

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

December 2, 2021

The following committee members were in attendance at said meeting:

PRESENT:

Susan Stroebel, Chairperson
Valerie Donelson
Grace Kano
Charmayne Ross
Nancy Bunker
Nicole Mirikitani
Olaf Luevano
Brenda Baldeon
Jeanette Cabrera
Jose Mendoza

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Dara Mikesell, Associate Director of Community Services
Daniela Santana, Director of Client Services
Rosa Chavez, Associate Director, Family & Transition Services
Salvador Gonzalez, Director of Community Outreach and Compliance
Lupe Magallanes, Associate Director, Early Start and Intake Services
Jaime Anabalón, Manager of Quality Assurance
Willanette Satchell, Executive Assistant – Management
Erika Gomez, Executive Assistant – Board of Directors

MEMBERS ABSENT:

Vanessa Besack
Baldo Paseta

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:01 a.m. A quorum was established after roll call.

The agenda was reviewed.

The minutes from the November 4, 2021 meeting were approved.
M/S/C (Ross & Donelson) The committee approved the minutes.

B. VAC VACANCIES

There are vacancies in the following categories:

- Residential (Specialized)
- CCF
- Adult Day Program

Anyone interested can email egomez@sgprc.org for an application.

C. IMPACT OF COVID 19 AREAS OF DISCUSSION

Lucina Galarza, Director of Community Services, shared the following:

- Effective January 2022, vendors will be required to use Electronic Visit Verification (EVV). She will send a link to the vendors impacted by this requirement.
- The deadline of required vaccination for DSPs was two days ago. CCL wants regional centers to monitor this requirement. SG/PRC has not responded to CCL but staff did call vendors to verify vaccination compliance and the majority of vendors are complying.
- Day Programs will receive a form from SG/PRC. It is a 2-page profile that will be used in the referral process.
- Easter Seals Southern California has a lending library. Parents' Place also has a lending library. SG/PRC has a contract with both.
- The Quality Assurance unit is changing their monitoring process. Only one annual unannounced visit will be conducted; there will no longer be a semi unannounced visit, effective January 1, 2022. Day Programs will have one visit a year.
- SG/PRC has a new on-call team. Now, there are a total of three layers of on call support.
- The new COVID 19 variant, Omicron has been detected in San Francisco.
- An RFP will be posted for a 4-bedroom home in West Covina.
- DDS funded another workshop series on ASL that is available to all providers.
- SG/PRC is required to submit feedback about the HCBS proposal, only one was submitted.

D. SG/PRC STAFF UPDATES

Vendor Workgroup – Mr. Hill, Executive Director, shared that the workgroup was supposed to meet with Nancy Bargmann, Director of DDS, but the meeting didn't happen. It is now scheduled for next week.

Early Start IEP Process – Mr. Hill informed that this is still in his radar and will report back to them. He will share more at the Residential Subcommittee.

E. VENDOR CATEGORY REPORTS

There was a discussion about January's meeting. In the past, the meeting has been canceled but the members felt it should still take place this year and will keep the agenda light, knowing that not everyone will be able to participate.

Adult Programs

Vocational – Olaf Luevano share that his program has been opened since May while offering some remote services.

Adult Day – Jose Mendoza said he will organize a Day Program Subcommittee meeting to talk about Site Based Programs that are ready to open but being challenged because some families do not want the individual served to return to in-person services.

Infant & Children Services

Infant Development Program – Charmayne Ross informed that there will not be a LICA meeting this month.

Transportation

Baldo Paseta was not present.

Independent Living Services

ILS Services – Nicole Mirikitani shared that a judge blocked the healthcare mandate nationwide and she asked if that applied to this community. Staff confirmed that vendors and their staff are under the State Healthcare Order.

SLS Services – Nancy Bunker thanked SG/PRC for their support to SLS vendors. She shared that her program received some applications this week.

Residential Services

Specialized – **One vacancy in this category**

CCF – Valerie Donelson (**one vacancy in this category**). Mrs. Donelson reported that there is push back from parents that do not want the individual served to get the booster vaccine. She also thanked SG/PRC for the registry. Lastly, she requested more information on the new variant, Omicron from Joe Alvarez, Director of Clinical Services. Susan Stroebel recommended a presentation from

Dr. Yin.

ICF- Grace Kano shared that ICFs are finally getting an increase in rates. Also, there has been a slow uptick of applications, but the competition continues to make hiring a challenge. There is going to be a Residential Subcommittee meeting on December 9, 2021.

Other Vendored Services- Jeanette Cabrera reported that they are getting questions from parents because of the new variant. There is concern that students will not be allowed to return and will have to do their classes online. Their questions cannot be answered at the moment.

At Large- Susan Strobel referred to the attachments where members can find information on the next Disability Thrive Webinar, Legislative issues, ARCA Public Webinar, DDS Meeting on Performance, and the Fire Department's Sirens of Silence. The next regular Board meeting is on December 8, 2021.

PUBLIC COMMENTS

Members and staff wished each other Happy Holidays and a Happy New Year.

MEETING ADJOURNED

The next regular meeting will be held on January 6, 2022, at 10:00 a.m.