

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

September 2, 2021

The following committee members were in attendance at said meeting:

PRESENT:

Susan Stroebel, Chairperson
Olaf Luevano
Valerie Donelson
Nicole Mirikitani
Grace Kano
Brenda Baldeon
Charmayne Ross
Nancy Bunker

STAFF:

Anthony Hill, Executive Director
Daniela Santana, Director of Client Services
Lucina Galarza, Director of Community Services
Jaime Anabalón, Quality Assurance Manager
Yvonne Gratianne, Manager of Communications &
Public Relations

MEMBERS ABSENT:

Baldo Paseto
Vanessa Besack
Jose Mendoza

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:03 a.m. A quorum was established after roll call.

The agenda was reviewed.

The minutes from the August 5, 2021 meeting were approved.

M/S/C (Ross & Mirikitani) The committee approved the minutes.

B. VAC VACANCIES

Jeanette Cabrera from College Connect applied for VAC under “Other” category.

The Recruiting Subcommittee interviewed her and recommended her to the VAC for membership.

M/S/C (Mirikitani & Donelson) The committee approved Jeanette Cabrera to represent the “Other” category effective immediately.

Jeanette Cabrera introduced herself and the committee welcomed her.

C. IMPACT OF COVID 19 AREAS OF DISCUSSION

The following concerns were discussed:

- Wage Increase/Qualified Staff – a couple of letters are being drafted that can serve as a starting point to communicate with legislators about this matter. Executive Director, Anthony Hill, is also advocating for this.
- Holding “Open Beds” – Mr. Hill confirmed that it is acceptable for vendors to market their vacancies to other regional centers, but that SG/PRC will have to look at the referral first. A discussion about the referrals process followed; the members would like to get a monthly report of how many vacancies there are, how a home is targeted, and how many individuals served were placed that month. This is something that will be discussed at the next Residential Subcommittee meeting. Lastly, staff informed that the development of additional residential facilities has been frozen at this time.
- Vaccine Mandates for ILS/SLS – The vendors requested clarification on what the expectations for staff to get vaccinated are. The concern that some vendors shared is that while they are being expected to get vaccinated as healthcare workers they are not paid as such or covered by Workers Compensation Insurance or Liability Insurance as such. SG/PRC staff shared that the agency is not currently mandating for vendor staff to be vaccinated but are highly encouraging it. Lucina Galarza, Director of Community Services, shared that licensing recommends that providers practice the strictest requirements.

D. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano reported that the next subcommittee meeting is scheduled for September 30, 2021. He also thanked transportation vendors for their flexibility.

Adult Day – Jose Mendoza was not present, but Mr. Luevano shared that the subcommittee met last week and announced that they will hold a Trunk or Treat event at SG/PRC. This event could also serve as a vendor fair to showcase and sell

the work of individuals served.

Infant & Children Services

Infant Development Program – Charmayne Ross reported that the subcommittee has met twice, once with staff. There will be a follow up meeting to further discuss the issues such as referrals and rates.

Transportation

Baldo Paseta was not present.

Independent Living Services

ILS Services – Nicole Mirikitani spoke about the shared concern of losing good staff because they do not want to get vaccinated.

SLS Services – Nancy Bunker also spoke about SLS providers struggling with staff across the state. The concern is the quality of services if providers are faced with hiring staff not qualified. She asked if there is a back up plan for this problem; SG/PRC staff informed that the development of registries for staffing shortages has started.

Residential Services

Specialized – **One vacancy in this category**

CCF – Valerie Donelson (**one vacancy in this category**). Mrs. Donelson asked about the staff registry, specifically about compensation. SG/PRC staff explained that it is allowed to pay those in the registry more as a part of COVID 19 response.

ICF- Grace Kano reported that those considered healthcare workers have to be vaccinated by September 30, 2021 and unvaccinated staff will need to get tested weekly. She shared that her staff that are unvaccinated wear N95 masks. Lastly, she said that CDHP is asking ICFs to update their contract information in case of emergencies.

Other Vended Services-

At Large- Susan Stroebel shared that many vendors continue to have openings and are looking for referrals. Brenda Baldeon said that she likes the idea of collaboration between disciplines.

E. LEGISLATIVE UPDATE

Susan Stroebel and Valeria Donelson will send a “thank you” letter to Chris

Holden. Mrs. Stroebel provided a document with legislative updates in the materials link.

F. **SG/PRC STAFF UPDATES**

The next Richard D. Davis Foundation will hold its annual golf tournament on October 25, 2021 at South Hills Country Club in West Covina.

PUBLIC COMMENTS

None

MEETING ADJOURNED

The next regular meeting will be held on October 7, 2021, at 10:00 a.m.