

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES
February 9, 2022 @ 6:00 p.m.**

PRESENT: Giselle Ragusa, Shannon Hines, Bill Stewart, Julie Chetney

STAFF: Anthony Hill, Willanette Steward/Satchell, Lucina Galarza

ABSENT: Bruce Cruickshank

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- 1) MEETING CALLED TO ORDER: Time 6:05 p.m. ~ Quorum was established.

- 2) REVIEW OF AGENDA: Approved with the following changes:
 - a. For Item “Strategic Planning”, under February, currently says “Choose who will be in each group”, but this will not be focus groups, only a survey.
 - i. SG/PRC will be a part of the process to pick who will participate in the surveys, will not go to everyone, however. It will possibly be limited to the Leadership Team Strengths, Weaknesses, Opportunity, Threats (SWOT)

- 3) APPROVE MINUTES FROM 1/12/2022 MEETING: Adjustments were made as follows:
 - a. Under the area “Strategic Timeline” (under SWOT Analysis Steps), delete the 2nd and 3rd bullets, as there will not be any focus groups.
 - b. Under same area, make changes to read as follows:
 - i. The following is the timeline discussed:
 1. February ~ Draft Survey
 2. March ~ Approve survey; send out
 3. April ~ Gather and review findings
 4. May ~ Develop Goals and Objectives
 5. June ~ Draft Strategic Plan for the Board
 - c. (Chetney/Stewart) ~ Motion carried with amendments.

- 4) PUBLIC INPUT: ~ NONE

5) STRATEGIC PLANNING:

- a. Was discussed above during review of agenda, so was not discussed again here.

6) BOARD COMPOSITION:

- a. Board Interest - M. Nelson ~ She is interested in joining, will discuss our feelings on interviewing or not. When we have interview, it will be a closed channel.

7) BOARD INTERVIEW:

- a. E. Hernandez

Meeting adjourned: 6:30p, as staff exited and did not participate in the interview process.