

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)

December 8, 2021

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Penelope Fode
Sheila James
Shannon Hines
Bill Stewart
Gisele Ragusa
Susan Stroebel
Preeti Subramaniam
Natalie Webber
Georgina Molina
Julie Lopez

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Daniela Santana, Director of Client Services
Roy Doronila, Chief Financial Officer
Salvador Gonzalez, Director of Community Outreach and Compliance
Joe Alvarez, Director of Clinical Services
Raquel Sandoval, Director of Human Resources
Erika Gomez, Exec. Assistant BOD
Willanette Satchell, Executive Assistant

ABSENT:

Mary Soldato

GUESTS:

Albert Feliciano
Bruce Cruickshank
Michelle Nelson
Nikisia Simmons

A. CALL TO ORDER:

Penelope Fode, Board President, called the meeting to order at 7:17 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed.
- The minutes for the September 22, 2021 meeting were reviewed and approved by the Board.
M/S/C (Stewart & Subramaniam) The Board approved the minutes.
- The minutes for the October 27, 2021 meeting were reviewed and approved by the Board.

M/S/C (Stroebel & Hines) The Board approved the minutes.

B. PUBLIC INPUT:

Carl Argila, parent, gave an update on his son, an individual served by SG/PRC, and his conservatorship.

C. EXECUTIVE/FINANCE COMMITTEE

Roy Doronila, Chief Financial Officer, reported on the following:
Financial Report

In regional center operations, the allocation based on the C-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations C-1 allocation for fiscal year 2021-22 is currently at \$34,724,969 with projected expenditures of \$33,144,872. The year-to-date expenditures is \$8,000,277 with projected remaining expenditures of \$25,144,595. This results to a surplus of **\$1,580,097** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, we expect to spend the full amount. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations allocation was **not** allocated in the C-1 amendment. Staff expected continuation funding at the same level as last year in the amount of \$1,686,264. In the event, that SG/PRC does not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby resulting to a deficit of **(\$106,167)** for the year.

The Purchase of Service allocation is based on the C1 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$21,687,665 bringing the year-to-date expenditures for services to \$60,319,106. The remaining projected expenditures and late bills are in the amount of \$256,917,638 leaving a surplus, **\$5,795,901**.

Staff allocated \$100,000 for placement only for CPP POS.

Review of Contracts:

Presented by Lucina Galarza, Director of Community Services:

- *Vocational Innovations West*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Ragusa & Molina) The Board approved the contract.

Abstain: Stroebel

- *Vocational Innovations West Transportation*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Molina & Lopez) The Board approved the contract.

Abstain: Stroebel

- *People's Care Cameron*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Stewart & Hines) The Board approved the contract.

Abstain: Stroebel

Presented by Joe Alvarez, Director of Clinical Services:

- *Yadira Vasquez*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Ragusa & Stewart) The Board approved the contract.

Abstain: Stroebel & Fode

Presented by Salvador Gonzalez, Director of Community Outreach and Compliance:

- *Consequence of Delayed Access to Early Intervention*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Subramaniam & Lopez) The Board approved the contract.

Abstain: Stroebel

- *Impact of COVID-19 Pandemic Health Response*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

**M/S/C (Ragusa & Molina) The Board approved the contract.
Abstain: Stroebel**

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Georgina Molina reported on behalf of the chairpersons. The committee discussed the Community Outreach Report, Trunk or Treat, Public Policy and the Tree Lighting Ceremony.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES

Shannon Hines reported that the committee was provided with a presentation on the regional centers' internal process for fair hearings. Mr. Hill committed to have more fair hearing trainings soon.

F. VENDOR ADVISORY COMMITTEE (VAC)

Susan Stroebel shared that rate increases are going into effect soon. The biggest concern that vendors face is finding employees. There will be a Residential Subcommittee tomorrow.

G. STRATEGIC DEVELOPMENT COMMITTEE

Gisele Ragusa reported that the committee is undergoing a review of the Strategic Plan as it is up for renewal in June. The committee would like to do a SWOT Analysis.

H. BOARD OVERVIEW

Penelope Fode shared the following information:

- Board Secretary Vacancy – Anabel Franco-Vizcaino resigned from the Board due to a personal matter. The Strategic Development Committee will discuss filling this position and will report on it at the January meeting. The Board will likely vote to fill this vacancy in February.
- ARCA Board Delegate Update
 - There is a meeting scheduled for January.
 - There's a chance that the meeting in March will be in person.

I. EXECUTIVE DIRECTOR'S REPORT:

Anthony Hill, Executive Director, discussed the following:

- DDS Policies/Directives/Contract Requirements
 - On September 14, 2021, Mr. Hill responded to a letter from DDS

regarding the Caseload Ratio Plan of Correction. SG/PRC held a public meeting to gather input from the public about this matter. On November 29, 2021, DDS sent an acknowledgment letter.

- The Community Services department created a staff registry to meet the shortages that vendors are having. This is different than the COVID-19 registry.
- Staff issued the vendor community a survey to better understand the staffing shortages.
- A revision to the regional center contracts was made that will require that a survey be done twice a year instead of once
- Brief COVID 19/Operations Overview:
 - Effective August 9th, 2021, SG/PRC employees were mandated to receive the COVID-19 vaccine or demonstrate proof of a valid exemption allowable under the guidance of the Equal Employment Opportunity Commission. SG/PRC has achieved 100% compliance in that all staff are either fully vaccinated or have an allowable legal exemption.
 - SG/PRC employees are required to test weekly. Staff do both the rapid test and the PCR test as an added layer of protection.
 - Admin staff as well and staff in Intake and Eligibility are in the office 5 days a week while case management staff are in the office twice a week.


J. EXECUTIVE SESSION

There were two personnel related Executive Sessions, one was requested by SG/PRC staff and the other was for Board members only.

Next meeting on Wednesday, January 26, 2022 at 7:15 p.m.

BOARD MINUTES FROM THE DECEMBER 8, 2021 MEETING

Submitted by:


Board Officer

April 26, 2022

Date

