. The current month's expenditure amounted to \$1,479,614 and the year-to-date expenditures is \$22,330,693, with projected remaining expenditures of \$9,517,378. This reflects a surplus of **\$296,140** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,209,748, staff expect to spend the full amount. The Fairview programs is included in this amount. The Community Placement Plan (CPP) and DC ongoing Workload operations allocation is currently allocated at \$1,688,720. Expenditures for the year are projected to be within the allocated amount.

The Purchase of Service Projections were based on the B-2 contract amendment and actual expenditures through April 19, 2021 claim. The B-2 POS allocation is at \$271,307,068. The current month's claim amounted to \$24,168,936 bringing the year-to-date expenditures for services to \$194,248,931. Projected expenditures and late bills remaining are in the amount of \$83,401,990 leaving a deficit of **\$6,343,853**. Staff expect to be funded in full in future allocations. POS expenses directly related to COVID19 are included in this projection under the other items section. CPP POS is in a separate line item and projected to be within the allocated amount.

- The B2 Allocation was received.
- The Line of Credit was approved by the Executive Finance Committee.

Contracts Review:

Presented by Lucina Galarza, Director of Community Services

- *Brilliant Corners*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (James & Chetney) The Board approved the contract.

Abstain: Bernstein

- *CPP Community Dental Clinic*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Fode & James) The Board approved the contract.

Abstain: Bernstein

Presented by Joe Alvarez, Associate Director of Clinical Services

- *Columbus*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Hines & Soldato) The Board approved the contract.

Abstain: Bernstein

E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

On behalf of Daniel Rodriguez, Penne Fode, shared that at the meeting in April, the committee heard the Community Outreach Report, a review of Grassroots Day and a COVID 19 update as well as a presentation from Dr. Angell, USC (Research Projects), about Autism Disparities.

Penne Fode also reported for the May meeting. The members heard the Community Outreach Report as well as an update on the May Revise and a COVID 19 update. Lastly, there was a discussion about fear that vendors have of speaking up and their wish to be more involved in the creation of policies that impact the vendor community. Mr. Hill committed to the vendors to look into this and ways to improve equity and transparency.

F. CLIENT SERVICES ADVISORY COMMITTEE

Shannon Hines reported that the committee was provided with a presentation on the ABLE Act. Staff will make the materials available to the Board. Also, the Board members were asked to examine the Behavioral Intervention Policies as they will be reviewed for a vote at the next Board meeting on June 23, 2021.

G. VENDOR ADVISORY COMMITTEE (VAC)

David Bernstein shared that the VAC will hold an election for the new Chairperson next week. There are three candidates. He also shared that the topic of the referral system came up as the vendors would like to understand this process better.

H. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney reported that the committee continues to review the Board Strategic Timeline and staff provided a COVID 19 update with encouraging news.

I. NOMINATING COMMITTEE

2ND TERM DIRECTORS:

The Board conducted an election to confirm 2nd term Directors.

Pursuant to Bylaws, Sections 6.01 & 7.01 Directors standing for re-election shall be voted on at the Annual meeting of the Board of Directors of the Corporation. Nominations for the first term Directors made pursuant to Article 21.03 can be acted on by the Board at the annual, special or regular meeting when a voting quorum is present. A majority of the votes cast shall elect a Director to the Board.

The following Director will end their first term on the Board on June 30, 2021.

Therefore, the Board must vote for the following individual to continue to a second term on the Board of Directors starting July 1, 2021:

- Daniel Rodriguez

The Board voted and did not confirm a second term for Mr. Rodriguez.

ELECTION – SLATE OF OFFICERS

Julie Chetney reported on behalf of the Nominating Committee the following

Proposed Slate of Officers to the Board of Directors for Fiscal Year 21/22:

- Board President: Penne Fode
- 1st Vice President: Sheila James
- 2nd Vice President: Shannon Hines
- Treasurer: Bill Stewart
- Secretary: Anabel Franco-Vizcaino

The proposed slate of officers for Fiscal Year 21/22 was unanimously approved, effective July 1, 2021.

J. BOARD OVERVIEW

Dr. Gisele Ragusa shared the following information:

- ARCA Board Delegate Update – The Delegates continue to meet every other month. Dr. Ragusa will continue to send out the trainings and any information pertaining to the members.

K. EXECUTIVE DIRECTOR’S REPORT:

Anthony Hill, Executive Director, discussed the following:

- ARCA Update
 - May Revise Includes:
 - Improved onboarding into the Self Determination Program, including “participant choice specialists, intensive transition support services, and regional center training.”
 - A proposal for Lanterman Act Provisional Eligibility Ages 3 and 4 for 3-and 4-year-old children who have disabilities which result in significant functional limitations in major life activities but currently do not meet Lanterman Act eligibility criteria
 - DDS and regional center funding for individuals who are Deaf. The Spring Finance Letter proposes funding for a DDS position to provide statewide leadership and expertise on the provision of services and supports for individuals who are deaf and have intellectual or developmental disabilities.

Mr. Hill and staff provided an update regarding the response to COVID 19:

- 93% of staff are vaccinated. 20% of staff are back in the office. Fiscal, IT and administrative staff returned on May 10, 2021. The leadership team has also returned. Service Coordinators return once a week. The number of days that staff are required to return will increase with each phase. It is expected that staff will be back in the office for 4 days out of the week by September 16, 2021.
- SG/PRC is a testing site every Wednesday and will expand to test 3 days a week, Tuesday-Thursday, starting in June. 37 people were tested today.
- SG/PRC hosted another vaccine clinic on May 6, 2021. Another vaccine clinic is scheduled for tomorrow and will be opened to young adults that are eligible. Staff partnered with the LA Sheriff's Department to administer in home vaccination to those that are homebound.
- Staff shared the data collected of individuals served who have been vaccinated. Individuals served are not required to get vaccinated and service providers cannot refuse to serve those who are not vaccinated.
- COVID -19 Report – Joe Alvarez provided individual stats on COVID-19; spoke about the trends of positive and negative cases.

EXECUTIVE SESSION

Bylaws Discussion

Next meeting on Wednesday, June 23, 2021 at 7:15 p.m.

BOARD MINUTES FROM THE MAY 26, 2021 MEETING

Submitted by:



Gisele Ragusa, Board President

6/30/2021

Date