

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**January 26, 2022**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Penelope Fode  
Sheila James  
Shannon Hines  
Bill Stewart  
Gisele Ragusa  
Susan Stroebel  
Preeti Subramaniam  
Natalie Webber  
Julie Lopez  
Mary Soldato

**ABSENT:**

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Daniela Santana, Director of Client Services  
Roy Doronila, Chief Financial Officer  
Salvador Gonzalez, Director of Community Outreach and Compliance  
Joe Alvarez, Director of Clinical Services  
Rosa Ham, Controller  
Yvonne Gratianne, Manager of Communications & Public Relations  
Erika Gomez, Exec. Assistant BOD  
Willanette Satchell, Executive Assistant

**GUESTS:**

Albert Feliciano  
Nikisia Simmons  
Michelle Nelson  
Sofia Benitez  
Tracy Evanson  
Herminio Escalante  
Joseph Huang  
Carl Argila

**A. CALL TO ORDER:**

Penelope Fode, Board President, called the meeting to order at 7:17 p.m. Roll call

was taken, and a quorum was established.

- The Board was informed that Georgina Molina resigned from the Board.
- The agenda was reviewed.
- The minutes for the December 8, 2021 meeting were reviewed and approved by the Board.

**M/S/C (James & Stewart) The Board approved the minutes.**

## **B. PUBLIC INPUT:**

- Albert Feliciano, SCDD, provided information on the yearlong virtual training series that happens every month; he provided the attendees with the flyers.
- Gisele Ragusa, Immediate Past President, asked to not be filmed during the meeting and requested Mr. Carl Agila to remove any videos that show her face and name from his blog no later than 72 hours.
- Carl Argila, parent, encouraged Dr. Ragusa to send him a legal notice about removing any videos of her from his blog. He also gave an update on his son, an individual served by SG/PRC, and his wishes pertaining to his conservatorship.

*\*If anyone wishes to provide public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\**

## **C. EXECUTIVE/FINANCE COMMITTEE**

### **Draft AGT Audit Report**

Kristel Maikranz, Engagement Partner, presented the Draft AGT Audit Report. She answered questions and noted that the requested changes made by the Executive Finance Committee were implemented. Ultimately, the report concluded an “unmodified opinion.”

**M/S/C (Stewart & James) The Board approved the Draft Audit Report.**

**Abstain: Stroebel**

### **Financial Report**

Roy Doronila, Chief Financial Officer, reported on the following:

In regional center operations, the allocation based on the C-2 amendment is expected to meet expenditure projections. Projections include ongoing operating cost and estimated cost for traditional initiatives and the current year’s spending plan. The operation’s C-2 allocation for fiscal year 2021-22 is currently at \$35,207,155 with projected expenditures of \$34,058,555. The year-to-date

expenditures is \$12,597,547 with projected remaining expenditures of \$21,461,009. This results in unencumbered balance of **\$1,148,600** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, staff expect the full amount to be spent. The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-2 amendment. We expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C1 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$22,785,407 bringing the year-to-date expenditures for services to \$107,175,719. The remaining projected expenditures and late bills are in the amount of \$210,553,571 leaving a surplus, **\$5,303,355**.

CPP POS is in a separate line item, SG/PRC is allocated a total of \$320,868 for placement, assessment, and start-up.

### **C-2 Amendment**

The C-2 Amendment was received and the Board President's signature is needed for funds to be released.

**M/S/C (Ragusa & James) The Board approved the Board President's signature.**

**Abstain: Stroebel**

### **Review of Contracts:**

Presented by Lucina Galarza, Director of Community Services:

- *Brilliant Corners*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

**M/S/C (Hines & Soldato) The Board approved the contract.**

**Abstain: Stroebel**

## **D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Julie Lopez shared that the committee received information on the following: Ardena Bartlett will be presenting workshops, Jessica Wilson has joined the Community Outreach unit as the Deaf and Hard of Hearing Specialist, the Credit Union of Southern California donated \$7000, and there is going to be a virtual friendship dance on February 10, 2022.

**E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES**

Shannon Hines reported that the committee was provided with a presentation on what the Forensic Specialist does. Also Elisa Herzog, Client Advocate, is back and she shared what she is working on.

**F. VENDOR ADVISORY COMMITTEE (VAC)**

Susan Stroebel shared that rate increases are going into effect on April 1, 2022 but they are not going to be competitive and vendors continue to struggle to keep qualified employees. Vendors have also been impacted by the Omicron surge and some have had to use the registry. She is grateful to have remote services options. Lastly, she thanked SG/PRC for the support they have provided vendors during these difficult times.

**G. STRATEGIC DEVELOPMENT COMMITTEE**

Gisele Ragusa reported that the committee is undergoing a review of the Strategic Plan as it is up for renewal on July 1, 2022. The committee would like to do a SWOT Analysis survey. She also talked about having to adjust the Board's training plan to include the Whistleblower and Conflict of Interest Policies.

Per the Bylaws, Dr. Ragusa also gave notice to conduct an election of the Board Secretary on February 23, 2022. The nominee is Preeti Subramaniam.

*15.04 - Nominations of Officers - A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held.*

**H. BOARD OVERVIEW**

Penelope Fode shared the following information:

- ARCA Board Delegate Update:

- There was a Q&A session for Nancy Bargmann, DDS Executive Director.
- Families are expressing concern about aging parents/care takers.
- Ms. Bargmann shared that CPP funds can be used to work on this matter, all that is needed is a request to DDS. She will put together a task force for aging parents/caretakers

## **I. EXECUTIVE DIRECTOR'S REPORT:**

Anthony Hill, Executive Director, discussed the following:

- Mr. Hill will get Lucina Galarza, Director of Community Services, involved with the aging parents/caregivers taskforce.
- Governor Newsom's Budget/Regional Center Impact:
  - There are no cuts to this system
  - There's a proposal that would take a step in the direction of allowing Early Childhood Development be for ages 0-5. Caseloads for that age group would be 1:40.
  - There are 15 million dollars set aside to support resources for deaf and hard of hearing. The funding will come on July 1, 2022 but SG/PRC started building up resources to be ready when the funding comes.
  - Advocacy was heard about closing the gap for caseload ratios. Unfortunately, the gap has grown because the funding was determined in March 2021 (prior to inflations) and the formula has not been updated since the 80s.
- ARCA meeting overview:
  - ARCA has the following major policy initiatives:
    - Fix the core staffing formula
    - Eliminate the Family Cost Participation Program
    - Eliminate the Annual Family Program Fee
    - Eliminate the Medicaid Providers Enrollment Forms
- Brief COVID 19 Update:
  - There is currently a 16.4% positivity rate in Los Angeles County
  - There is currently an Omicron variant surge. There are steep positivity rates for staff, individuals served and vendors.
  - Critical functions are at optimal level, with most staff working remotely but critical function staff are in the office 3-5 days a week.
  - Quality Assurance has modified their monitoring for January and probably February.

- Governor Newsom mandated that Healthcare workers be boosted by March 1, 2022.
- SG/PRC will host a vaccine booster clinic tomorrow.
- SG/PRC continues to serve as testing site, averaging 150 people testing a day. Staff must test once a week.
- CCL has testing kits for licensed settings. Staff will work to help coordinate the distribution.
- There are a lot of hotspots at the moment, but SG/PRC has been able to meet staffing needs because of the registry.
- Staff provided the weekly COVID 19 data report.
- SG/PRC will host a virtual friendship dance party on February 10, 2022

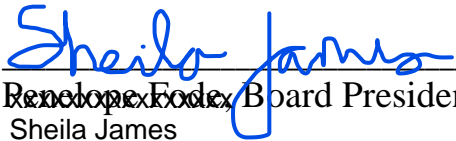
**J. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, February 23, 2022 at 7:15 p.m.**

**BOARD MINUTES FROM THE JANUARY 26, 2022 MEETING**

Submitted by:

  
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~~Renelope Fode~~ Board President  
Sheila James

April 26, 2022  
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Date