

SAN GABRIEL/POMONA **REGIONAL CENTER**

NOTICE OF TRAINING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, July 27, 2022

TIME: 7:15 p.m.

PLACE: San Gabriel/Pomona Regional Center
75 Rancho Camino Drive
Pomona, CA 91766

THE TRAINING SESSION
IS OPEN TO THE PUBLIC VIA
VIDEOCONFERENCE.

Join Zoom Webinar:
Meeting ID: 897 265 84 208

The upcoming meeting will be convened via videoconference.

*If you wish to sign up for public input, please email
@egomez@sgprc.org*

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SAN GABRIEL/POMONA REGIONAL CENTER
BOARD/COMMITTEE & WEEKLY ZOOM WEBINAR MEETINGS

All meetings are open to the public.

To provide public input, please email egomez@sgprc.org

- Vendor Advisory Committee
Meets on the 1st Thursday of the month at 10 a.m.
ZOOM WEBINAR Meeting ID: 84362693934
- Strategic Development Committee
Meets on the 2nd Wednesday of the month at 6 p.m.
ZOOM WEBINAR Meeting ID: 88442886601
- Executive/Finance Committee
Meets on the 2nd Wednesday of the month at 7:15 p.m.
ZOOM WEBINAR Meeting ID: 84282353073
- Community Relations/Legislative Committee
Meets on the 3rd Wednesday of the month at 6 p.m.
ZOOM WEBINAR Meeting ID: 85669801075
- Advisory Committee for Individuals Served and Their Families
Meets on the 4th Wednesday of the month at 6 p.m.
ZOOM WEBINAR Meeting ID: 84164916950
- Board of Directors Meeting
Meets on the 4th Wednesday of the month at 7:15 p.m.
ZOOM WEBINAR Meeting ID: 89726584208
- SG/PRC Weekly Vendor Meeting
Meets every Monday at 10 a.m.
ZOOM WEBINAR Meeting ID: 89325018512
- SG/PRC Weekly Community Meeting
Meets every Tuesday at 10 a.m.
ZOOM WEBINAR Meeting ID: 88629003323

SAN GABRIEL/POMONA
REGIONAL CENTER
 75 Rancho Camino Drive
 Pomona, CA 91766

MEETING AGENDA
 BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, July 27, 2022 at 7:15 p.m.
Videoconference Meeting
ZOOM Webinar ID: 89726584208

BOARD OF DIRECTORS

Gisele Ragusa, Interim Board President

Bill Stewart, Treasurer

Preeti Subramaniam, Secretary

Natalie Webber

Susan Stroebel, VAC Chairperson

Mary Soldato

Bruce Cruickshank

Joseph Huang

Jaye Dixit

Julie Chetney

Wendy Lai

Trish Gonzales

Karen Zarsadiaz - Ige

ACTION MATERIAL COLOR

7:15 - 7:20	CALL TO ORDER (Gisele Ragusa, Interim Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of June 22, 2022	Consent	Attached	White
7:20 - 7:25	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:25 – 7:35	STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Bill Stewart) -Proposed Slate of Officers FY 2022/2023 <ul style="list-style-type: none"> • President – Gisele Ragusa • 1st VP – Julie Chetney Recommendation – Board Committee Member <ul style="list-style-type: none"> • R. Centro for Committee for Individuals Served and their Families 	Consent	Attached	Green

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
7:35 – 7:45	EXECUTIVE/FINANCE COMMITTEE Contract for Review – Hortencia Tafoya <ul style="list-style-type: none"> ○ Columbus Contract for Review – Lucina Galarza <ul style="list-style-type: none"> ○ CASS DDS Contract 2022-23 - Dara Mikesell	Consent	Attached	Ivory
7:45– 8:45	BOARD TRAINING: CLOSED SESSION <ul style="list-style-type: none"> • Part 1: <i>Understanding Board Governance.</i> • Part 2: <i>Conflict of Interest Policy.</i> By Enright, Ochletree, and Associates	Info	None	None
<u>ADJOURNMENT OF THE BOARD OF DIRECTORS TRAINING</u>				
8:50	CLOSED EXECUTIVE SESSION – Personnel	Info	None	None

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)

June 22, 2022

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Sheila James
Shannon Hines
Bill Stewart
Gisele Ragusa
Preeti Subramaniam
Susan Stroebel
Natalie Webber
Mary Soldato

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Roy Doronila, Chief Financial Officer
Rosa Chavez, Associate Director Family & Transition Services
Guadalupe Magallanes, Associate Director Early Start and Admissions & Assessment Services
Yvonne Gratianne, Manager of Communications & Public Relations
Erika Gomez, Exec. Assistant BOD
Willanette Satchell, Executive Assistant

ABSENT:

GUESTS:

Albert Feliciano, SCDD
Sofia Benitez
Nikisia Simmons
Michelle Nelson
Bruce Cruickshank
Tina Wright

A. CALL TO ORDER:

Sheila James, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed.
- The minutes for the May 25, 2022, meeting were reviewed and approved by the Board.

M/S/C (Hines & Stroebel) The Board approved the minutes.

B. PUBLIC INPUT:

- Staff gave an overview reminder of the guidelines for Public Input.

- Mr. Carl Argila stated that his is a parent of an individual that is served with San Gabriel/Pomona Regional Center. He stated that the Conservatorship of his son through San Gabriel/Pomona Regional Center is not needed, and he request that it is terminated. Mr. Argila, stated that he believes that he has the right to record the Board meeting through teleconference format. He also shared that SG/PRC is a defendant in a class action suit for not providing enough services for the Deaf and Hard of Hearing Community.
- Albert Feliciano, SCDD Los Angeles, announced the upcoming statewide trainings, which are free of charge. He posted the flyers in the chat.

If anyone wishes to provide public input, please email egomez@sgprc.org

C. EXECUTIVE/FINANCE COMMITTEE

Roy Doronila, Chief Financial Officer, reported on the following:

Financial Report

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating cost and estimated cost for traditional initiatives and the current year's spending plan. The operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 with projected expenditures of \$36,169,933. The year-to-date expenditures is \$24,940,891 with projected remaining expenditures of \$11,229,042. This results in unencumbered balance of **\$753,763** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, the full amount is expected to be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,487,013 bringing the year-to-date expenditures for services to \$222,094,549. The remaining projected expenditures and late bills are in the amount of \$79,940,848 leaving a surplus, **\$15,997,248**.

CPP/CRDP POS is in a separate line item, SG/PRC allocated a total of \$1,250,868 for placement, assessment, and start-up. SG/PRC was allocated \$ 604,110 for HCBS programs in POS.

Review of Contracts:

The Executive Finance Committee recommended the following contracts to the Board for their review:

Presented by Roy Doronila, Chief Financial Officer

- C 3 Amendment
(M/S/C – Stewart/Ragusa) **The Board approved the contract.**
Abstain: Stroebel
- B 5 Amendment
(M/S/C – Stewart/Hines) **The Board approved the contract.**
Abstain: Stroebel

Presented by Lucina Galarza, Director of Community Services

- Insight for Life
(M/S/C – Subramaniam & Stewart) **The Board reviewed the contract based on their policy for contracts over \$250,000 and approved it.**
Abstain: Stroebel

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Preeti Subramaniam chaired the meeting and Sheila was also present to provide support. The committee heard from the Community Outreach Specialists and Mr. Hill talked about the need for advocating now more than ever.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Shannon Hines reported that the committee received an update on the conversation with aging caregivers and on the Social Recreation Survey. Next month the committee will learn more about the Client Services department and will get an overview of their committee.

F. VENDOR ADVISORY COMMITTEE (VAC)

Susan Stroebel was selected by the Vendor Advisory Committee to serve another year as their chairperson. The Board received certification of the decision, per the Bylaws. The Board President, Sheila James, acknowledged the certification and welcomed Susan back for another year.

Susan shared the following updates:

- Vendors continue to advocate for accelerated rate increases. She sent the Board a link where they can help advocate.
- The VAC is working with Lucina Galarza to determine the best use of the HCBS money, per DDS guidelines.
- She is encouraging vendors to complete the workforce survey sent by DDS.

G. STRATEGIC DEVELOPMENT COMMITTEE

- Gisele Ragusa reported that the Planning Retreat has been postponed to give the Board an opportunity to address new Board and committee recruitment and membership.
- She thanked Sheila James for the time she served on the Board and for her time as Board President.
- The committee interviewed the following applicant for Board Committee membership and were recommended to the Board for their approval:
 - Karen Zarsadiaz-Ige – Community Relations/Legislative Advisory Committee

M/S/C (Stewart & Stroebel) The Board approved this recommendation for membership on the Community Relations/Legislative Advisory Committee

- The committee recommends the following individuals to be considered for Board membership, effective July 1, 2022:
 - Joseph Huang
 - Bruce Cruickshank
 - Julie Chetney
 - Jaye Dixit
 - Trish Gonzales
 - Karen – Zarsadiaz – Ige
 - Wendy Lai

M/S/C (Stewart & Stroebel) The Board approved the recommendation for membership on the SG/PRC Board of Directors for Joseph Huang, Bruce Cruickshank, Julie Chetney, Jaye Dixit, Trish Gonzales, Karen-Zarsadiaz-Ige and Wendy Lai, effective July 1, 2022.

- Notice of intent to conduct elections on June 22, 2022 was given at the last Board meeting.

ELECTION – SLATE OF OFFICERS

Gisele Ragusa reported the following proposed Slate of Officers to the

Board of Directors for Fiscal Year 22/23:

- Treasurer: Bill Stewart
- Secretary: Preeti Subramaniam

M/S/C (Ragusa & James) The Board approved the nomination of Bill Stewart for Board Treasurer and Preeti Subramaniam for Board Secretary, for FY 22/23.

Abstain: Stewart

- Notice of intent to conduct elections on July 27, 2022

ELECTION – SLATE OF OFFICERS

Bill Stewart reported the following Proposed Slate of Officers to the Board of Directors for Fiscal Year 22/23:

- President: Gisele Ragusa
- 1st Vice President: Julie Chetney

An alternate may be submitted in accordance to Bylaws, Section 15.04: *A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held. The Executive Assistant, upon receiving a writing by first class mail, personal delivery, or electronic communication, which identifies the Director so nominated, the office for which they have been nominated, and the Directors who signed or supported the nomination, shall provide notice of intent to conduct an election pursuant to Section 15.05, if notice has not already been provided, of the nominated Director. The public shall have no part in the Officer nomination process other than to make comments prior to the vote.*

H. BOARD OVERVIEW

Sheila James shared the following information:

- She has resigned from the Board and all committees, effective July 1, 2022. She shared a few words of support and appreciation. The members, staff and Mr. Hill thanked her for her service.
- Sheila asked Gisele Ragusa to serve as Interim Board President, effective

July 1, 2022.

M/S/C (Stewart & Subramaniam) The Board approved the selection of Gisele Ragusa as Interim Board President, effective July 1, 2022.

Abstain: Ragusa

- While the Board adopted a resolution at the beginning of the pandemic to allow people to miss meetings due to technical difficulties when the Board transitioned their meetings to a videoconference format, the Board will now revert to what the bylaws state and will accept three consecutive missed meetings to be accepted as their resignation. Some members of the Advisory Committee for Individuals Served and Their Families have missed a many more than three consecutive meetings in a row, with some missing all the meetings for at least one year. A letter informing those individuals of their accepted resignation was mailed out and their resignation will be effective June 30, 2022.

I. EXECUTIVE DIRECTOR'S REPORT:

Anthony Hill, Executive Director, discussed the following:

- He thanked Sheila and Shannon for the time they served on the Board.
- CFO Transition – Roy Doronila is retiring, and Dara Mikesell, Associate Director of Community Services, will be his apprentice. In the meantime, he will mentor Dara until the end of August. He will remain a consultant along with Pete Tiedemann.
- Joe Alvarez has announced his forthcoming retirement and will also mentor his replacement, Hortencia Tafoya, Specialized Services Manager-Special Projects.
- FY 22/23 Budget May Revise:
 - The elimination of family fee programs and modernization of the Core Staffing Formula were left out of the May revise.
 - The California Legislature presented its FY 22/23 Budget to Governor Newsom before June 15, 2022, that includes elimination of family fee programs, modernization of the Core Staffing Formula and acceleration of the rate reform implementation.
 - The California Legislature's FY 22/23 Budget is based on an \$85.5 billion surplus with \$37.5 billion allocated to reserve funding.

- Mr. Hill urged people to reach out to the Governor and let him know they support the proposal from the local lawmakers.
- The following was included: \$1.86 million, one-time funding including \$500 dollar stipends for Direct Support Professionals and a tuition reimbursement program for regional center staff that pursue an advance degree in the field of Human Services. The Executive Directors of the regional centers across the state did not like that this was not offered to all regional center employees and proposed a plan to DDS that would allow it to be available to all staff.
- ARCA Meeting Overview – The ARCA Board Bylaws were reviewed and based on legal counsel, were revised to allow for the Board President and the Executive Director from each regional center to vote individually. In the past, both people only got one vote.
- DDS is focusing on better serving individuals that are aging and will focus on service delivery for those with dementia and Alzheimer’s. DDS will look at working with the Department of Aging.

J. EXECUTIVE SESSION

There was an Executive Session regarding a Personnel Matter.

Next meeting on Wednesday, July 13, 2022 at 7:15 p.m.

BOARD MINUTES FROM THE JULY 27, 2022 MEETING

Submitted by:

Gisele Ragusa, Interim Board President

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



June - July 2022

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

July 13, 2022

PRESENT

Gisele Ragusa, Board President
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Trish Gonzalez
Joseph Huang

STAFF:

Joe Alvarez, Interim Executive Director
Lucina Galarza, Director, Community Services
Roy Doronila, Chief Financial Officer
Hortencia Tafoya, Director, Clinical Services
Sal Gonzalez, Director, Compliance & Outreach
Rosa Chavez, Associate Director, Family &
Transition Services
Yvonne Gratianne, Manager of
Communications & Public Relations

GUESTS:

ABSENT:

Natalie Webber

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

- **Approval of Financial Report-** For the month of May 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through June 17, 2022.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, Interim Board President, called the meeting to order at 7:21 pm. A quorum was established.

Gisele welcomed everyone and made an announcement about the opportunity for the audience to provide public input.

- The committee reviewed and approved the agenda by consent.

- The committee reviewed and approved the minutes of the June 8, 2022 (M/S/C Stewart & Ragusa) **The committee approved the minutes.**

B. PUBLIC INPUT:

One audience member provided public input verbally and two audience members provided input using the Q and A function.

C. CONTRACTS FOR REVIEW

Ms. Hortencia Tafoya presented the following contract for review of the Executive/Finance Committee.

Columbus

(M/S/C – Submarianan & Stewart) The committee approved to recommend the above-mentioned contract to the Board for their review and approval.

Ms. Lucina Galarza presented the following contract for review of the Executive/Finance Committee

CASS

(M/S/C - Stewart & Subramaniam) The committee approved to recommend the above-mentioned contract to the Board for their review and approval.

D. FINANCIAL REPORT

Roy Doronila, Chief Financial Officer, along with Dara Mikesell reported on the following:

Financial Report

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating expenses and any outstanding encumbrances and purchase orders. Our operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 with projected expenditures of \$36,759,568. The year-to-date expenditures is \$27,693,386 with projected remaining expenditures of \$9,066,182. This results in an unencumbered balance of **\$164,128** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, we expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,487,013 bringing the year-to-date expenditures for services to \$246,987,283. The remaining projected expenditures and late bills are in the amount of \$52,150,641 leaving a surplus, **\$18,894,721**.

CPP/CRDP POS is in a separate budgetary line item, SG/PRC was allocated total of \$1,250,868 for placement, assessment and start-up. SG/PRC was allocated \$604,110 for HCBS programs in POS.

(M/S/C Stewart & Subramaniam) The committee approved the Financial Report.

Preliminary Allocation Report

The committee reviewed and discussed the Preliminary Allocation Report.

(M/S/C Stewart & Subramaniam) The committee approved to move to the full Board for review and approval.

E. BOARD OVERVIEW

Gisele Ragusa, Interim Board President, led the following conversation:

- Agenda for the upcoming Board Meeting – July 27, 2022
 - Contracts for Review
 - Training: Part 1: *Understanding Board Governance*. Part 2: *Conflict of Interest Policy*. Speakers: Regional Center Leadership and Leadership Consultant Partners: Enright, Ochletree and Associates
- Agenda for Executive Finance Committee Meeting – August 10, 2022
 - Create a draft of issues/topics to present to the Board for FY 22-23 in partnership with SG/PRC Staff

F. SGPRC ANNOUCEMENTS

Ms. Ragusa also spoke about the job posting regarding the Executive Director role. She asked for the public to help promote this recruitment effort.

Mr. Joe Alvarez introduced himself and provided some background on his time with SG/PRC and the different roles he has served. He shared that Roy Doronila, SG/PRC CFO will be leaving SG/PRC, as he will be retiring at the end of July. Mr. Doronila has been working in the regional center system for over 40 years. Mr. Alvarez also spoke about recruitment for the new CFO and how the fiscal department is very talented and has an amazing team. Mr. Alvarez noted that Dara Mikesell will be serving as the CFO Apprentice and Pete Tiedemann, Rosa Ham, Tina Luceno, Sharan Loya, and other fiscal staff will be supporting the Fiscal Department during this transition time.

Mr. Doronila thanked the Board for their confidence during his time at SG/PRC. Ms. Ragusa thanked him for his time and work at SGPRC and wished him best in his retirement.

COVID-19 REMOTE WORKFORCE – The COVID-19 infection rate uptake is being closely monitored due an increase in cases. SG/PRC emote workforce has been extended 2 more weeks in an abundance of caution. Currently, there are 85% of SG/PRC Staff that are working remotely. Staff in “critical function” areas makes up the remaining 15% and they are working in the office. SG/PRC continues to be open to the public and strictest of guidelines are being followed for those families coming into the office.

Mr. Joe Alvarez introduced Hortencia Tafoya as the new Director of Clinical Services. Hortencia spoke to those in attendance at the meeting and provided some background of her experience working at SGPRC. Ms. Tafoya gave the COVID-10 report. She reported that positivity rate has increased to 14%. She also shared the COVID data for our community including our clients and staff.

Mr. Alvarez reminded everyone about our SG/PRC Testing Clinic.

Lucina Galarza, Director of Community Services spoke about possible resources that may be developed for needs with surge homes with specialized care for clients. She also spoke about the current registry that is in place. She mentioned that registry staff may work in certain situations where moving a client out is not the preferred option by the individual.

Mr. Alvarez introduced Sal Gonzalez, Director of Compliance and Community Outreach about a recent project award that SG/PRC

received from DDS. This project will focus on outreach efforts and providing information to clients and community.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on August 10, 2022, at 7:15 p.m. via videoconference.

CLOSED SESSION

The Executive/Finance Committee held a closed session to discuss a personnel matter.

Special Instructions

Please use color copies
of Financial Statements
for all Board Member &
SGPRC Staff packets.

All other packets
get them copied
on ivory paper.

San Gabriel Pomona Regional Center

To: The Board of Directors
From: Roy Doronila, CFO
Date: July 6, 2022
Subject: Financial Report Notes

Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of May 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through June 17, 2022. These will be presented at the Executive Finance Committee meeting Wednesday evening, July 13, 2022.

In regional center operations, our allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating expenses and any outstanding encumbrances and purchase orders. Our operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 with projected expenditures of \$36,759,568. Our year-to-date expenditures is \$27,693,386 with projected remaining expenditures of \$9,066,182. This results in unencumbered balance of **\$164,128** in regular operations.

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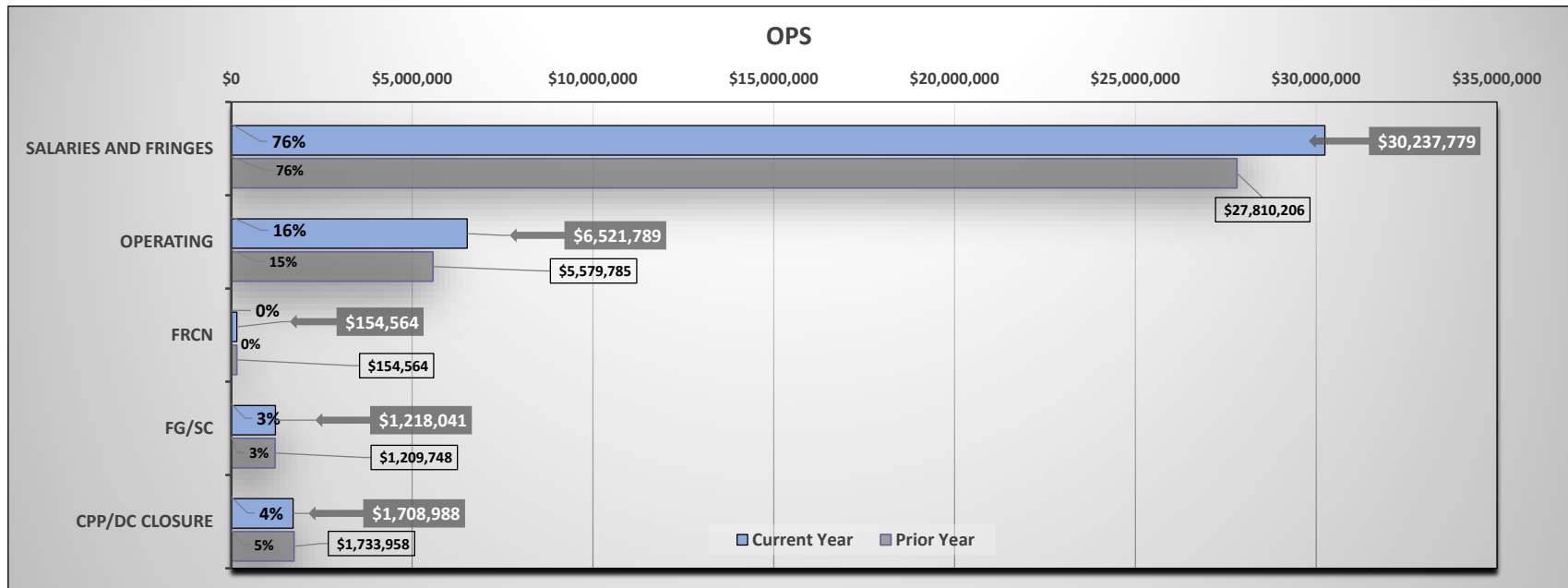
Please note that the prior year (FY 20/21) information is included in the graph for comparison only.

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2021-22

PAYMENTS THROUGH JUNE 17, 2022 FOR SERVICES PROVIDED THROUGH MAY 31, 2022

OPERATIONS (OPS)

REGIONAL CENTER	MTD	YTD	Remaining	Total	<i>FY 20/21</i>
Salaries and Fringes	\$2,321,212	\$23,211,618	\$7,026,161	\$30,237,779	\$27,810,206
Operating Expenses	\$431,284	\$4,481,768	\$2,040,021	\$6,521,789	\$5,579,785
Total	\$2,752,495	\$27,693,386	\$9,066,182	\$36,759,568	\$33,389,991
Allocation (C-3)				\$36,923,696	\$33,389,991
Surplus/(Deficit)				\$164,128	\$0
RESTRICTED OPS FUNDS					
Family Resource Center	\$29,396	\$128,715	\$25,849	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$110,930	\$675,679	\$542,361	\$1,218,041	\$1,209,748
CPP and DC Closure Ongoing	\$110,097	\$1,601,189	\$107,799	\$1,708,988	\$1,733,958
Total	\$250,423	\$2,405,583	\$676,008	\$3,081,592	\$3,098,270
Allocation (C-3)				\$3,081,592	\$3,098,270
Surplus/(Deficit)				(\$0)	\$0

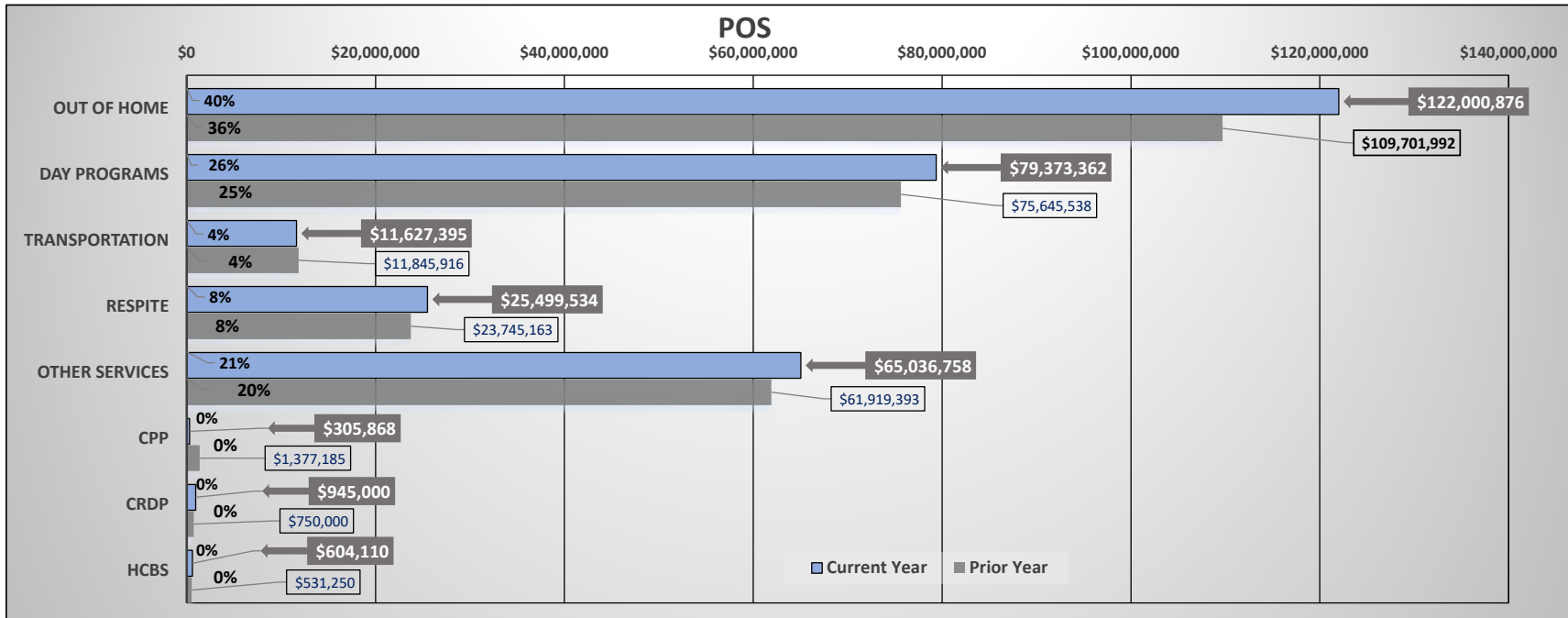


SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2021-22

PAYMENTS THROUGH JUNE 17, 2022 FOR SERVICES PROVIDED THROUGH MAY 31, 2022

PURCHASE OF SERVICES (POS)

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 20/21
Out of Home	\$10,322,119	\$102,458,527	\$19,542,348	\$122,000,876	\$109,701,992
Day Programs	\$6,293,040	\$66,707,426	\$12,665,936	\$79,373,362	\$75,645,538
Transportation	\$1,133,054	\$10,164,438	\$1,462,956	\$11,627,395	\$11,845,916
Respite	\$1,896,496	\$18,661,423	\$6,838,111	\$25,499,534	\$23,745,163
Other Services	\$5,551,072	\$52,943,002	\$12,093,756	\$65,036,758	\$61,919,393
SPA/ICF Reimbursements	(\$303,047)	(\$3,947,533)	(\$452,467)	(\$4,400,000)	(\$5,501,166)
Total	\$24,892,734	\$246,987,283	\$52,150,641	\$299,137,924	\$277,356,836
Allocation (C-3)				\$318,032,645	\$283,327,207
Surplus/(Deficit)				\$18,894,721	\$5,970,371
RESTRICTED POS FUNDS					
CPP	\$0	\$5,868	\$300,000	\$305,868	\$1,377,185
CRDP	\$0	\$35,000	\$910,000	\$945,000	\$750,000
HCBS	\$0	\$0	\$604,110	\$604,110	\$531,250
Total	\$0	\$40,868	\$1,814,110	\$1,854,978	\$2,658,435
Allocation (C-3)				\$1,854,978	\$2,658,435
Surplus/(Deficit)				(\$0)	\$0



SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENTS OF FINANCIAL POSITION

May 31		2022
ASSETS		
Cash and Cash Equivalents	\$	39,014,404
Receivable - State Regional Center Contracts		70,521,083
Receivable - Intermediate Care Facility Providers		1,705,249
Other Receivables		79,537
Prepaid Expenses		193,553
Deposits		12,459
TOTAL ASSETS	\$	111,526,285
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable	\$	22,830,897
Advance - State Regional Center Contracts		88,593,889
Accrued Salaries and Payroll Taxes		-6,501
Other Payables		8,000
Reserve for Unemployment Insurance		100,000
Total Liabilities	\$	111,526,285
Net Assets		
Without Donor Restriction		0
With Donor Restriction		0
Total Net Assets		0
TOTAL LIABILITIES AND NET ASSETS	\$	111,526,285

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2021-22

PAYMENTS THROUGH JUNE 17, 2022 FOR SERVICES PROVIDED THROUGH MAY 31, 2022

92% OF YEAR ELAPSED

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CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	250,025,837				250,025,837		
C-1	68,006,808	100,000			68,106,808		
C-2		220,868			220,868		
C-3		930,000	604,110		1,534,110		
Total Contract Allocation	318,032,645	1,250,868	604,110		319,887,623		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Total POS Actual & Projected Expenditures		24,892,734	247,028,152	77.2%	53,964,751	300,992,903	94.1%
OUT OF HOME CARE							
Community Care Facilities		10,303,456	102,278,282	32.2%	19,134,224	121,412,506	38.2%
ICF/SNF Facilities		18,663	180,245	0.1%	408,125	588,370	0.2%
Total Out of Home Care		10,322,119	102,458,527	32.2%	19,542,348	122,000,876	38.4%
DAY PROGRAMS							
Day Care		1,323,103	13,437,932	4.2%	5,202,310	18,640,242	5.9%
Day Training		4,293,010	45,721,753	14.4%	6,120,562	51,842,315	16.3%
Supported Employment		569,478	5,703,596	1.8%	1,011,251	6,714,847	2.1%
Work Activity Program		107,450	1,844,144	0.6%	331,814	2,175,958	0.7%
Total Day Programs		6,293,040	66,707,426	21.0%	12,665,936	79,373,362	25.0%
OTHER SERVICES							
Non-Medical: Professional		887,682	7,633,681	2.4%	2,126,661	9,760,342	3.1%
Non-Medical: Programs		1,376,804	13,914,558	4.4%	2,305,857	16,220,415	5.1%
Home Care: Programs		222,446	2,211,297	0.7%	544,506	2,755,803	0.9%
Transportation		473,629	4,785,937	1.5%	639,543	5,425,481	1.7%
Transportation Contracts		659,425	5,378,501	1.7%	823,413	6,201,914	2.0%
Prevention		1,355,066	11,944,580	3.8%	1,517,064	13,461,644	4.2%
Other Authorized Services		1,266,124	13,519,172	4.3%	2,262,054	15,781,226	5.0%
Personal and Incidentals		16,893	151,256	0.0%	16,895	168,151	0.1%
Hospital Care		0	239,866	0.1%	2,003,263	2,243,130	0.7%

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2021-22

PAYMENTS THROUGH JUNE 17, 2022 FOR SERVICES PROVIDED THROUGH MAY 31, 2022

92% OF YEAR ELAPSED

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	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		671	82,223	0.0%	77,197	159,420	0.1%
Medical Service: Professional		288,324	1,755,337	0.6%	1,068,280	2,823,618	0.9%
Medical Service: Programs		137,062	1,491,033	0.5%	171,979	1,663,012	0.5%
Respite: In Own Home		1,893,402	18,623,944	5.9%	6,770,113	25,394,057	8.0%
Respite: Out of Home		3,094	37,480	0.0%	67,997	105,477	0.0%
Camps		0	0	0.0%	0	0	0.0%
Total Other Services		8,580,622	81,768,864	25.7%	20,394,823	102,163,687	32.1%
Total Estimated Cost of Current Services		25,195,781	250,934,817	78.9%	52,603,108	303,537,924	95.4%
OTHER ITEMS							
HCBS	604,110	0	0		604,110	604,110	
Total Other Items		0	0	0.0%	604,110	604,110	0.2%
Total Purchase of Services		25,195,781	250,934,817	78.9%	53,207,218	304,142,034	95.6%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(303,047)	(3,947,533)	-1.2%	(452,467)	(4,400,000)	-1.4%
Expenditures Regular POS (Net of CPP)	318,636,755	24,892,734	246,987,283	77.7%	52,754,751	299,742,034	94.2%
Projected Allocation Balance (Deficit) Regular POS						18,894,721	5.9%
COMMUNITY PLACEMENT PLAN							
Community Placement Plan (inc. CRDP)	1,250,868	0	40,868	3.3%	1,210,000	1,250,868	100.0%
Allocation Balance (Deficit) CPP and CRDP						(0)	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						18,894,720	5.9%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2021-22

PAYMENTS THROUGH JUNE 17, 2022 FOR SERVICES PROVIDED THROUGH MAY 31, 2022

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CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total									
							D plus F	A minus G							
Preliminary Allocation	27,967,990					27,967,990									
C-1	6,756,979		154,564	1,218,040		8,129,583									
C-2	482,186	1,708,988				2,191,174									
C-3	730,548				985,993	1,716,541									
Total Operations Contract Allocation	35,937,703	1,708,988	154,564	1,218,040	985,993	40,005,288									
							A	B	C	D	E	F	G	H	I
							Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Total Operations - Actual and Projected Expenditures	40,005,288	100.00%	3,002,918	30,098,969	75.2%	9,742,191	39,841,160	164,128	0.41%						
PERSONAL SERVICES (REGULAR OPERATIONS)															
Salaries	25,000,000	67.71%	1,899,522	18,776,880	50.9%	6,187,110	24,963,990	36,010	0.10%						
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Retirement (includes 403B)	2,925,000	7.92%	223,300	2,307,229	6.2%	595,604	2,902,833	22,167	0.06%						
Social Security (OASDI)	335,000	0.91%	27,103	244,987	0.7%	86,303	331,291	3,709	0.01%						
Health Benefits/Long Term Care	1,645,000	4.46%	140,043	1,634,185	4.4%	0	1,634,185	10,815	0.03%						
Worker's Comp Insurance	187,000	0.51%	10,678	130,814	0.4%	54,752	185,566	1,434	0.00%						
Unemployment Insurance	55,000	0.15%	0	40,178	0.1%	13,393	53,570	1,430	0.00%						
Non-Industrial Disability/Life Insurance	86,000	0.23%	20,566	77,344	0.2%	0	77,344	8,656	0.02%						
Clinical Consultants - Consumer Services	89,000	0.24%	0	0	0.0%	89,000	89,000	0	0.00%						
Total Personal Services (Regular Operations)	30,322,000	82.12%	2,321,212	23,211,618	62.9%	7,026,161	30,237,779	84,221	0.23%						
OPERATING EXPENSES (REGULAR OPERATIONS)															
Equipment Rental	63,000	0.17%	1,316	62,718	0.2%	0	62,718	282	0.00%						
Equipment Maintenance	34,000	0.09%	2,740	28,779	0.1%	2,616	31,395	2,605	0.01%						
Facility Rent	2,628,000	7.12%	219,000	2,628,000	7.1%	0	2,628,000	0	0.00%						
Facility Maintenance	281,000	0.76%	3,198	27,600	0.1%	252,509	280,109	891	0.00%						
Communications (postage, phones)	384,000	1.04%	96,783	343,825	0.9%	30,326	374,151	9,849	0.03%						
General Office Expense	312,368	0.85%	25,537	248,959	0.7%	51,317	300,276	12,092	0.03%						
Printing	22,000	0.06%	2,139	11,472	0.0%	1,043	12,515	9,485	0.03%						
Insurance	310,000	0.84%	549	300,882	0.8%	0	300,882	9,118	0.02%						
Data Processing	85,000	0.23%	6,941	70,018	0.2%	6,365	76,383	8,617	0.02%						
Data Processing Maintenance / Licenses	280,000	0.76%	7,203	186,864	0.5%	90,988	277,851	2,149	0.01%						
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Bank Service Fees	2,000	0.01%	60	449	0.0%	41	490	1,510	0.00%						
Legal Fees	70,000	0.19%	4,962	56,031	0.2%	11,206	67,237	2,763	0.01%						
Board of Directors Expense	5,000	0.01%	0	1,585	0.0%	144	1,730	3,270	0.01%						
Accounting Fees	65,000	0.18%	0	0	0.0%	65,000	65,000	0	0.00%						
Equipment Purchases	265,000	0.72%	20,850	200,069	0.5%	64,251	264,320	680	0.00%						

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2021-22

PAYMENTS THROUGH JUNE 17, 2022 FOR SERVICES PROVIDED THROUGH MAY 31, 2022

92% OF YEAR ELAPSED

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						D plus F	A minus G		
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	1,443,870	3.91%	24,530	208,136	0.6%	1,231,291	1,439,428	4,442	0.01%
Contract - ABX2 Disparities	225,000	0.61%	0	0	0.0%	225,000	225,000	0	0.00%
Travel/mileage reimbursement	89,000	0.24%	9,846	65,505	0.2%	12,994	78,499	10,501	0.03%
ARCA Dues	80,458	0.22%	0	80,458	0.2%	0	80,458	0	0.00%
General Expenses	51,000	0.14%	12,270	46,302	0.1%	2,335	48,637	2,363	0.01%
Total Operating Expenses (Regular Operations)	6,695,696	18.13%	437,925	4,567,652	12.4%	2,047,427	6,615,078	80,618	0.22%
Total Personal Services & Operating Expenses (Regular Operations)	37,017,696	100.25%	2,759,137	27,779,269	75.2%	9,073,588	36,852,857	164,839	0.45%
OTHER INCOME									
Interest & Other Income	(94,000)	-0.25%	(6,641)	(85,883)	-0.2%	(7,406)	(93,289)	(712)	0.00%
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	36,923,696	100.00%	2,752,495	27,693,386	75.0%	9,066,182	36,759,568	164,127	0.44%
RESTRICTED FUNDS									
Family Resource Center Expenses	154,564	100.00%	29,396	128,715	83.3%	25,849	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,218,040	100.00%	110,930	675,679	55.5%	542,361	1,218,040	0	0.00%
Community Placement Plan Expenses	1,708,988	100.00%	110,097	1,601,189		107,799	1,708,988	(0)	
Total Restricted Funds	3,081,592		250,423	2,405,583	99.2%	676,008	3,081,591	0	
Total Expenses (Including Restricted Funds)	40,005,288		3,002,918	30,098,969	75.2%	9,742,191	39,841,160	164,128	0.41%
Total Allocation Balance (Deficit)								164,128	

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE**

MINUTES FROM THE MEETING OF JUNE 15, 2022

The following committee members were present at said meeting:

PRESENT

Joseph Huang
Rachel McGrath
Trish Gonzales

GUESTS

STAFF:

Anthony Hill, Executive Director
Salvador Gonzalez, Director of Community Outreach
& Compliance
Nora Perez-Givens, Education Specialist
Monica Barrios, Community Outreach Specialist
Joshua Trevino, Intensive Transition Specialist
Yvonne Gratianne, Manager of Communications &
Public Relations
Willanette Satchell, Executive Assistant
Erika Gomez, Executive Assistant - BOD

ABSENT:

Ardena Bartlett

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:
None

CALL TO ORDER

Preeti Subramaniam, interim Chairperson, called the meeting to order at 6:03 p.m.
The minutes from March 16, 2022, were reviewed and approved.
M/S/C (Huang & McGrath) The committee approved the minutes.

PUBLIC INPUT

None

COMMUNITY OUTREACH/COMPLIANCE DEPARTMENT REPORT

The Community Outreach/Compliance Department staff presented their monthly report. Updates for the following areas were provided:

- Community Outreach
- Fair Hearings
- Education
- Conservatorship
- BCBA Supports
- Deaf and Hard of Hearing
- Equity Partners

*(The full report is attached to these minutes)**

LEGISLATIVE ISSUES & OTHER INFORMATION

Anthony Hill, Executive Director, and staff reported the following:

- May Revise – Major policy items impacting regional centers are as follows:
 - Early Start Eligibility – The budget includes funding to support revised statutory eligibility provision for early intervention services, including lowering the eligibility threshold and identifying Fetal Alcohol Syndrome as a risk factor for developmental delays. SG/PRC will adjust its structures internally to model what the Governor is planning ailing in early childhood development, which will also align with “First 5.” More children served will require more staff; approximately 40 Service Coordinators and 6 managers will be hired.
 - A temporary suspension of Family Fee programs.
 - \$1.86 million General Fund one-time funding including \$500 dollar stipends for Direct Support Professionals and a tuition reimbursement program for regional center staff that pursue an advance degree in the field of Human Services. The Executive Directors of the regional centers across the state did not like that this was not offered to all regional center employees and proposed a plan to DDS that would allow it to be available to all staff.
 - Unfortunately, the following was not included:
 - Acceleration of the implementation of the rate reform.
 - Modernization of the Core Staffing Formula (CSF) that underfunds regional centers operations
 - The budget is expected to be approved on June 15, 2022. Negotiations between the Governor and local lawmakers started last week. Advocacy needs to continue at this time to address rate reform, adjust the core staffing formula and eliminate family participation fees.

- After Hours Team – The website was updated with the After-Hours Response Team’s information. A letter and eblast was also sent out with this information.
- Applicant Friendly Admissions Process - The name of the team is now Admissions and Assessments, no longer Intake and Eligibility. SG/PRC no longer uses the job title Intake Coordinator; the new job title is Admissions Coordinator. Mr. Hill encourages other regional centers to do the same.

ADJOURNMENT:

The next meeting is on July 20, 2022.



San Gabriel / Pomona
Regional Center

Community Outreach/Compliance Department Report

June 1, 2022

TO: Anthony Hill, Executive Director

FROM: Salvador Gonzalez,
Director of Community Outreach and Compliance

RE: Community Outreach and Compliance

Director Reports

Monica Barrios, Community Outreach Specialist

Monica Barrios was introduced to the following CBO's: Fiesta Educativa, Alma Family Services and Parenting Black Children as the new Community Outreach Specialist. Her role was initiated on May 9, 2022. With her introduction, Mrs. Barrios was introduced to the DDS Grant Team members and several of the cultural specialists with Tri-County RC and among DDS CBO and RC Cultural Specialist meeting that occurred on May 20, 2022. On May 16, 2022, Mrs. Barrios completed the virtual course on GrantVantage and received a certificate of completion.

Monica Barrios reached out to potential community partners for future presentations. This included California Children Services and the Department of Rehabilitation. On July 18, 2022, a presentation will be provided by the Department of Rehabilitation as part of the Critical Forum. California Children Services will discuss the dates with their team of supervisors and will confirm a date to present among our 2022 Community Outreach & Compliance Department Staff Training. Our team has also scheduled two future presentations to discuss and review the San Gabriel/Pomona Regional eligibility, services and supports with the following community partners: Department of Mental Health- SPA 3 Community Partners/Birth to 5 Collaborative on July 27, 2022. Topic of presentation: San Gabriel/Pomona Regional Center. Another presentation will be provided to the El Monte Advisory Council of El Monte USD members/Mental Health Agencies on August 10, 2022. Topic of presentation: San Gabriel/Pomona Regional Center. Our team also participated at the first SG/PRC "Sirens of Silence" event on April 30, 2022, by assisting in various activities that included traffic control, sign-in/registration, assisting vendors as well as families. On April 28, 2022, we participated in the annual Pomona USD Networking Event. During this meeting, we discussed the SG/PRC eligibility, services and supports that can be provided to families. In addition, the "Understanding my Child's Disability" (UMCD) Modules was promoted by

Amos Byun. SG/PRC Sirens of Silence event was also discussed and shared during this event. Additional collaborative meetings also occurred with our grant projects partners: CHLA-USC on May 2, 2022, and with First 5 LA/HMG on April 20, 2022, and on May 11, 2022. Mrs. Barrios continues to assist with the facilitation of Interagency Agreements among our Local Educational Agencies (LEA). On May 27, 2022, Dr. Tamara Schiern- Executive Director with the West San Gabriel Valley SELPA has initiated and requested the review of the 2022-2023 Interagency Agreement. The Interagency Agreement will be reviewed by Mr. Anthony Hill, Executive Director of SG/PRC. Future meetings include: AMP UCLA-Kaiser-211-LA Child Development Study that is scheduled for June 21, 2022 from 10:30 to 11:30.

Amos Byun, Community Outreach Specialist

- **Completing DDS Equity Fund Project Reports** – Amos completed PMI Q-4 report, VOS Final Report, ACOS Q-4 report and uploaded all the Performance Reports and Transaction Reports on the GrantVantage reporting portal as it is scheduled.
- **Language Access & Culture Competency Plan Application** – Amos worked with Community Outreach/Compliance Department staff to write and submit the application by 6/15/22.
- **Promoting ADEPT ABA and Understanding My Child’s Disability (UMCD) Online Series** on SG/PRC Parent Portal (<https://sgprcparent.arcalearn.org>) – Amos promoted both ADEPT ABA and UMCD online modules through Community Meetings, WSGV SELPA CAC, Chinese Parent Workshop, BBT Workshop for Korean parents, collaborating meeting with NLACRC staff by announcing and providing flyers.
- **Outreaching to SG/PRC Community** – Amos updated SG/PRC information at WSGV SELPA CAC meeting on 5/2/22 and also participated in Paid Internship Program meeting with Baja Cali with Linh Lee to promote and expand PIP on 5/19/22.
- **Outreaching to Asian Community** – On 5/21/22, Amos organized and facilitated a Chinese Parent Workshop with Connie Kwok, Parents’ Place Chinese Outreach Specialist, and Wendy Lai, Foundation For Disabled Youth, providing Living Options & Family Home Agency presented by Karen Palacios, FHA Specialist for 21 Chinese parents. Amos also provide a presentation for 43 BBT Korean parents about Reviewing SOC/REC POS Policy on 5/23/22.
- **Supporting DDS Equity Project** – Amos continued providing support for Parent Mento Initiative (PMI) project by providing referrals, writing quarterly reports based on Alma monthly reports and invoice claims.
- **Person-Centered Conversation (PCC)** – In April, Amos provided total of 3 PCCs for Korean parents in-person setting.
- **Translation for Korean Families** – Amos provided 3 verbal translation for meetings with SC and a vendor, Dr. Osman’s Psychiatric Consultation, and meeting with Employment Specialist and SC.

Daniel Ibarra, Fair Hearing Specialist

In the month of May, Fair Hearing received seven Notices of Proposed Actions (NOPAs) that were submitted for the following issues: social recreational activities for a minor, tutoring, vehicle modification/wheelchair lift, termination of eligibility, adult supervision, and adjustment to individual’s share of cost for room and board.

Fair Hearing received seven DS1805/Fair Hearing Requests. The requests were for eligibility, adult supervision, funding for a vehicle conversion for a wheelchair lift, personal assistance, community integration, day program and independent living skills. Informal meetings were held on 5/2, 4, 9, 12, 13, 16, 18 and 31. No mediations or fair hearings were held during this month.

Daniel, Fair Hearing Specialist, participated in three Exceptional Services Review (ESR) meetings. He also continued collaborating with team members on developing an Educational Services Policy.

On 5/12/22, Daniel attended the Fair Hearing Debriefing presented by the Department of Developmental Disabilities. And on 5/24/22, Daniel provided training on the fair hearing process and reviewed the social recreational policy to Adult Services Unit I.

Nora Perez-Given, Education Specialist

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in matters related to limited conservatorships including the review of limited conservatorship letters being forwarded to court.

With regards to supports provided in educational matters

Upcoming trainings Nora will provide to SG/PRC staff:

July 21	Requesting related services
September 22	Special Education Timelines
October 20	Assistive Technology

Meetings related to supporting individuals with their education:

Consults completed	23
School Meetings attended (IEP’s/504/ SST/Resolution type meetings)	24

Presentations/Trainings/Outreach Completed this Month

5/5- Trained regional center staff regarding limited conservatorship letters and the role of regional center regarding these conservatorship letters. This training did include general information about conservatorship types and general conversation about alternatives to conservatorship.

5/5- Provided a requested training to Transition Services 1 new staff team members in the area of the basics of IEP's including transition plan and 504 plans along with educational resources available to families and regional center staff.

5/10- Provided training to parents from Rowland CAC in Alternatives to Conservatorship

5/26- Provided training to regional center staff regarding IEP's and 504 plans

With regards to supports provided regarding limited conservatorship matters

Reviewed a total of 22 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. This review is done to assure all the components of a conservatorship assessment letter are contained in letter. Consults and training to staff are provided to staff as needed regarding this topic.

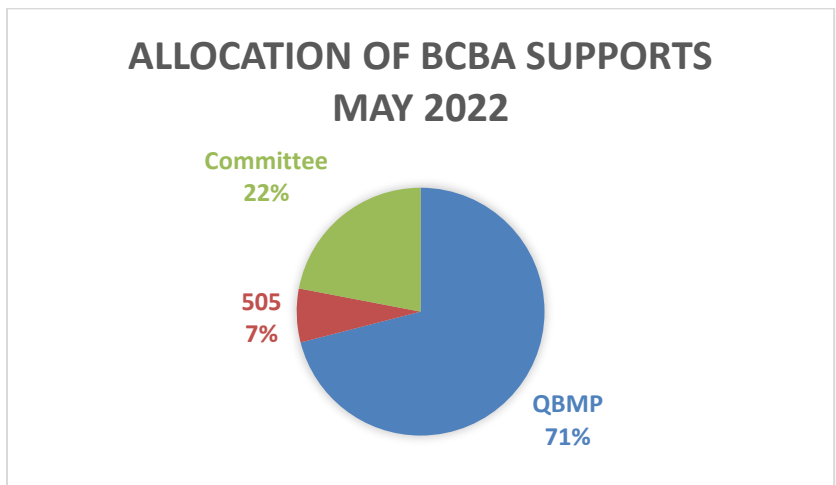
Other Activity during month of May

Nora is a team member of the "Exceptional Service Review Committee (ESR)" and has participated in two ESR meetings this month.

Nora is a team member of the Ed Services Team. Members of this team worked on providing a draft for the SG/PRC Educational Services Policy". Monica Romero, our lead team member for this group submitted the draft to the leadership team for their review on May 26.

Joshua Trevino, Intensive Transition Specialist

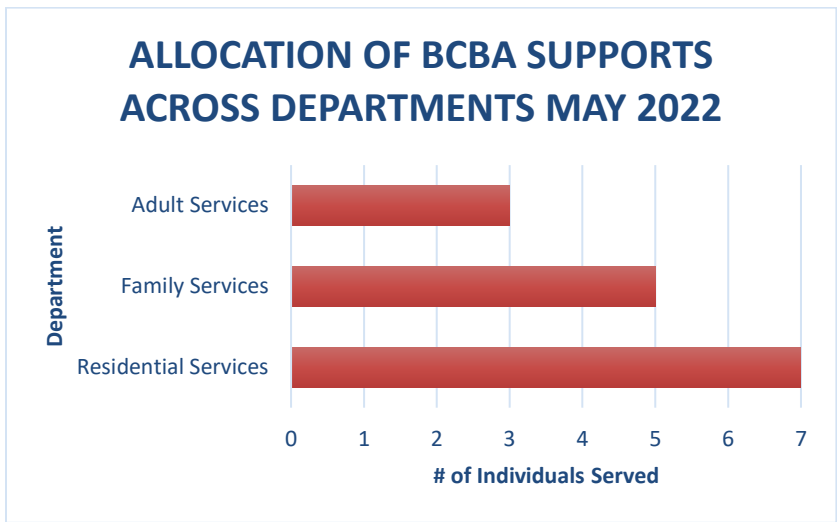
In the month of MAY 2022 your SGPRC Board Certified Behavior Analyst (BCBA), Joshua Trevino, directly supported a total of 28 individuals. A total of 12 individuals served, originated from Regional Centers across Southern California (ELARC, SDRC, VMRC, FNRC, NBRC, SARC, RCOC, NLARC & FDLRC). Individuals were supported in private homes, residential group homes, Community Crisis homes & Enhanced Behavior Support Homes.



71% of support in the community setting was utilized in the area of conducting in person Qualified Behavior Modification reviews (QBMP Monitoring). These reviews execute Title 17 regulatory

monitoring duties specific to SGPRC Enhanced Behavioral Support Homes and Community Crisis Homes. A total of 22% of BCBA support was utilized via direct behavioral consultation in your SGPRC Bio Behavioral Consultation Committee (BBCC) and SGPRC Medication Review Committee (MRC). The youngest individual served in this reporting period was 6 years of age while the oldest individual served was 61 years of age.

Allocation of BCBA support across departments in the month of May, 2022 is noted below;



Jessica Wilson, Deaf and Hard of Hearing Specialist

Providing support to SGPRC’s DHH community by developing staff trainings, securing generic resources for DHH, assisting with resource development, IPP, IDT meetings, vendor and community outreach and collaboration with sister Regional Centers to further develop role.

Community Outreach:

- 5/19/22- Sorenson communications, set up 5 Video Relay Phones for individuals served in their homes
- 5/25/22- Arranged Deaf Sensitivity Training for staff presented by GLAD for 7/14/22

Deaf and Hard of Hearing Specialist Collective Meetings:

- 5/4/22- ARCA attendance, discussed meeting guidelines, accommodations, DHH role
- 5/11/22- Discussed interpreter funding, CDER data, POS data, ASL/Deaf training for staff and vendors

5/18/22- Reviewed plan for meeting frequency, discussed governor's budget items, DeafPlus community training, effective communication

5/25/22- Discussed use of communication aide code 112 to support DHH, Trainings for staff and vendors, sharing interpreter resources across regional centers

IDT meetings/SC consultations/In house support/Communication assistance:

5/2/22: Attended committee meeting for specialized DHH home

5/5/22: Reviewed CDER data for language codes ASL/Other ASL for accuracy

5/11/22: Reviewed and rated 3 RFP proposals for specialized home for DHH

5/12/22- Conducted in house training for 70 staff members on DHH role and resources

Attended 8 in person meetings with SC and Individual to provide meeting support and consultations.

5/18/22- Toured two residential homes in proposal process for DHH, provided Deaf guidance and input for DHH friendly home layout, safety devices

5/19/22- Provided resources to SC for individual learning ASL.

5/26/22- Attended Zoom meeting for communication assistance.

5/26/22- Phone meeting with individual and family. Made referral to job support program with ASL.

Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South:

North:

Volunteers: 69

Individuals Served: 32

Total Hours Served: 6,793

Volunteers were mailed trainings on men's health and mailed back the quiz corresponding to the material for training hour credit. Volunteers were also provided a Zoom training regarding our upcoming recognition event at Mission San Juan Capistrano, AAPI, and "Mental Health Awareness in Seniors." Grandma Celia and Grandpa Romeo created 25 Father's Day cards for sites served by the Regional Center as well as staff within the Regional Center. This month additional volunteers returned to serving on site. We now have a total of we have a total of 15 volunteers serving on-site, 2 serving via alternative activities. Volunteers continue to receive an increased meal and travel reimbursement as well TEA in the month of May.

- 5/9/2022- West Covina ADHCC opened welcomed back 2 Senior Companion volunteers.
- 5/17/2022- Program Manager participated in monthly program meeting with DDS.
- 5/18/2022- Program Manager and Assistant participated in FGSCP- South recognition event
- 5/20/2022- Program Manager held Zoom meeting with volunteers
- 5/26/2022- Program Manager attending last day of school at Levi Dickey to pick up volunteer timesheets.



South:

Foster Grandparents served: 2,300 hours
Senior Companions served: 2,169 hours
Total hours served = 4,469

Volunteer Training

In May, we held an in-person In-Service meeting, providing 2 hours of training. We provided site updates to volunteers, as well as information on TEA and continued stipend/meal increases. We provided a training and discussion on Mental Health Awareness; Handouts - Moving in May, Dealing with Anger & Frustration and Taking Time for Yourself. We also had a worksheet and discussion, with examples, on Guidelines for Interacting with People with Disabilities. We ended with some Bingo and prizes.

Volunteer Recognition Luncheon:

We had our first Recognition Trip in two years. Volunteers were escorted by private bus to the Rusty Pelican where they had a delicious lunch on the Newport Marina. They were also presented with Certificates of Recognition and a \$50 Walmart gift card. We had time to stroll the area before returning. It was so wonderful to get the group together and thank them all for their continued dedication to those we serve.



SG/PRC Equity Partners of FY2021-2022:

- **Access Nonprofit Center-** Parenting Black Children - Village Wrap Around Parent and Caregiver Support model to empower and educate African American families. **Founder Ardena Bartlett ardenab@accessnonprofit.org**
- **Children's Hospital Los Angeles Parent Navigator Project-** Parent Navigators in Pediatric Clinics to Support Service Access-Pediatric navigator project to work 1:1 with families and facilitate new referrals to RC. **Contact Person: Mirzaian, Christine Bottrell cmirzaian@chla.usc.edu**
- **Being Built Together (BBT) -** Korean navigator program with individualized case management and culturally sensitive outreach. **Contact Person: Jinsook Baek, contact@bbtus.org**
- **Chinese Parents Association for The Disabled-Bilingual/Bicultural Chinese Family & Self-advocate Virtual Training Project** to increase technology knowledge and access for consumers and families who speak Spanish, Vietnamese, Tagalog, Mandarin, Cantonese, and Mixteco. **Contact: Leck Lee <leck501@yahoo.com>; Mei Ye - CPAD <mei91755@gmail.com**

- **Familias First-** Creating Leadership Among Parents (CLAP)-Parent education and training for Latino families focused on multiple RC services. Victor Campos <vcampos@familiasfirst.com>

- **Korean American Special Education Center-**Developmental Screening and Parent-Empowerment, Early Intervention advocacy and empowerment support for Korean parents. **KASEC Grant** <grant@kasecca.org>;

- **USC UCEDD at CHLA -** Peer Education Project-Promoting and Increasing Vietnamese Parents and Children with I/DD to Access Purchase of Service and Be Independent-Family support project for Vietnamese families to increase system knowledge, access to services and independence. **Contact: Olga Solomon** <osolomon@usc.edu>

- **VPDCA –** Promoting and increasing Vietnamese Parents and Children with I/DD to Access Purchase of Service and Be Independent. Contact Person (**TienVPDCA@gmail.com**)

Respectfully,

Salvador Gonzalez, M.S.

Director of Community Outreach and Compliance



SAN GABRIEL/POMONA REGIONAL CENTER

Advisory Committee for Individuals Served and Their Families

Wednesday, July 27, 2022, at 6:00 p.m.
Videoconference Meeting

ZOOM Webinar Meeting ID: 84164916950

Committee Members:

Staff:

Preeti Subramaniam,
Co-Chairperson
Wendy Lai, Co-Chairperson
Mary Soldato
Herminio Escalante

Flor Tolley
Jessica Porter
Michelle Nelson
Jaye Dixit
Wendy Lai

Joe Alvarez
Lucina Galarza
Daniela Santana
Erika Gomez

AGENDA

- Call to Order – Chairpersons, Preeti Subramaniam and Wendy Lai (6:00-6:05)
- Approve Minutes of May 25, 2022 Meeting
- Public Input (6:05 – 6:10) [please email egomez@sgprc.org to sign up](mailto:egomez@sgprc.org)
- Action Item: None

(6:10 – 6:40) – Special Presentation – Overview of Client Services and the Role of the Committee – Daniela Santana, Rosa Chavez, Tricia Vannucci

(6:40 – 6:45) - Future Training Topics

- August 24, 2022 – Housing Specialist – Lisa Cipres
- September 28, 2022 - Dental Desensitization
- October 26, 2022 - TBD

(6:50 – 7:00) Committee Information

SG/PRC staff will report on the following:

- BHT Service Funding Policy
- Self Determination Advisory Committee Meetings & Updates
- May Revise/ Proposed Changes/ Regional Center Services
- Coronavirus Update

Agenda for August 24, 2022

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

June 22, 2022

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, June 22, 2022. The following committee members were present at said meeting:

PRESENT

Shannon Hines
Sheila James
Preetti Subramaniam
Jaye Dixit
Michelle Nelson
Mary Soldato
Flor Tolley
Jessica Porter

STAFF:

Anthony Hill
Lucina Galarza
Rosa Chavez
Salvador Gonzalez
Yaned Busch
Hortencia Tafoya
Willanette Satchell
Erika Gomez

GUESTS:

Sam Yi
Sofia Benitez

ABSENT:

Wendy Lai
Herminio Escalante
Daniel Clancy
Louis Jones

ITEMS DISCUSSED

CALL TO ORDER

Shannon Hines called the meeting to order at 6:04 pm.

A quorum was established.

The committee welcomed Flor Tolley and Jessica Porter.

The minutes of the May 25, 2022, meeting were reviewed and approved.

M/S/C (James & Subramaniam) The committee approved the minutes.

Abstain: Soldato, Tolley, Porter

PUBLIC COMMENT – None

SPECIAL PRESENTATION –

Update on the Social Recreation Survey

- Many families have inquired about getting vendored themselves.
- Families are getting reimbursed

Update on Aging Caregivers Conversation

- SG/PRC facilitated a meeting April
- Staff refrained from discussion to allow for an open dialogue among those impacted
- There were facilitators in different languages
- Daniela Santana, Tricia Vannucci and Lucina Galarza reviewed the data. The following were the topics that the group would like more information and support on:
 - Residential options. Staff will coordinate to have a presentation on this.
 - Special Needs Trust
 - Cal Able
 - Affordable housing. Staff are considering having a training every other month and housing related providers may have a panel discussion. Staff will come up with dates and will send information to the members out.

Future Training Topics:

- August 24, 2022 – Housing Specialist – Lisa Cipres
- September 28, 2022 - Dental Desensitization

Attendance

While the Board adopted a resolution at the beginning of the pandemic to allow people to miss meetings due to technical difficulties when the Board transitioned their meetings to a videoconference format, the Board will now revert to what the bylaws state and will accept three consecutive missed meetings to be accepted as their resignation unless members request an exception. Some members of the Advisory Committee for Individuals Served and Their Families have missed a many more than three consecutive meetings in a row, with some missing all the meetings for at least one year. A letter informing those individuals of their accepted resignation will be mailed out and their resignation will be effective June 30, 2022.

BHT Service Funding Policy

This policy was approved by the Board on May 25, 2022 and has been submitted to DDS for approval. SG/PRC continues to fund for BHT related services.

Self Determination Advisory Committee Meetings & Updates

- Staff are making exceptional progress in transitioning 74 participants. Some families have entered their 3rd year of participating in the program.
- The centralization promotes a collaborative support system.
- Internally, staff have ongoing SDP trainings.
- Meet and greets are on the second Saturday of the month but beginning in August, they will be on Tuesdays. The topic in July will be on budgeting.
- The Advisory Committee met on June 14, 2022 and provided updates.
- They went into contract with Education Spectrum

May Revise

- The elimination of family fee programs and modernization of the Core Staffing Formula were left out of the May revise.
- The California Legislature presented its FY 22/23 Budget to Governor Newsom before June 15, 2022, that includes elimination of family fee programs, modernization of the Core Staffing Formula and acceleration of the rate reform implementation.
- The California Legislature's FY 22/23 Budget is based on an \$85.5 billion surplus with \$37.5 billion allocated to reserve funding.
- ARCA is going to provide regional centers with a strategy.
 - Mr. Hill is urging everyone to reach out to the Governor and let him know they support the proposal from the local lawmakers.
 - The following was included budgetarily: \$1.86 million, one-time funding including \$500 dollar stipends for Direct Support Professionals and a tuition reimbursement program for regional center staff that pursue an advance degree in the field of Human Services. The Executive Directors of the regional centers across the state did not like that this was not offered to all regional center employees and proposed a plan to DDS that would allow it to be available to all staff.
- There is a shortage of psychologist consultants. SG/PRC has a wait list for children that need to be evaluated for provisional eligibility.
- Mr. Hill announced the promotion of Hortencia Tafoya to Director of Clinical Services.
- Sheila informed the committee that this will be her final meeting as she has resigned from the Board and its committees, effective July 1, 2022.
- Shannon Hines informed the committee that she has termed off the Board and will no longer be the Chairperson.

ADJOURN

Chairperson Shannon Hines adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, July 27, 2022 via videoconference.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

July 7, 2022

The following committee members were in attendance at said meeting:

PRESENT:

Susan Stroebel, Chairperson
Grace Kano
Brenda Baldeon
Jeanette Cabrera
Jose Meraz
Charmayne Ross
Chris Schlanser

STAFF:

Joe Alvarez, Interim Executive Director
Lucina Galarza, Director of Community Services
Jaime Anabalon, Manager of Quality Assurance
Lourdes Sanchez, Program Evaluator
Erika Gomez, Executive Assistant – Board of Directors

MEMBERS ABSENT:

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:04 a.m. A quorum was established.

The agenda was reviewed and Chairperson, Susan Stroebel, asked that the recruitment report be moved up.

The minutes from the June 2, 2022, meeting were approved.

M/S/C (Schlanser & Ross) The committee approved the minutes.

B. RECRUITMENT

Members who termed off on June 30, 2022, were asked if they would like to serve one more year if their category had not been applied for, allowed by the most

recent modification of the Board Bylaws. The following are recommended to return for one more year:

- Nancy Bunker – SLS
- Nicole Mirikitani – ILS
- Olaf Luevano – Vocational

M/S/C (Ross & Cabrera) The committee approved the returning members to serve one more year.

The following members are being recommended for VAC membership:

- Jay Smith – CCF
- David Bernstein – CCF
- Christina Buth – Day Program

M/S/C (Schlanser & Kano) The committee approved the new members to serve on the VAC.

The following categories have one vacancy: Transportation and Vocational. To apply, please email egomez@sgprc.org

C. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano welcomed Jay Smith and Christina Buth

Adult Day – Jose Meraz welcomed everyone who joined. He would like to have a subcommittee meeting this month and provided his email address so that those that would like to join let him know. He will work with staff to coordinate it. He is looking forward to working with Christina.

Infant & Children Services

Infant Development Program – Charmayne Ross said there will not be a LICA meeting this month. She is hoping for a networking event soon.

Transportation

Vacant

Independent Living Services

ILS Services – Nicole Mirikitani asked a question regarding billing and Lucina Galarza clarified: For Tailored Day Services (TDS), SB188 will now allow adults to be served by a Day Program and receive TDS, but not on the same day. Prior to SB188, individuals could not receive day program services if they were receiving TDS.

SLS Services – Nancy Bunker shared the following:

- Concerns on staffing issues as hiring and retaining staff continues to be challenging. They are receiving applications, but people don't stay.
- Staff are expressing concern about the rising cost of gasoline.
- Numbers of positive COVID-19 cases are rising. Companies are receiving letters asking that employers comply with the rapid tests' expiration date.

Residential Services

Specialized – Chris Schlanser would like to reiterate what others have expressed on staffing issues. A lot of people are coming in but leaving quickly. Also, staff members are getting covid at a rapid rate compared to individuals served. He also shared he is excited to work with Jay Smith.

CCF:

Jay Smith shared he provides surge support and they too have staffing challenges. He suggests pairing experienced staff with inexperienced staff and staying consistent in making sure the work environment is such that people want to work in.

David Bernstein reported the following:

- The Workforce Survey was completed by only 40% of vendors eligible, which puts SG/PRC at 14th place.
- Information was released that \$250 million for relief grants for those with up to 150 employees will be funded to offset the cost of COVID 19 sick pay.
- Regarding the rate acceleration, in July 2023, vendors should receive double what was received in April 2022.

ICF- Grace Kano continues to be concerned with the staff shortages and believes younger people are not interested in this field. There was a 10% pay increase effective July 1, 2022 and the medical bump will remain. She also shared that the license fee for Los Angeles County went up. She asked that her peers email her so she can better represent them.

Other Vendored Services- Jeanette Cabrera reported that individuals are doing great. There is a lot of registration activity and hopes for community integration as students prefer in-person learning.

At Large- Brenda Baldeon shared that DDS emailed a survey to providers that morning. She will forward it to Charmayne Ross.

LEGISLATIVE UPDATE

Please see the materials.

MOST PRESSING CONCERN FOR SERVICE PROVIDERS

No one provided input.

CRITICAL STAFF UPDATES

- Staff presented the Monthly Referral Report and listened to the suggestions of the members about what else to add to their data
- SB188 Highlights:
 - Rate adjustment has been accelerated and next adjustment is January 2023 instead of July 2023. Third adjustment will be July 2024 instead of July 2025
 - Family Fee elimination through June 2023
 - Early Start Eligibility is expanding
 - SCs will have lower caseloads in EI division
 - DDS is implementing a pilot program for those exiting post-secondary education
 - Half day billing requirements are being repealed
 - Alternative services will end at the end of the year.
 - Individuals can receive both TDS and Day Program services, but not on the same day; this was not allowed prior to SB188

- COVID 19 – most staff are working remotely
- Roy Doronila, CFO, is retiring at the end of the month. Dara Mikesell, is the CFO Apprentice and will be learning the job, Pete Tiedeman providing mentorship.
- SG/PRC contracted with SCIL to have a Social Connection Workshop series for adults, information will be forthcoming.
- SG/PRC is developing a home for Deaf and Hard of Hearing individuals served.
- Staff met with providers to talk about their HCBS remediation and validation plans.

PUBLIC COMMENTS

Grace Kano announced the 34th Annual Richard D. Davis Foundation Golf Tournament, scheduled for September 12, 2022, and encouraged her peers to participate and/or sponsor.

Valerie Donelson shared that when she spoke last week, she did so out of love and is praying that everyone gets through this time respectfully and remembering the

individuals served.

MEETING ADJOURNED

The next regular meeting will be held on August 4, 2022, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

July 13, 2022

The following committee members were present at said meeting.

MEMBERS:

Gisele Ragusa
Bill Stewart
Shannon Hines

STAFF:

Joe Alvarez, Executive Director
Lucina Galarza
Rosa Chavez, Associate Director Transition &
Family Services
Yvonne Gratianne, Manager of Communications
& Public Relations

MEMBERS ABSENT:

Ethel Gardner
Bruce Cruickshank
Julie Chetney

GUESTS:

Trish Gonzalez

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:** None.

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Committee Chairperson, Julie Chetney, was not present, therefore, Gisele Ragusa, called the meeting to order at 6:10 p.m. A quorum was not established.

After welcoming everyone to the meeting, an announcement was made to inform those in attendance about opportunities for public input.

- B) **AGENDA & MINUTES APPROVAL** - The agenda was reviewed. The Minutes from the June 8, 2022, meeting could not be approved as there was no quorum to move on this item. This item will be brought to the August meeting for review and approval by the committee.

- C) **PUBLIC INPUT**

None was received verbally, however one comment was recorded from an audience member in the Q and A.

D) STRATEGIC PLANNING

Ms. Ragusa discussed the SOAR Analysis and reported that the Board of Directors reviewed this data. She also reported on the possibility of having Strategic Planning Retreat for the Board of Directors in September 2022 and having a consultant to guide them and provide training.

E) BOARD COMPOSITION

Bill Stewart shared that the Nominating Committee would like to nominate Trish Gonzales to be considered as 2nd Vice President for the Board of Directors. This nomination will be voted on at the August 10, 2022 meeting, as there was no quorum.

F) SGPRC ANNOUNCEMENTS

Ms. Gisele Ragusa made an announcement that Mr. Joe Alvarez was currently serving as Interim Executive Director for SG/PRC. Mr. Alvarez spoke and formally introduced himself. He provided some background on his roles at SG/PRC. Mr. Alvarez also added that our agency is promoting a message of our commitment to the community and that SG/PRC will continue to support everyone during his tenure.

Ms. Ragusa also spoke about the job posting regarding the Executive Director role. She asked for the public to help promote this recruitment effort.

G) INTERVIEW

The committee went into a closed session to conduct an interview of an individual interested in Board Committee membership.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for August 10, 2022.

For materials shared at meetings,
please go to www.sgprc.org,
click on the calendar and look for an event by date.
There you will find a link to the materials for each meeting.