

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

May 5, 2022

The following committee members were in attendance at said meeting:

PRESENT:

Susan Stroebel, Chairperson
Valerie Donelson
Grace Kano
Olaf Luevano
Brenda Baldeon
Jeanette Cabrera
Nicole Mirikitani
Nancy Bunker
Jose Meraz
Vanessa Besack
Charmayne Ross
Chris Schlanser

STAFF:

Lucina Galarza, Director of Community Services
Daniela Santana, Director of Client Services
Dara Mikesell, Associate Director of Community Services
Jaime Anabalon, Manager of Quality Assurance
Lourdes Sanchez, Program Evaluator/PCT Trainer
Willanette Satchell, Executive Assistant – Management
Erika Gomez, Executive Assistant – Board of Directors

MEMBERS ABSENT:

Baldo Paseto

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:00 a.m. A quorum was established.

The agenda was reviewed.

The minutes from the April 7, 2022, meeting were approved.

M/S/C (Donelson & Mirikitani) The committee approved the minutes.

B. VAC VACANCIES

There are vacancies in the following categories:

- Residential (CCF)
- Adult Day Program

Anyone interested can email egomez@sgprc.org for an application.

C. TERMS & UPCOMING CHAIRPERSON ELECTION

The following members are terming off on June 30, 2022:

- Susan Stroebel – May serve an additional year if selected Chairperson again.
- Nicole Mirikitani
- Nancy Bunker
- Olaf Luevano
- Baldo Paseta
- Vanessa Besack
- Valerie Donelson

Anyone interested in filling these upcoming vacancies can email egomez@sgprc.org for an application.

The members remaining for FY 22/23 that are interested in being considered for the Chairperson position were asked to notify egomez@sgprc.org. Elections will be conducted on June 2, 2022.

D. MOST PRESSING AREAS OF CONCERN

The following was mentioned:

- Rates/Staffing – ongoing issues with hiring and retaining staff
- Mental health – a lot of individuals served, and providers are struggling
- Advocacy for vendors – 30 people attended the advocacy meeting. A survey is being created to better understand what is important to everyone, it will be ready next Monday. Mr. Hill penned some letters to help advocate for the needs of the vendors. Members are encouraged to use those letters to make their voices heard.

E. SG/PRC STAFF UPDATES

Staff provided the following updates:

- Reminder to look at the RFPs on www.sgprc.org that were discussed last month.
- The referral report was reviewed
- The Medicaid Waiver audit was announced
- The FHA Audit was announced

- HCBS Monies – On April 21, 2022 a notification was issued that a plan must be developed and submitted by September 30, 2022 for the money that was allotted. Staff are required to partner with providers to plan on how to encumber the money. The process was explained, and more information will be available soon.
- HCBS Compliance – Lourdes Sanchez, Program Evaluator provided a brief presentation on the following:
 - Training to all stakeholders
 - 2019-DDS rolled out the provider self-assessment
 - Provider self-assessment
 - Virtual site assessments
 - SG/PRC compliance report
 - HCBS Compliance

F. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano and Vanessa Besack held a subcommittee meeting yesterday and discussed: hiring new staff, retaining staff, legislation and generating virtual resumes. They will cover advocacy at the next meeting.

Adult Day – Jose Meraz provided his email address and asked that anyone interested in having a subcommittee meeting let him know. He also made himself available to anyone that would like to reach out to him.

Infant & Children Services

Infant Development Program – Charmayne Ross hopes that the possibility of telehealth continues. She also asked a question regarding Early Start rate increases. Staff clarified that those that qualified for the increase will see it in their e-billing in May and should have also received an email. There are some service codes that have not had the increase implemented yet. Staff are catching up.

Transportation

Baldo Paseta was not present.

Independent Living Services

ILS Services – Nicole Mirikitani had nothing to report.

SLS Services – Nancy Bunker shared on staffing issues, including COVID-19 pay. She feels this issue must be addressed as providers do not get funding for this requirement.

Residential Services

Specialized – Chris Schlanser introduced himself.

CCF – Valerie Donelson (**one vacancy in this category**). Nothing to report.

ICF- Grace Kano spoke about the challenges of finding younger people that are passionate about this line of work.

Other Vendored Services- Jeanette Cabrera reported that the individuals who have transitioned back to campuses are asking questions about reengaging and campus culture. They are open about their anxiety and seek support.

At Large- Brenda Baldeon expressed that she wishes ARCA would advocate for the continuation of teletherapy.

LEGISLATIVE UPDATE

Please see the materials.

PUBLIC COMMENTS

The Richard D. Davis Foundation will have their annual golf tournament on September 12, 2022. The foundation needs more parent representation. If anyone is interested in joining, please contact Erika Gomez, egomez@sgprc.org

MEETING ADJOURNED

The next regular meeting will be held on June 2, 2022, at 10:00 a.m.