

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

April 27, 2022

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, April 27, 2022. The following committee members were present at said meeting:

PRESENT

Shannon Hines
Sheila James
Pretti Subramaniam
Jaye Dixit
Wendy Lai
Michelle Nelson

GUESTS:

Sam Yi
Vanessa Chay
Sofia Benitez

STAFF:

Anthony Hill
Lucina Galarza
Daniela Santana
Salvador Gonzalez
Scott Kelley
Giselle Salas
Jesus Ozeda
Monica Romero
Daniel Ibarra
Xochitl Gonzalez
Willanette Satchell
Erika Gomez

ABSENT:

Herminio Escalante
Mary Soldato
Daniel Clancy
Louis Jones
Ning Yang (LOA)
Rebecca Wilkins (LOA)
David Grisey (LOA)
John Randall (LOA)

ITEMS DISCUSSED

CALL TO ORDER

Shannon Hines called the meeting to order at 6:04 pm
A quorum was established. New member, Wendy Lai, was introduced and welcomed.

The minutes of the March 23, 2022 meeting were reviewed and approved.
M/S/C (James & Subramaniam) The committee approved the minutes.
Abstain: Nelson and Lai

PUBLIC COMMENT – None

CLIENT ADVOCATE UPDATE

Elisa Herzog, Advocate for Individuals Served, was not present.

SPECIAL PRESENTATION – AFTER HOURS RESPONSE SYSTEM

SG/PRC has an after-hours response team ready to support the individuals served and their family after regular business hours, including weekends & holidays. If assistance is needed after business hours, they can call the main telephone number and an operator will connect them with a response team member. Meeting the needs of the community is important to SG/PRC.

- The following After Hours SG/PRC Team members were introduced:
 - Scott Kelley – Lead
 - Joan Williams
 - Adrian Sosa
 - Mario Escobedo
 - Nora Perez-Givens
 - Joshua Trevino
 - Lezette Alcaraz
- This team had trainings before the launch of the system, including protocol on deaths.
- The team rotates two weeks at a time, and they meet once a month to debrief.
- Directors also provide afterhours coverage, and they rotate once a month.
- Quality Assurance supports the on-call team and the Directors. All 9 Quality Assurance Specialists rotate.
- There is coverage 27 hours a day, every day.

Mr. Hill asked Daniela Santana, Director of Client Services, to ask Service Coordinators to inform families that this is available. A flyer will also be created and distributed.

Future Training Topics:

May 25, 2022 - Low or No POS Enhanced Service Coordination

June 22, 2022 – Updates on: 1) Conversation with of Aging Caregivers and 2) Social Recreation Survey

BHT Service Funding Policy

This policy was approved by the Board 1.5 years ago and was submitted to DDS for approval. Two weeks ago they indicated that it was missing the exemptions criteria. Staff would like this committee to review it for approval of Board recommendation. Members of the committee requested to see what had been changed. Staff will provide this information to them for the following meeting.

Social Recreational Services Survey

Lucina Galarza, Director of Community Services provided an update of the results. There were 203 responses. It was also shared with the vendor community and will be shared next week with the community.

Self Determination Advisory Committee Meetings & Updates

This item was tabled due to the time constraints.

COVID 19 Update

This item was tabled due to the time constraints.

ADJOURN

Chairperson Shannon Hines adjourned the meeting.

M/S/C (James & Subramaniam) The committee approved the minutes.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, May 25, 2022 via videoconference.