

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)

May 25, 2022

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Sheila James
Shannon Hines
Bill Stewart
Gisele Ragusa
Preeti Subramaniam
Susan Stroebel
Natalie Webber

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Roy Doronila, Chief Financial Officer
Salvador Gonzalez, Director of Community Outreach and Compliance
Yvonne Gratianne, Manager of Communications & Public Relations
Erika Gomez, Exec. Assistant BOD
Willanette Satchell, Executive Assistant

ABSENT:

Mary Soldato

GUESTS:

Albert Feliciano, SCDD
Sofia Benitez
Nikisia Simmons
Michelle Nelson
Paul

A. CALL TO ORDER:

Sheila James, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed.
- The minutes for the April 27, 2022, meeting were reviewed and approved by the Board.

M/S/C (Stewart & Hines) The Board approved the minutes.

B. PUBLIC INPUT:

- Staff gave an overview reminder of the guidelines for Public Input.
- Mr. Carl Argila stated that his is a parent of an individual that is served with San Gabriel/Pomona Regional Center. He stated that the Conservatorship of his son through San Gabriel/Pomona Regional Center is not needed, and he request that

it is terminated. Mr. Argila, stated that he believes that he has the right to record the Board meeting through teleconference format.

- Albert Feliciano, SCDD Los Angeles, announced the upcoming statewide trainings, which are free of charge. He posted the flyers in the chat.

If anyone wishes to provide public input, please email egomez@sgprc.org

C. EXECUTIVE/FINANCE COMMITTEE

Financial Report

Financial Report

In regional center operations, the allocation based on the C-3 (estimated) amendment is expected to meet expenditure projections. Projections include ongoing operating cost, estimated cost for traditional initiatives and the current year's spending plan. The operation's C-3(est.) allocation for fiscal year 2021-22 is currently at \$36,282,148 with projected expenditures of \$35,536,351. The year-to-date expenditures is \$22,412,232 with projected remaining expenditures of \$13,124,118. This results in unencumbered balance of **\$745,797** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, it is expected that the full amount will be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-2 amendment. Continuation funding is expected this year in the amount of \$1,708,988 and the full amount will be spent.

The Purchase of Service allocation is based on the C2 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,567,288 bringing the year-to-date expenditures for services to \$198,607,537. The remaining projected expenditures and late bills are in the amount of \$104,379,678 leaving a surplus, **\$15,045,430**.

CPP POS is in a separate line item, SG/PRC allocated a total of \$320,868 for placement, assessment, and start-up.

Review of Contracts:

Salvador Gonzalez, Director of Compliance, presented the following contract:

- *First Five*

(M/S/C – Stewart & Subramaniam) The Board reviewed the contract based on their policy for contracts over \$250,000 and approved it.

Abstain: Stroebel

Lucina Galarza, Director of Community Services presented the following contracts:

- *Dr. Carrillo – Intake*
- *Psychological Group – Intake*
- *Dr. Vasquez – Intake*

(M/S/C – Ragusa & Subramaniam) The Board reviewed the contracts based on their policy for contracts over \$250,000 and approved them.

Abstain: Stroebel

- *Hope House – Mary Jo- EBSH*
- *Halifax House*
- *Easter Seals Victoria*
- *People’s Care – Maverick*
- *Flagship @ Yaletton*

(M/S/C – Stewart & Subramaniam) The Board reviewed the contracts based on their policy for contracts over \$250,000 and approved them.

Abstain: Stroebel

- *Brilliant Corners – Startup for ADU*

(M/S/C – Ragusa & Hines) The Board reviewed the contract based on their policy for contracts over \$250,000 and approved it.

Abstain: Stroebel

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

There were no meetings in April or May as the committee is currently lacking a Chairperson and Board members. There will be a meeting in June. Preeti Subramaniam will chair the meeting and Sheila will also be present. Membership issues will be resolved in the near, future.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Shannon Hines reported that the committee reviewed the Behavioral Health

Treatment Policy and provided input. The committee recommended the policy to the Board for approval, which they had ample time to review.

M/S/C (Hines & James) The Board approved the Behavioral Health Treatment Policy

F. VENDOR ADVISORY COMMITTEE (VAC)

Susan Stroebel shared the following:

- Providers continue to struggle with hiring qualified staff.
 - Vendors are having to turn away referrals and create waiting lists because they don't have enough staff to provide services.
- Vendors are disappointed that the May Revision didn't include rate increases.
 - Service providers, staff and Mr. Hill continue doing advocacy.
- At the last VAC meeting, the attendees received the DEI training that the Board received last month.
- The committee will lose 6 members as the fiscal year ends. There are strong recruiting efforts taking place.
- This is Mental Health Awareness month, and it is important to check in with people and oneself.

G. STRATEGIC DEVELOPMENT COMMITTEE

Gisele Ragusa reported that the committee completed the SOAR Analysis and is planning a workshop for the Board to create the strategic plan using the data. More information of this workshop, which is tentatively scheduled for June 11th, will follow.

The committee interviewed the following applicants for Board Committee membership and were recommended to the Board for their approval:

- Flor Tolley – Advisory Committee for Individuals Served and Their Families *instead of* Community Relations/Legislative Advisory
M/S/C (Hines & Stroebel) The Board approved Flor Tolley for membership on the Advisory Committee for Individuals Served and Their Families.
- Paula Rodarte - Community Relations/Legislative Advisory Committee
M/S/C (Stewart & Ragusa) The Board approved Paula Rodarte for membership on the Community Relations/Legislative Advisory Committee
- Trish Gonzales – Community Relations/Legislative Advisory

Committee

M/S/C (Stewart & Ragusa) The Board approved Trish Gonzales for membership on the Community Relations/Legislative Advisory Committee

- Jessica Porter – Advisory Committee for Individuals Served and Their Families

M/S/C (Stewart & Subramaniam) The Board approved Jennifer Porter for membership on the Advisory Committee for Individuals Served and Their Families.

Notice of intent to conduct elections on June 22, 2022

ELECTION – SLATE OF OFFICERS

Gisele Ragusa reported the following Proposed Slate of Officers to the Board of Directors for Fiscal Year 22/23:

- Board President: Sheila James
- 1st Vice President: Vacant until it can be filled
- 2nd Vice President: Vacant until it can be filled
- Treasurer: Bill Stewart
- Secretary: Preeti Subramaniam

An alternate may be submitted in accordance to Bylaws, Section 15.04: *A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held. The Executive Assistant, upon receiving a writing by first class mail, personal delivery, or electronic communication, which identifies the Director so nominated, the office for which they have been nominated, and the Directors who signed or supported the nomination, shall provide notice of intent to conduct an election pursuant to Section 15.05, if notice has not already been provided, of the nominated Director. The public shall have no part in the Officer nomination process other than to make comments prior to the vote.*

H. BOARD OVERVIEW

Sheila James shared the following information:

- There's a possibility that committee members are reassigned to serve in a different committee, to address recent membership issues.
- The attendance of all Board and committee members will be reviewed. While absences were excused at the beginning and height of the pandemic, after two years, it's time to revert to what they bylaws state.

I. EXECUTIVE DIRECTOR'S REPORT:

Anthony Hill, Executive Director, discussed the following:

- FY 22/23 Budget May Revise
 - Major policy items impacting regional centers are as follows:
 - A temporary suspension of Family Fee programs.
 - Retaining a 10 percent increase for Intermediate Care Facilities rates.
 - Unfortunately, the following was not included:
 - Acceleration of the implementation of the rate reform.
 - Modernization of the Core Staffing Formula (CSF) that underfunds regional centers operations
- ARCA Response to May Revise
 - ARCA is supportive of the proposed one-time investments intended to support the Service Provider and Regional Center workforces.
 - ARCA is supportive of investments connected to equity, disaster preparedness, adjustments in the Half-Day billing practices, Financial Management Services funding for Self-Determination Program participants, sustaining rate increases for Intermediate Care Facilities, and expanding early intervention services.
- Caseload Ratio Plan of Correction – The plan was submitted to DDS and staff are awaiting their response. It has also been posted to the website.
- Medicaid Waiver (HCBS) Audit Overview - On April 21, 2022, DDS allocated \$284,109 for every regional center to support Service Providers with adjusting their service delivery philosophy and designs to align with the final regulations issued through the federal centers for Medicare and Medicaid Services for Home and Community Based Services. SG/PRC is required to work with its Vendor Advisory Committee to prioritize the use of the above-mentioned allocation. SG/PRC and its Vendor Advisory Committee are required to submit their plan to DDS before August 30, 2022
- Brief COVID 19 Update:

- There is currently an uptick of positive cases among the individual served.
- SG/PRC continues to serve as testing site.

J. EXECUTIVE SESSION

There was an Executive Session regarding a Personnel Matter.

Next meeting on Wednesday, June 22, 2022 at 7:15 p.m.

BOARD MINUTES FROM THE MAY 25, 2022 MEETING

Submitted by:

Gisele Ragusa

Gisele Ragusa, Board President

___08-02-2022___
Date