

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**April 20, 2022**

The following committee members were present at said meeting.

**MEMBERS:**

Gisele Ragusa  
Bill Stewart  
Shannon Hines  
Julie Chetney  
Sheila James  
Bruce Cruickshank  
Ethel Gardner

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Raquel Sandoval, Director of Human Resources  
Daniela Santana, Director of Client Services  
Willanette Satchell, Executive Assistant  
Erika Gomez, Executive Assistant - BOD

**GUESTS:**

None

**MEMBERS ABSENT:**

None

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING: None.**

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Gisele Ragusa, called the meeting to order at 6:05 p.m. A quorum was established.

The agenda was reviewed.

The Minutes from the March 9, 2022, meeting were reviewed and approved.

**M/S/C (Stewart & Chetney) The committee approved the minutes.**

**Abstain: Cruickshank & Gardner**

**B. PUBLIC INPUT**

None

**C. STRATEGIC TIMELINE**

The following was discussed:

- Ms. Ragusa provided a recap of the work that the committee has done for the Strategic Timeline.
- There are plans to coordinate an in-person Strategic Planning meeting (with the option for videoconference) for the whole Board on a Saturday in May with Mary Beth Lepkowsky, Lead of HAS USA-California. The goals and objectives will be reviewed at this time. More information will be provided.
- The Strategic Timeline will be developed for Fiscal Year 2022/2023.
- The SOAR questionnaire was reviewed, item by item, and Ms. Ragusa made edits in real time.
  - The SOAR survey will go out to Board, committee members and selected leadership staff next week.
  - The members may review the data via email.
  - The Board will receive the results in July 2022.

#### **D. BOARD COMPOSITION**

The following was discussed:

- Another member of the Board resigned. There are now 8 members; the Board should have at least 9 members.
  - Shannon Hines will term off on June 30, 2022.
- The committee will propose a slate of officers to the Board in May for Fiscal Year 2022/2023.

#### **E. ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for May 11, 2022.