

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

October 13, 2021

The following committee members were present at said meeting.

MEMBERS:

Gisele Ragusa
Bruce Cruickshank
Bill Stewart
Shannon Hines
Julie Chetney

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Willanette Satchell, Executive Assistant
Erika Gomez, Executive Assistant - BOD

GUESTS:

Tracy Evanson

MEMBERS ABSENT:

Anabel Franco - Vizcaino

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

None.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, called the meeting to order at 6:04 p.m. A quorum was established.

The agenda was reviewed, and “Board Composition” was added.

The Minutes from the September 8, 2021, Strategic Development Committee meeting were approved.

M/S/C (Cruickshank & Stewart) The committee approved the minutes.

Abstain: Chetney

B. PUBLIC INPUT

None

C. STRATEGIC TIMELINE

The committee reviewed in detail the timeline with the focus of determining the process and next steps. The following was discussed:

- Goal #4 – rollover as it may be the grandest and most significant goal
- SWPT – the members agreed to use this to measure progress
- Every committee should form a focus group and meet for an hour. 45 minutes would be allocated for discussion and 15 for closing.
- The members agreed to look into having a facilitator that could help with the focus groups. They suggested an individual that once did training for the Board and they will follow up with Raquel Sandoval, Director of Human Resources, on contacting him.
- The Leadership should also form a focus group.

D. BOARD COMPOSITION

The Lanterman Act requires the Board to meet a certain criteria, including specific ethnicity representation. Every year DDS measures compliance. Last year DDS determined SG/PRC didn't meet the requirements in the Asian and Hispanic representation. SG/PRC did not meet the requirements again this year. In discussion with the members, they raised the following argument:

- The Board is smaller in size
- There is enough Hispanic and Asian representation for the size of the Board
- The goal should be to recruit African American representation
- There is diversity in the committees

E. COVID-19 UPDATE

Mr. Hill shared the following:

- SG/PRC is in full compliance with the vaccine mandates. Staff are required to return to the office twice a week starting on October 25, 2021. Staff are also required to test weekly. SG/PRC's testing site is now open to children as well. Staff are stocking up on testing kits to avoid running out.
- There is going to be a vaccine clinic on November 14, 2021.
- There is a big shortage of staffing crisis. 30% of employees globally are looking at other options as private sectors are raising starting salaries. SG/PRC put together a strategy to build a registry for covid 19 but also registries for shortage of staffing in residential, family home agencies, supported living and ILS. Staff have approached the big day programs as potential sources to supply the registries, there are 4 potential partners.
- A Health and Safety Waiver provision was given to Executive Directors. It allows modifications to existing rates for Residential providers (under the 109-program support). SG/PRC only has had 2.
- 65% of the individuals served are vaccinated, the highest number in state.

F. ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for November 10, 2021.