

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

March 9, 2022

PRESENT

Sheila James, 1st VP,
Interim President
Shannon Hines, 2nd VP
Bill Stewart, Treasurer
Pretti Subramaniam,
Secretary
Gisele Ragusa, Immediate
Past President
Natalie Webber, Director

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Roy Doronila, Chief Financial Officer
Willanette Satchell, Executive Assistant
Erika Gomez, Executive Assistant - BOD

ABSENT:

GUESTS:

Tracy Evanson

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE
PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board. The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of January 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through February 17, 2022.

ITEMS DISCUSSED

A. CALL TO ORDER

Penelope Fode, Board President, called the meeting to order at 7:18 pm. A quorum was established.

The committee reviewed the agenda.

The committee reviewed and approved the minutes of the February 9, 2022, meeting.

(M/S/C Ragusa & Stewart) The committee approved the minutes.

Abstain: Preeti Subramaniam

B. PUBLIC INPUT:

None

C. FINANCIAL REPORT

Roy Doronila, Chief Financial Officer, reported on the following:

Financial Report

In regional center operations, the allocation based on the C-2 amendment is expected to meet expenditure projections. Projections include ongoing operating cost and estimated cost for traditional initiatives and the current year's spending plan. The operation's C-2 allocation for fiscal year 2021-22 is currently at \$35,207,155 with projected expenditures of \$34,282,135. The year-to-date expenditures is \$17,839,374 with projected remaining expenditures of \$16,892,761. This results in unencumbered balance of **\$925,020** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, it is expected that the full amount will be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-2 amendment. Continuation funding this year in the amount of \$1,708,988 is expected and the full amount will be spent.

The Purchase of Service allocation is based on the C2 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,040,149 bringing the year-to-date expenditures for services to \$151,322,108. The remaining projected expenditures and late bills are in the amount of \$156,761,495 leaving a surplus, **\$9,949,042**.

CPP POS is in a separate line item (see attached), SG/PRC is allocated a total of \$320,868 for placement, assessment and start-up.

Please note that the prior year (FY 20/21) information is included in the graph for comparison only.

(M/S/C Stewart & Subramaniam) The committee approved the Financial Report.

B-4 Regional Center Contract Series B, Amendment 4 (B-4)

(M/S/C Ragusa & Hines) The committee approved the amendments to the contract and the Interim Board President's signature.

D. CONTRACTS FOR REVIEW

Lucina Galarza, Director of Community Services presented the following contracts:

- *Elwyn-Novarro*

(M/S/C – Subramaniam & Hines) The committee approved to recommend to the Board the review of this contract.

Abstain: Stewart

- *Inclusion and Inclusion SLS*

(M/S/C – Ragusa & Stewart) The committee approved to recommend to the Board the review of this contract.

E. BOARD OVERVIEW

Sheila James, Interim Board President, led the following conversation:

- Agenda for Board Meeting – March 23, 2022
 - Election for Board President
 - Social Recreational Policy
 - Expenditure Data Presentation
 - Closed session – Client Matter
- Agenda for Executive Finance Committee Meeting – April 13, 2022 –
 - Financial report
 - Strategic planning meeting,
 - President's report
 - Closed session-personnel matter
- Ms. James suggested that Mary Beth Lepkowsky be brought back to spend one

hour with the Strategic Development Committee and two hours with the Board of Directors. Mr. Hill will ask Raquel Sandoval to coordinate this.

F. INFORMATION - EXECUTIVE DIRECTOR

Anthony Hill, Executive Director, reported the following:

- New Contract Language – 2 areas that will impact the Board
 - Medicaid Enrollment Requirements – Shall provide information regarding these requirements in the Board’s recruitment outreach and information.
 - Board Governance – By April 1, 2022, regional centers shall ensure that either a Board-approved policy or Board approved bylaws describe the following:
 - The respective roles and responsibilities of the governing board in setting policy and overall governance and the Executive Director in day-to-day operations.
 - The selection, training, and monitoring of facilitators who will support Board members to ensure maximum understanding and participation in carrying out their roles and responsibilities.

There was a discussion about the implications of this matter, with most expressing dissatisfaction with this new requirement.

- Rate Reform Implementation – the rates were posted on DDS’ website. There’s confusion in the provider community as to how the rates were applied. Facilities with 7 or more beds were not included, neither were those in the 113-service code. DDS will have a meeting with service providers to explain. The Lanterman Coalition is pushing for language to modify the implementation to include those above mentioned.
- Core Staffing Formula – There’s an ask for an additional \$21 million for all regional centers.
- Caseload Ratio Allocation Methodology FY22/23 – \$90 million was set aside but that was before the current staffing shortages challenges. The model this regional center wishes is practiced is per capita. Staff continue to wait to receive the promised allocation methodology.

COVID-19 Update.

- All staff are required to test weekly in the SG/PRC COVID-19 testing clinic, all staff receive the rapid test. The Department of Public Health agreed to allow SG/PRC to benefit from their incentive program. Whoever tests at SG/PRC during the selected dates, will receive a gift card. This will likely be implemented in April.

- Although the mask mandates have eased, because SG/PRC employees are considered health care worker, staff must continue to wear a mask while in the office.
- Other regional centers are trying to determine how to open back up, but SG/PRC never closed its doors.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on April 13, 2022, at 7:15 p.m. via videoconference.

CLOSED SESSION

None