

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

August 11, 2021

The following committee members were present at said meeting.

MEMBERS:

Gisele Ragusa
Julie Chetney
Bruce Cruickshank
Bill Stewart
Shannon Hines

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Joe Alvarez, Director of Clinical Services
Daniela Santana, Director of Client Services
Lisa Brady, Acting Executive Assistant
(Management)
Erika Gomez, Executive Assistant - BOD

GUESTS:

Penelope Fode

MEMBERS ABSENT:

Anabel Franco - Vizcaino

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

None.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, called the meeting to order at 6:01 p.m. and announced she is the new Chairperson for this committee. A quorum was established.

The agenda was reviewed and the “training questionnaire” item will be moved up as it is time sensitive.

The Minutes from the July 14, 2021, Strategic Development Committee meeting were approved.

M/S/C (Stewart & Cruickshank) The committee approved the minutes.

Abstain: Ragusa & Hines

B. PUBLIC INPUT

None

C. GOALS AND OBJECTIVES

Strategic Plan Taskforce – The members discussed the Strategic Timeline. The following ideas were shared:

- The upcoming Strategic Timeline should be a two-year plan
- The upcoming Strategic Timeline will have a focus on mentorship
- The upcoming Strategic Timeline will likely be developed over the course of a year.
- The upcoming Strategic Timeline will use the SWOT Analysis method.

D. TRAINING QUESTIONNAIRE

This committee reviewed in detail the Board survey from last year. Dr. Ragusa led the discussion and made amendments as the members provided input. The survey will be sent to the Board in the near future and from there, the committee will decide on the Board's future training topics.

E. BOARD COMPOSITION SURVEY

By August 15 of each year, the governing board of each regional center shall submit to the department detailed documentation, as determined by the department, demonstrating that the composition of the board is in compliance. Executive Director, Anthony Hill, explained the methodology that has been in place and will share the outcome of the survey with the committee.

F. COVID-19 UPDATE

Mr. Hill shared that during July 2020, SG/PRC reported 68 positive COVID-19 cases for all categories, compared with 13 reported positive COVID-19 cases during July 2021.

G. ADJOURNED

Meeting adjourned.

The next Strategic Development Committee meeting is scheduled for September 8, 2021.