

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

April 7, 2022

The following committee members were in attendance at said meeting:

PRESENT:

Susan Stroebel, Chairperson
Valerie Donelson
Grace Kano
Olaf Luevano
Brenda Baldeon
Jeanette Cabrera
Nicole Mirikitani
Nancy Bunker
Jose Mendoza

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Dara Mikesell, Associate Director of Community Services
Yvonne Gratianne, Manager of Communications and Public Relations
Willanette Satchell, Executive Assistant – Management
Erika Gomez, Executive Assistant – Board of Directors

MEMBERS ABSENT:

Baldo Paseta
Vanessa Besack
Charmayne Ross

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:01 a.m. A quorum was established.

The agenda was reviewed.

The minutes from the March 3, 2022, meeting were approved.

M/S/C (Bunker & Luevano) The committee approved the minutes.

B. VAC VACANCIES

There are vacancies in the following categories:

- Residential (Specialized)
- CCF

Anyone interested can email egomez@sgprc.org for an application.

C. SPECIAL PRESENTATION – Compassion Fatigue

Sylvia Rodriguez, Community Health Trainer, shared on the following:

- What compassionate fatigue is
- The difference between fatigue and burnout
- How to do a self-assessment of fatigue
- Physical and emotional symptoms
- Red flags
- Impact of covid
- How to maintain positive mental health
- Where to start to restore one's passion
- Tips for managing compassion fatigue
- How to develop a self-care plan

D. IMPACT OF COVID 19 – AREAS OF CONCERN

Nothing was reported.

E. SG/PRC STAFF UPDATES

Anthony Hill, Executive Director, and staff provided the following updates:

- Staff are in talks with the Boy Scouts to arrange to use their campsites in Monrovia for the individuals served for a nature/social program.
- Providers should see their rate adjustments in May as they went into effect on April 1, 2022.
- The new Residential Referrals data was reviewed. The information is from data captured since November 2021. It is broken down by referrals received month to month, referrals by age group, reason for placement and recommended service level.
- DDS has awarded SG/PRC the following Community Resource Development Projects (CRDP):
 - *In January- awarded 2 ongoing projects*
 - 4 bed home for individuals who abuse illegal substances and alcohol - \$150,000 has been awarded
 - Workshop series for ASL – intermittent level - \$60,000 has been awarded
 - *In April- awarded 4 projects*
 - Accessory Dwelling Unit (ADU) - \$400,000 – to be built on an

existing property owned by SG/PRC's Housing Development Organization (HDO)- Staff are hoping to get additional monies so a 2-bedroom home for at least 2 adults served can be built

- Social Connection Workshop Series for Adults - \$60,000. This is a workshop series with the desired outcome for this project is to develop a workshop series covering various topics that will improve social skills and assist these adults in enhancing social connectedness. A request for proposal will be posted on SG/PRC's website
- Specialized Residential Facility for Deaf and Hard of Hearing - \$200,000. This will be a community care licensed home which will specialize in serving adult individuals who are deaf and / or hard of hearing who may also have mental health or behavioral challenges. A request for proposal will be posted on SG/PRC's website
- Psychiatric Navigation- \$70,000. For this project, navigation and advocacy will consist of contracting with a provider that has a qualified background and understanding of individuals with I/DD to provide advocacy & supports in several areas, training of mental health professionals, collaborating with regional center case management staff, actively participating with discharge planning to the home setting or step-down programs, developing a tracking system for all psychiatric hospital admissions, discharges, and treatment outcomes. A request for proposal will be posted on SG/PRC's website

F. **VENDOR CATEGORY REPORTS**

Adult Programs

Vocational – Olaf Luevano shared that they will plan a subcommittee meeting soon. There are a lot of job openings right now for individuals served but it requires a lot of follow up from staff and he encourages staff to continue with these efforts.

Adult Day – Jose Mendoza announced his resignation from the committee as his new job role will not allow him to continue. The members expressed their appreciation to Mr. Mendoza for the time he served. Jose Meraz was then introduced as the new (but not replacement) representative for this category. He shared that the LA County Fair, and the Renaissance Fair are hiring. He would like to have a subcommittee soon and asked that other Day Program providers email him.

Infant & Children Services

Infant Development Program – Charmayne Ross was not present.

Transportation

Baldo Paseta was not present.

Independent Living Services

ILS Services – Nicole Mirikitani asked if ILS providers can add Social Recreation back as part of their goals. Mr. Hill said they can. The Board approved the policy; staff are awaiting DDS's approval and then it will be shared.

SLS Services – Nancy Bunker initiated brief discussions with staff about the following:

- Changes with program managers
- Medical consents and advance directive guides
- Payeeship and the impact on ILS vendors
- Uptick of applications being received

Residential Services

Specialized – **One vacancy in this category**

CCF – Valerie Donelson (**one vacancy in this category**). Nothing to report.

ICF- Grace Kano thanked Daniela Santana, Director of Client Services, for putting together and presenting the Referrals Data. She also shared that CMS issued information on the expiration of the pandemic waivers. Lastly, she announced that there will be a subcommittee soon.

Other Vendored Services- Jeanette Cabrera reported that individuals served have transitioned back to campuses as they reopened. The families of those that transitioned were surveyed and the feedback was positive in spite of the challenges. They're seeing an improvement in socialization.

At Large- Brenda Baldeon and Susan Stroebel are looking forward to the LICA meeting for Early Intervention that is scheduled for next week. Susan shared that she, alongside others, formed part of the delegation for ARCA's Grassroots Day. She encouraged her peers to do advocacy with her and asked that those interested email her.

Recruitment Subcommittee

A recommendation was made for membership in the VAC:

- Chris Schlanser for Residential – Specialized
- M/S/C (Mirikitani & Donelson) The committee approved the membership of Chris Schlanser, representing Residential - Specialized, effective immediately.**

PUBLIC COMMENTS

The following topics were discussed briefly by members of the public/committee:

- Disabilities Collaborative Event and Spring Fling – flyers were posted in the chat.

MEETING ADJOURNED

The next regular meeting will be held on May 5, 2022, at 10:00 a.m.